

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Greenland School District

**Date of Administrative Review (Entrance Conference Date):** March 4, 2020

**Date review results were provided to the School Food Authority:** March 27, 2020

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Certification and Benefit Issuance		
	<input checked="" type="checkbox"/>	Verification		
<input checked="" type="checkbox"/>		Meal Counting and Claiming		
	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures		
Findings: 1) Upon review of 262 applications, 1 application was found to be determined as free when it should have been reduced. 2) Meal charge limit of \$20 dollars in point of service system disallowed meals to be charged after an account reached \$20 in debt. Due to this, meals were not counted after a debt of \$20 per child was reached, resulting in inaccurate meal counting and claiming. In accordance with 7 CFR 210.8. "The school food authority shall establish internal controls which ensure the accuracy of meal counts prior to the submission of the monthly Claim for Reimbursement." Having a meal charge limit does not allow for accurate counting of meals served, indicating inadequate internal controls.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Meal Components and Quantities		
	<input checked="" type="checkbox"/>	Offer versus Serve		
	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Resource Management		
	<input checked="" type="checkbox"/>	Civil Rights		
	<input checked="" type="checkbox"/>	SFA On-Site Monitoring		
	<input checked="" type="checkbox"/>	Local School Wellness Policy		
	<input checked="" type="checkbox"/>	Smart Snacks in Schools		
	<input checked="" type="checkbox"/>	Professional Standards		
	<input checked="" type="checkbox"/>	Water		
	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American		
	<input checked="" type="checkbox"/>	Reporting and Record Keeping		
	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach		
	<input checked="" type="checkbox"/>	After School Snack		
	<input checked="" type="checkbox"/>	Seamless Summer		
	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program		
	<input checked="" type="checkbox"/>	Other:		