

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Highland School District

Date of Administrative Review (Entrance Conference Date): February 28, 2017

Date review results were provided to the School Food Authority: March 16, 2017

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	x	Certification and Benefit Issuance
		x	<input type="checkbox"/>	Verification
		<input type="checkbox"/>	x	Meal Counting and Claiming
		Finding(s) Details:		
		1) District verified more than the 3% of applications that are to be verified depending on the number of applications in the sample pool.		
<input type="checkbox"/>	x	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	x	Meal Components and Quantities
		<input type="checkbox"/>	x	Offer versus Serve
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
<input type="checkbox"/>	x	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	x	SFA On-Site Monitoring
		<input type="checkbox"/>	x	Local School Wellness Policy
		<input type="checkbox"/>	x	School Meal Environment
		<input type="checkbox"/>	x	Competitive Foods
		<input type="checkbox"/>	x	Smart Snacks in Schools
		<input type="checkbox"/>	x	Professional Standards
		<input type="checkbox"/>	x	Water
		<input type="checkbox"/>	x	Food Safety

		<input type="checkbox"/>	x	Storage
		<input type="checkbox"/>	x	Buy American
		<input type="checkbox"/>	x	Reporting and Record Keeping
		<input type="checkbox"/>	x	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	x	Other
		Finding(s) Details:		
x	<input type="checkbox"/>	D. Civil Rights		
		Finding(s) Details:		
		<ol style="list-style-type: none"> 1) District did not notify the public of the district's participation in the National School Lunch Program nor the School Breakfast Program with information on the income guidelines and how to apply for benefits for your child/ren. 2) The USDA non-discrimination statement was not posted on the District website. 		
<input type="checkbox"/>	x	E. Other		
		Finding(s) Details:		