

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Arkadelphia

Date of Administrative Review (Entrance Conference Date): 12/6/2019

Date review results were provided to the School Food Authority: 12/17/2019

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
✓		Certification and Benefit Issuance	✓	
	✓	Verification		
	✓	Meal Counting and Claiming		
	✓	Charge Policy and Unpaid Meal Procedures		
Findings: 1) During the review 420 source documents were reviewed, two (2) household applications for free and reduced price meals were determined incorrectly. This resulted in four (4) students determined to be reduced and should have been free.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
✓		Meal Components and Quantities		
	✓	Offer versus Serve		
	✓	Dietary Specifications and Nutrient Analysis		
Findings: 2) In accordance with 226.20(a)(4)(iii) Grain-based desserts do not count towards meeting the grain requirement. During review of production records completed for the week of October 7-11th revealed the meals served at breakfast to Pre-K were not in compliance with the Child and Adult Care Food Program (CACFP) meal pattern. Students were being served grain-based desserts on Monday, Tuesday, and Wednesday. Based on the review of production records from lunch Pre-K students were served a grain-based dessert on Monday.				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
	✓	Resource Management		
	✓	Civil Rights		
	✓	SFA On-Site Monitoring		
	✓	Local School Wellness Policy		
	✓	Smart Snacks in Schools		
	✓	Professional Standards		
	✓	Water		
✓		Food Safety, Storage, and Buy American		
	✓	Reporting and Record Keeping		
	✓	School Breakfast Program and Summer Meals Outreach		
✓		After School Snack		
		Seamless Summer		
		Fresh Fruit and vegetable Program		
		Other:		

**Findings:**

3) Foods must be labeled and dated in storage to ensure adherence to food safety standards in Arkansas State Board of Health Food Code 3-501.17. When received, all foods should be dated to ensure proper use and safety of food supply (FIFO –first-in first-out inventory procedures). On the day of review several can goods were found outside of the original packaging without dates.

4) In accordance with 226.20(a)(4)(iii) Grain-based desserts do not count towards meeting the grain requirement and 226.20(a)(4)(ii) cereals must contain no more than 6 grams (g) of sugar per dry ounce. During review of production records for October 7-11th it was determined that after school snacks were not in compliance with the CACFP meal pattern. Production records revealed Pre K students were served cereal containing greater than 6g of sugar per dry ounce on Monday and a grain-based dessert on Thursday.