

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Arkansas Arts Academy Charter School  
**Date of Administrative Review (Entrance Conference Date):** February 11, 2020  
**Date review results were provided to the School Food Authority:** February 20, 2020

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO	Finding	Technical Assistance	Corrective Action
✓		Certification and Benefit Issuance	✓	✓
	✓	Verification		
	✓	Meal Counting and Claiming		
✓		Charge Policy and Unpaid Meal Procedures	✓	✓
Findings:				
1)(Meal Access and Reimbursement):				
a. Of the 191 student eligibility source documents reviewed, there were six (6) applications missing the last four digits of the signing adult's social security number, or the box indication that they did not have one checked, therefore, those applications are considered incomplete.				
b. One (1) meal applications was determined reduced and should have been paid based on the income provided by the household.				
2) Arkansas Arts Academy Charter School displayed compliance with Act 428 of 2019, "The Hunger Free Students Bill of Rights Act." A copy of the act is enclosed. The current meal charge policy did not reflect the actions of the district and must be updated.				
B. Meal Patterns and Nutritional Quality				
YES	NO	Finding	Technical Assistance	Corrective Action
		Meal Components and Quantities		
		Offer versus Serve		
		Dietary Specifications and Nutrient Analysis		
C. General Program Areas				
YES	NO	Finding	Technical Assistance	Corrective Action
	✓	Resource Management		
	✓	Civil Rights		
✓		SFA On-Site Monitoring	✓	✓
		Local School Wellness Policy		
		Smart Snacks in Schools		
✓		Professional Standards	✓	✓
		Water		
		Food Safety, Storage, and Buy American		
		Reporting and Record Keeping		
		School Breakfast Program and Summer Meals Outreach		
		After School Snack		
		Seamless Summer		
		Fresh Fruit and vegetable Program		
		Other:		

**Findings:**

- 1) At the time of the review the 2019-2020 On-Site Review had not been completed in accordance with 7 CFR 210.8(1).
- 2) All school nutrition program directors, *for all local educational agency sizes*, must have completed at least eight hours of food safety training within five years prior to their starting date or complete eight hours of food safety training within 30 calendar days of their starting date in accordance with 7 CFR 210.30(b)(1)(v).