

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Future School of Fort Smith School District

Date of Administrative Review (Entrance Conference Date): February 26, 2018

Date review results were provided to the School Food Authority: March 21, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
		X	<input type="checkbox"/>	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details:		
		1) One (1) household application for free and reduced price school meals was determined incorrectly. The student was determined to be free and should have been reduced.		
		2) At the time of the review Future School of Fort Smith did not have a charge policy in place as required starting July 1, 2017.		
<input type="checkbox"/>	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	X	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		X	<input type="checkbox"/>	SFA On-Site Monitoring
		<input type="checkbox"/>	X	Local School Wellness Policy
		<input type="checkbox"/>	X	School Meal Environment

		<input type="checkbox"/>	X	Competitive Foods
		<input type="checkbox"/>	X	Smart Snacks in Schools
		<input type="checkbox"/>	X	Professional Standards
		<input type="checkbox"/>	X	Water
		X	<input type="checkbox"/>	Food Safety
		<input type="checkbox"/>	X	Storage
		<input type="checkbox"/>	X	Buy American
		X	<input type="checkbox"/>	Reporting and Record Keeping
		<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	X	Other
		<p>Finding(s) Details:</p> <p>1) At the time of the review, the 2017-2018 On-Site Review had not been completed for the school year. Please see Commissioner's Memo CNU-17-020 (attached) for more information on this requirement.</p> <p>2) During the observation of lunch service at Future School of Fort Smith it was noticed that proper food safety procedures for holding milk were not being followed. Milk was set out in a container that did not contain ice to hold the milk at a safe temperature.</p> <p>3) Paid Lunch Equity (PLE) - 7CFR 210.14 (e) states "<i>Pricing paid lunches.</i> For each school year beginning July 1, 2011, school food authorities shall establish prices for paid lunches in accordance with this paragraph." Refer to Commissioner's Memo CNU-16-031 Paid Lunch Equity School Year 2016-2017 Calculations and Tool for the National School Lunch Program for detail and instructions. Fort Smith Future School did not fill out the PLE Tool for the '17-'18 school year.</p>		
<input type="checkbox"/>	X	D. Civil Rights		
		Finding(s) Details:		
<input type="checkbox"/>	X	E. Other		
		Finding(s) Details:		