

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Cabot

Date of Administrative Review (Entrance Conference Date): October 28, 2019

Date review results were provided to the School Food Authority: November 6, 2019

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Certification and Benefit Issuance	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Verification		
	<input checked="" type="checkbox"/>	Meal Counting and Claiming		
	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures		
Findings:				
1) All high probability and low probability labeled students on the Direct Certification list are not being entered into the Direct Certification portal for confirmation. Determining Official entered all students into the portal during the time of review for confirmation. No further action is required.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Offer versus Serve		
	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
Findings:				
2) On the day of review, Jr High South ran out of chocolate milk during lunch meal service.				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Resource Management		
	<input checked="" type="checkbox"/>	Civil Rights		
	<input checked="" type="checkbox"/>	SFA On-Site Monitoring		
	<input checked="" type="checkbox"/>	Local School Wellness Policy		
	<input checked="" type="checkbox"/>	Smart Snacks in Schools		
	<input checked="" type="checkbox"/>	Professional Standards		
	<input checked="" type="checkbox"/>	Water		
<input checked="" type="checkbox"/>		Food Safety, Storage, and Buy American	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Reporting and Record Keeping		
	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach		
	<input checked="" type="checkbox"/>	After School Snack		
	<input checked="" type="checkbox"/>	Seamless Summer		
	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program		
	<input checked="" type="checkbox"/>	Other:		

Findings:

3) All schools must adhere to food and safety standards in the Arkansas State Board of Health Food Code.

3-501.17 Ready-to-Eat, Potentially Hazardous Food, (Time/Temperature Control for Safety Food) Date Marking. When received, all foods should be dated to ensure proper use and safety of food supply (FIFO -first in first out inventory procedures). On the day of review at Ward-Central, the milk cooler was observed to have newly received milk placed on top of older dated milk. Date marking was a common issue observation at all the sites visited.