

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Bradford School District

Date of Administrative Review (Entrance Conference Date): February 28, 2017

Date review results were provided to the School Food Authority: March 6, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		1) Meals offered as part of the K-12 breakfast meal pattern did not meet the daily minimum requirement for the fruit component. 2) Meals offered as part of the K-12 breakfast meal pattern did not meet the weekly minimum requirement for the grains component. 3) Meals offered as part of the K-5 lunch meal pattern did not meet the daily minimum requirement for the vegetable component. 4) Meals offered as part of the K-5 lunch meal pattern did not meet the weekly minimum requirement for the vegetable component or the grain component. 5) Offer versus serve was not implemented correctly at breakfast.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	SFA On-Site Monitoring
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Meal Environment

		<input type="checkbox"/>	X	Competitive Foods
		<input type="checkbox"/>	X	Smart Snacks in Schools
		X	<input type="checkbox"/>	Professional Standards
		<input type="checkbox"/>	X	Water
		X	<input type="checkbox"/>	Food Safety
		X	<input type="checkbox"/>	Storage
		X	<input type="checkbox"/>	Buy American
		<input type="checkbox"/>	X	Reporting and Record Keeping
		<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	X	Other
		<p>Findings Details:</p> <ol style="list-style-type: none"> 1) The On-Site Review was not completed as required. 2) The Local School Wellness Policy has not been updated. 3) The Local School Wellness Committee has not met at least quarterly. 4) Training is not being tracked for child nutrition personnel. 5) Both pages of the most recent health inspection were not visible to the public. 6) Proper food safety procedures were not used while students utilized a share table. 7) Proper storage procedure were not used in the freezer. 8) Fresh tomatoes were a product of Mexico, canned pineapple was a product of Vietnam, mandarin oranges were a product of China, tropical fruit was a product of Thailand, and canned green beans were a product of Canada, and therefore do not meet the Buy American requirements for federal child nutrition programs. 		
X		<input type="checkbox"/>	D. Civil Rights	
		<p>Finding Details:</p> <ol style="list-style-type: none"> 1) The USDA Non-Discrimination Statement was not posted on the district's website as required. 		
X		<input type="checkbox"/>	E. Other	
		<p>Findings Details:</p> <ol style="list-style-type: none"> 1) Proper food safety procedures were not used while serving fresh apples as part of the district's Fresh Fruit and Vegetable Program. 2) The district is not charging the minimum required price for adult meals. 3) Unauthorized staff were eating at no charge. 		