

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Jasper School District

**Date of Administrative Review (Entrance Conference Date):** December 12, 2017

**Date review results were provided to the School Food Authority:** January 19, 2018

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
		<input type="checkbox"/>	X	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details:		
		1) Two (2) applications had errors in income calculations. However, the corrected calculations did not change the meal status of the students on the applications.		
		2) Two (2) students were given the wrong meal status on the student meal rosters due to clerical errors. The meal applications were initially determined correctly. There was no denial of benefits to the students.		
<input type="checkbox"/>	X	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	X	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
<input type="checkbox"/>	X	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	X	SFA On-Site Monitoring
		<input type="checkbox"/>	X	Local School Wellness Policy
		<input type="checkbox"/>	X	School Meal Environment

		<input type="checkbox"/>	X	Competitive Foods
		<input type="checkbox"/>	X	Smart Snacks in Schools
		<input type="checkbox"/>	X	Professional Standards
		<input type="checkbox"/>	X	Water
		<input type="checkbox"/>	X	Food Safety
		<input type="checkbox"/>	X	Storage
		<input type="checkbox"/>	X	Buy American
		<input type="checkbox"/>	X	Reporting and Record Keeping
		<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	X	Other
		Finding(s) Details:		
<input type="checkbox"/>	X	<b>D. Civil Rights</b>		
		Finding(s) Details:		
X	<input type="checkbox"/>	<b>E. Other</b>		
		Finding(s) Details:		
		1) It was observed that the school district is charging indirect costs to the Child Nutrition Program (CNP). The appropriate method of determining indirect cost has not been used. Arkansas Department of Legislative Audit was in the district conducting the audit of fiscal year 2017 during this Administrative Review. Corrective action will be determined after the Legislative Audit report for Fiscal Year 2017 is released.		