

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Lighthouse Academies of Central Arkansas School District

Date of Administrative Review (Entrance Conference Date): April 16, 2018

Date review results were provided to the School Food Authority: May 24, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. Program Access and Reimbursement	
		YES	NO
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Certification and Benefit Issuance	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Verification	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Meal Counting and Claiming	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Charge Policy and Unpaid Meal Procedures	
		Finding(s) Details:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Meal Components and Quantities	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Offer versus Serve	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Dietary Specifications and Nutrient Analysis	
		Finding(s) Details:	
		1) After completing the meal certification worksheets, it was found that the school missed the 1/2-cup requirement for legumes.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment	
		YES	NO
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		SFA On-Site Monitoring	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Local School Wellness Policy	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		School Meal Environment	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Competitive Foods	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Smart Snacks in Schools	

	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Professional Standards
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Storage
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Buy American
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
	<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The Wellness Committee has met only one (1) time this current school year. According to Commissioner’s Memo CNU-18-021, the wellness committee must meet at least quarterly (see attachment). 2) The School Health Index was not completed for the charter school. The Wellness Committee will assess annually each school campus using all five School Health Index (SHI) modules listed below. The “Plan for Improvement” section of the School Health Index should then be used to discuss the results of the SHI and to develop goals that will be included in the Arkansas Comprehensive School Improvement Plan (ACSIP). See Commissioner’s Memo CNU-18-021 for more information. 3) The manager in the school has not completed the required hours for professional standards. Every school nutrition managers must complete at least ten (10) hours of professional development for every school year. Refer to the attached professional standards summary. 4) The school nutrition manager has not completed the food safety training for the school year. Food safety training is required annually for every school nutrition worker. 		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights	
		Finding(s) Details: N/A	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	E. Other	
		Finding(s) Details: N/A	