

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Harmony Grove-Saline Co School District

Date of Administrative Review (Entrance Conference Date): February 5, 2018

Date review results were provided to the School Food Authority: February 16, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
		<input type="checkbox"/>	X	Charge Policy and Unpaid Meal Procedures
Finding(s) Details:				
1) Some household applications for free and reduced price school meals need more documentation of changes or updates made by the district.				
2) One household application for free and reduced price school meals was determined incorrectly. The student was determined to be reduced and should have been paid.				
3) Supplemental Nutrition Assistance Program (SNAP) applications received and determined free had an incorrect SNAP case number.				
4) One application was not determined within 10 days of receiving the application [7 CFR 245.6(c)(6)].				
5) Two applications verified did not provide sufficient proof of income documentation, but was accepted by the district.				
<input type="checkbox"/>	X	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	X	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				

X	☐	C. School Nutrition Environment		
		YES	NO	
		☐	X	SFA On-Site Monitoring
		☐	X	Local School Wellness Policy
		☐	X	School Meal Environment
		☐	X	Competitive Foods
		☐	X	Smart Snacks in Schools
		☐	X	Professional Standards
		☐	X	Water
		X	☐	Food Safety
		X	☐	Storage
		☐	X	Buy American
		☐	X	Reporting and Record Keeping
		☐	X	School Breakfast Program and Summer Meals Outreach
		☐	X	Other
Finding(s) Details:				
1) At the time of review, 5 cans of tomato paste were observed in the dry storage area with the date of 12/12/2013.				
2) Foods must be labeled and dated in storage (dry storage, coolers, and freezers) to ensure adherence to food safety standards in Arkansas Department of Health Food Code.				
☐	X	D. Civil Rights		
Finding(s) Details:				
☐	X	E. Other		
Finding(s) Details:				