

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Gravette School District

Date of Administrative Review (Entrance Conference Date): November 13, 2017

Date review results were provided to the School Food Authority: December 5, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
		<input type="checkbox"/>	X	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details:		
		1) One household application for free and reduced priced school meals was determined incorrectly. The student was determined to be reduced and should have been free. 2) The homeless list had not been provided by the district's homeless liaison.		
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		During the lunch observation at Glenn Duffy Elementary it was determined that the Pre-K students are not co-mingled with the K-02 students as described in Commissioner's Memo CNU-18-005.		
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	SFA On-Site Monitoring
		<input type="checkbox"/>	X	Local School Wellness Policy

		<input type="checkbox"/>	X	School Meal Environment
		<input type="checkbox"/>	X	Competitive Foods
		<input type="checkbox"/>	X	Smart Snacks in Schools
		<input type="checkbox"/>	X	Professional Standards
		<input type="checkbox"/>	X	Water
		<input type="checkbox"/>	X	Food Safety
		<input type="checkbox"/>	X	Storage
		X	<input type="checkbox"/>	Buy American
		<input type="checkbox"/>	X	Reporting and Record Keeping
		<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	X	Other
		<p>Finding(s) Details: Non-domestic products were observed in the site storeroom that did not have the completed Buy American Justification forms available for the review. This form must be completed for each non-domestic food item purchased with child nutrition funds.</p>		
X		<input type="checkbox"/>		<p>D. Civil Rights Finding(s) Details: The incorrect United States Department of Agriculture (USDA) nondiscrimination statement was published on the school district website.</p>
		<input type="checkbox"/>	X	<p>E. Other Finding(s) Details:</p>