

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Dermott School District

Date of Administrative Review (Entrance Conference Date): October 15, 2018

Date review results were provided to the School Food Authority: November 2, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>
Findings:				
1) 1) At the time of the review, meals observed indicated missing quantities with the fruit component for the high school. The breakfast review only provided a ½ cup of fruit for the high school students. Another finding showed that previous meals from the month of September also only provided a ½ cup of fruit for high school student breakfasts.				
2) The crediting for the hot wings and mini corn dogs indicated that each item did not contain no whole grain equivalent as previously indicated on production records.				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Smart Snacks in Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Professional Standards	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety, Storage, and Buy American	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	After School Snack	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Findings:				
1) Meal menus do not contain the non-discrimination statement. Any public releases must contain the non-discrimination statement.				

- 2) Wellness meetings were not held quarterly for the school year 2017-2018. There has been one (1) meeting held for the school year 2018-2019. Wellness meetings must be held quarterly every school year.
- 3) Student health indexes (SHI) for each school has not been completed for the school year 2018-2019. None were completed in 2017-2018. SHI's should be completed yearly.
- 4) Sparkling Ice drinks were sold through a la carte sales to grades 7-12. Per USDA Smart Snack regulations, if a middle/junior school and high school are in the same building, and all students have access to all venues in the school, the items available for sale to the students (beverages) must meet the middle school standards.
- 5) Professional standards state that all child nutrition workers must complete six (6) hours of training each year; all child nutrition managers must complete ten (10) hours; and child nutrition directors must complete (12) hours of training.
- 6) At the time of the review, it was found that food items that were produced outside of the United States, did not have a Buy American justification form.
- 7) Food safety and Offer Vs. Serve training has not been completed for the school year 2018-2019. Both trainings must be done each year.
- 8) A review of the afterschool snack program meal claim showed an inaccurate count of snacks served. 816 was the count on the September claim, however, only 772 students were counted according to the attendance/meal count records.