

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Brinkley School District

**Date of Administrative Review (Entrance Conference Date):** March 13, 2017

**Date review results were provided to the School Food Authority:** April 13, 2017

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		1) Production Records were not complete. Production records must be completed each day.  2) Some production records completed before the meal was actually served.  3) Production record for Learning Tree meals varied from published menu.  4) 3-4 milk varieties were served but only two reported on production record.		

<b>X</b>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<b>X</b>	SFA On-Site Monitoring
		<input type="checkbox"/>	<b>X</b>	Local School Wellness Policy
		<input type="checkbox"/>	<b>X</b>	School Meal Environment
		<input type="checkbox"/>	<b>X</b>	Competitive Foods
		<input type="checkbox"/>	<b>X</b>	Smart Snacks in Schools
		<input type="checkbox"/>	<b>X</b>	Professional Standards
		<input type="checkbox"/>	<b>X</b>	Water
		<b>X</b>	<input type="checkbox"/>	Food Safety
		<b>X</b>	<input type="checkbox"/>	Storage
		<input type="checkbox"/>	<b>X</b>	Buy American
		<input type="checkbox"/>	<b>X</b>	Reporting and Record Keeping
		<input type="checkbox"/>	<b>X</b>	School Breakfast Program and Summer Meals Outreach
<input type="checkbox"/>	<b>X</b>	Other		
Finding(s) Details:				
1) High School Kitchen cluttered and in need of thorough cleaning				
2) Inconsistent dating of products in storeroom, cooler and freezer				
3) Storeroom is unorganized. USDA Commodity products not separated or dated.				
<input type="checkbox"/>	<b>X</b>	<b>D. Civil Rights</b>		
Finding(s) Details:				
<input type="checkbox"/>	<b>X</b>	<b>E. Other</b>		
Finding(s) Details:				