

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Cossatot River School District

**Date of Administrative Review (Entrance Conference Date):** October 31, 2017

**Date review results were provided to the School Food Authority:** November 20, 2017

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		1) The weekly lunch menu for the 6-8 grade group did not contain sufficient quantities of vegetables to meet the requirements for all of the vegetable subgroups. There were no starchy vegetables offered during the week for this grade group. 2) Menus planned at Cossatot River High School were over the weekly fruit juice limit of no more than 50% of fruits offered being juice. 3) Upon review of food storage, it was observed that crackers being served to meet the whole grain component of the meal pattern did not meet the criteria of whole grain rich. 4) Upon review of food storage, it was observed that the white peppered gravy mix contained trans-fat. Non-naturally occurring trans-fats are prohibited from use in the child nutrition programs.		

X	<input type="checkbox"/>	<b>C. School Nutrition Environment</b> <table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> <th></th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>SFA On-Site Monitoring</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Local School Wellness Policy</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>School Meal Environment</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Competitive Foods</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Smart Snacks in Schools</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Professional Standards</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Water</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Food Safety</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Storage</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Buy American</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>Reporting and Record Keeping</td> </tr> <tr> <td><input type="checkbox"/></td> <td>X</td> <td>School Breakfast Program and Summer Meals Outreach</td> </tr> <tr> <td>X</td> <td><input type="checkbox"/></td> <td>Other</td> </tr> </tbody> </table> <p>Finding(s) Details:  Adult meal prices should be adjusted yearly to meet the minimum requirement. Please see Commissioner's Memo CNU-18-003 (attached) for the formula used to correctly price adult meals in the Federal Child Nutrition Program.</p>	YES	NO		<input type="checkbox"/>	X	SFA On-Site Monitoring	<input type="checkbox"/>	X	Local School Wellness Policy	<input type="checkbox"/>	X	School Meal Environment	<input type="checkbox"/>	X	Competitive Foods	<input type="checkbox"/>	X	Smart Snacks in Schools	<input type="checkbox"/>	X	Professional Standards	<input type="checkbox"/>	X	Water	<input type="checkbox"/>	X	Food Safety	<input type="checkbox"/>	X	Storage	<input type="checkbox"/>	X	Buy American	<input type="checkbox"/>	X	Reporting and Record Keeping	<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach	X	<input type="checkbox"/>	Other
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<input type="checkbox"/>	X	<b>E. Other</b> A review of production records provided to the district by the menu planner did not indicate the meal pattern requirement would be met for the grade group being served, especially with regard to fruits and vegetables. The district front-line employees have had to add additional fruits or vegetables to make sure that the menu planned by the menu planner met the meal pattern requirements. The district must have a method to review all planned menus and ensure the menu planner has planned menus and submitted production records that meet all meal pattern requirements prior to meal service.																																										