



Division of Elementary and Secondary Education Compliance Assistance Center - Complaint Form



About the Complainant

Your Name: _____ Date: _____

Phone Number: _____ Email: _____

Mailing Address: _____ City: _____ State: ____ Zip: _____

Your Position: Student Parent School Employee Attorney Other (specify): _____

Student Name: _____ Age: _____ Grade: _____

District/Charter: _____ School/Campus: _____

Complaint

Specific policy/law violated (if known):

- Age Discrimination Act of 1975
- Anti-Bullying
- Constitutionally Protected Prayer in Public Elementary and Secondary Schools
- Retaliation
- Section 504 of the Rehabilitation Act of 1973 (Disability-based discrimination)
- Student Discipline and Handbook Policies
- Title IX of the Education Amendments of 1972 (Sex-based discrimination, including sexual harassment)
- Title VI of the Civil Rights Act of 1964 (Race, color, religion, and national origin-based discrimination)
- Other policies/laws (specify): _____

Describe **facts** of alleged act - including dates. Must allege a violation that occurred within the past 120 days.

Have you **attempted to resolve** the above-mentioned allegations with the school/LEA through an internal grievance procedure, appeal, or due process hearing?

NO YES If yes, describe actions you have taken to seek resolution.

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Have the allegation(s) been **filed** with any other federal, state, or Civil Rights Office, or any federal or state court?

NO YES If yes, describe below.

Describe the **resolution** you are seeking.

Verify that the information you provided is accurate and sign.

Signature

Date

This form is optional. *Attach additional pages or evidence if needed.*

Complaints must be signed, dated, and may be submitted in any written/digital format.

Submit the complaint or request to the CAC for investigation by **regular mail or email**.

Mailing & Street Address

Compliance Assistance Center
Division of Elementary and Secondary Education
4 Capitol Mall, Box 26
Little Rock, AR 72201

Email Address

ADE.EquityAssistance@ADE.Arkansas.gov

501-682-4213

<https://dese.ade.arkansas.gov/Offices/legal/compliance-assistance-center>