

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Lamar School District

**Date of Administrative Review (Entrance Conference Date):** February 5<sup>th</sup>, 2018

**Date review results were provided to the School Food Authority:** February 16, 2018

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes       No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
X		<b>A. Program Access and Reimbursement</b>	
		<b>YES</b>	<b>NO</b>
		X	Certification and Benefit Issuance
			X
			Verification
			X
			Meal Counting and Claiming
			X
			Charge Policy and Unpaid Meal Procedures
		Finding(s) Details:	
		1) Of the 380 source documents reviewed, two household applications for free and reduced price school meals were determined incorrectly. Both applications were determined to be reduced and should have been paid.	
X		<b>B. Meal Patterns and Nutritional Quality</b>	
		<b>YES</b>	<b>NO</b>
		X	Meal Components and Quantities
			X
			Offer versus Serve
			X
			Dietary Specifications and Nutrient Analysis
		Finding(s) Details:	
		1) The completion of the certification tool for the menu section of the review week, October 2-6, revealed that the "other" vegetable subgroup was not met. Upon further assessment of the review month, the week of October 9-13 had one day that did not meet the minimum daily vegetable requirement.	
	X	<b>C. School Nutrition Environment</b>	
		<b>YES</b>	<b>NO</b>
			X
			SFA On-Site Monitoring
			X
			Local School Wellness Policy
			X
			School Meal Environment

		X	Competitive Foods
		X	Smart Snacks in Schools
		X	Professional Standards
		X	Water
		X	Food Safety
		X	Storage
		X	Buy American
		X	Reporting and Record Keeping
		X	School Breakfast Program and Summer Meals Outreach
		X	Other
		Finding(s) Details:	
	X	<b>D. Civil Rights</b>	
		Finding(s) Details:	
	X	<b>E. Other</b>	
		Finding(s) Details:	