

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Cutter-Morning Star School District

Date of Administrative Review (Entrance Conference Date): March 13, 2017

Date review results were provided to the School Food Authority: March 27, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option (will be reviewed in summer of 2017)
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input type="checkbox"/>	Verification
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details: The Afterschool Snack income was incorrectly placed under “special milk” on the Arkansas Public School Computer Network (APSCN) revenue report.		
<input type="checkbox"/>	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	SFA On-Site Monitoring
		X	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	X	School Meal Environment
		<input type="checkbox"/>	X	Competitive Foods
		<input type="checkbox"/>	X	Smart Snacks in Schools
		<input type="checkbox"/>	X	Professional Standards
		<input type="checkbox"/>	X	Water
		X	<input type="checkbox"/>	Food Safety

		<input type="checkbox"/>	X	Storage
		<input type="checkbox"/>	X	Buy American
		<input type="checkbox"/>	X	Reporting and Record Keeping
		<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	X	Other
		<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) At least two-thirds (2/3) members of the Wellness Committee must be present to conduct business. At least 2/3rds of the members were not present at all meetings conducted this school year. 2) Temperatures were taken during food preparation, but time of temperature was not documented. This important food safety documentation is necessary to meet the Hazard Analysis Critical Control Points (HACCP) requirements to ensure food is held at the proper temperatures and is served, reheated or re-cooled within the time periods appropriate based on the food items served. 		
<input type="checkbox"/>	X	D. Civil Rights		
		Finding(s) Details:		
X	<input type="checkbox"/>	E. Other- Afterschool Snack		
		<p>Finding(s) Details:</p> <p>The Afterschool snack meal pattern for ages 6 and up require six (6) ounces or ¾ cup of fruit, juice or vegetable as one of the four (4) component choices. The planned serving the day of the review was four ounces, this was corrected prior to snack meal service.</p>		