

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Greenwood School District

Date of Administrative Review (Entrance Conference Date): January 8, 2018

Date review results were provided to the School Food Authority: February 7, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
		<input type="checkbox"/>	X	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details: 1) One household application for free and reduced price school meals was not signed by the parent, making the application incomplete.		
<input type="checkbox"/>	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	X	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	SFA On-Site Monitoring
		<input type="checkbox"/>	X	Local School Wellness Policy
		<input type="checkbox"/>	X	School Meal Environment
		<input type="checkbox"/>	X	Competitive Foods
		<input type="checkbox"/>	X	Smart Snacks in Schools
		<input type="checkbox"/>	X	Professional Standards
		<input type="checkbox"/>	X	Water

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Storage
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Buy American
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
		<p>Finding(s) Details:</p> <p>1) Upon review of school storage facilities boxes of Super Buns did not meet the whole grain rich requirements.</p> <p>2) During a review of lunch service at East Pointe Elementary the sites most recent health inspection was not posted in an area that was visible to the public.</p> <p>3) Food items purchased with Child Nutrition funds, as well as USDA Foods (Commodities), must meet Buy American requirements as outlined in Commissioner's Memo CNU-18-009. Non-domestic products were found in the site storeroom without a completed Justification form on file. The Buy American Justification form, an attachment to the mentioned Commissioner's Memo, must be completed for each non-domestic food item purchased with child nutrition funds. After review of invoices it was determined that domestic products had been ordered, however the vendor had supplied a substitute product.</p>		
<input type="checkbox"/>	X	<p>D. Civil Rights</p> <p>Finding(s) Details:</p>		
<input type="checkbox"/>	X	<p>E. Other</p> <p>Finding(s) Details:</p>		