

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: eStem

Date of Administrative Review (Entrance Conference Date): 12/04/2019

Date review results were provided to the School Food Authority: 01/28/2020

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
<b>A. Meal Access and Reimbursement – Performance Standard 1</b>				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Certification and Benefit Issuance		
	<input checked="" type="checkbox"/>	Verification		
	<input checked="" type="checkbox"/>	Meal Counting and Claiming		
	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures		
Findings:				
<b>B. Meal Patterns and Nutritional Quality</b>				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>		Offer versus Serve	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
Findings:				
1) Upon lunch observation at eStem Jr. High, offer versus serve was not being implemented. According to 7 CFR 210.10 (e), offer versus serve is required at the senior high school level, which is 9th-12th grade. Due to a combined lunch period with both 8th and 9th grade students, offer versus serve must be implemented during that lunch period. Documentation of offer versus serve training was not available at the time of review.				
2) Production records were not completed correctly in accordance with 7 CFR 210.10 (a) (3) Production and menu records. Schools or school food authorities, as applicable, must keep production and menu records for the meals they produce. These records must show how the meals offered contribute to the required food components and food quantities for each age/grade group every day. Recipes were outdated and need updated crediting and serving size information. Some food items were not credited correctly according to the CN label and/or Food Buying Guide grain chart.				
<b>C. General Program Areas</b>				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Resource Management		
	<input checked="" type="checkbox"/>	Civil Rights		
	<input checked="" type="checkbox"/>	SFA On-Site Monitoring		
	<input checked="" type="checkbox"/>	Local School Wellness Policy		
	<input checked="" type="checkbox"/>	Smart Snacks in Schools		
	<input checked="" type="checkbox"/>	Professional Standards		
	<input checked="" type="checkbox"/>	Water		
	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American		
	<input checked="" type="checkbox"/>	Reporting and Record Keeping		

	✓	School Breakfast Program and Summer Meals Outreach		
	✓	After School Snack		
	✓	Seamless Summer		
	✓	Fresh Fruit and vegetable Program		
	✓	Other:		

Findings:

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