

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Arkadelphia School District

Date of Administrative Review (Entrance Conference Date): Jan 23-27, 2017

Date review results were provided to the School Food Authority: March 1, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
		Finding(s) Details: 1)One application was determined as free, but should have been paid. One of the incomes listed on the application had not been added into the total income for the household.		
<input type="checkbox"/>	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	X	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	SFA On-Site Monitoring
		<input type="checkbox"/>	X	Local School Wellness Policy
		<input type="checkbox"/>	X	School Meal Environment
		<input type="checkbox"/>	X	Competitive Foods
		X	<input type="checkbox"/>	Smart Snacks in Schools
		<input type="checkbox"/>	X	Professional Standards
		<input type="checkbox"/>	X	Water

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Storage
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Buy American
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
		<p>Finding(s) Details:</p> <p>1) During review it was observed a high school class had boxes of potato chips that students acknowledged they bought after lunch period. Please refer to Commissioner's Memo CNU-16-045 and CNU-16-044 (attached) for documentation requirements for foods sold or provided to students during the school day.</p> <p>2) The health inspection stated missing filters in the vent hood. This had not been corrected at the time of the review.</p> <p>3) The required Standard Operating Procedures that meet Hazard Analysis Critical Control Points (HACCP) requirements need updating. For example it was observed that Time and Temperatures of food products were not being monitored and documented. This is an important step in ensuring food safety for the students of the district.</p> <p>4) The Afterschool snack meal pattern for ages 6 and up require 6 ounces or ¾ cup of fruit, juice or vegetable as one of the four (4) component choices. At the time of the review the serving size was not correct.</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding Details:</p>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>E. Other Afterschool Snack</p> <p>Finding Details:</p> <p>1)The Afterschool snack meal pattern for ages 6 and up require 6 ounces or ¾ cup of fruit, juice or vegetable as one of the four (4) component choices. At the time of the review the serving size was not correct.</p>		