

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Magnolia

Date of Administrative Review (Entrance Conference Date): 11/06/2019

Date review results were provided to the School Food Authority: 11/26/2019

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
<b>A. Meal Access and Reimbursement – Performance Standard 1</b>				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Certification and Benefit Issuance	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Verification		
	<input checked="" type="checkbox"/>	Meal Counting and Claiming		
	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures		
Findings: 1) During the review 525 source documents were reviewed; Three (3) household applications were determined incorrectly. There were three (3) students determined to be free and should have been reduced and three (3) students who were determined reduced that should have been paid.				
<b>B. Meal Patterns and Nutritional Quality</b>				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Offer versus Serve		
	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
Findings: 1) School districts must keep production and menu records for the meals they produce. These records must show how the meals offered contribute to the required food components and food quantities for each age/grade group every day. 210.10(a)(3). Production records were reviewed during the week of review which revealed incorrect crediting for the following items: <ul style="list-style-type: none"> <li>• Spaghetti Pasta</li> <li>• Smoked Pork</li> <li>• French Toast (prepackaged)</li> </ul>				
<b>C. General Program Areas</b>				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Resource Management		
	<input checked="" type="checkbox"/>	Civil Rights		
	<input checked="" type="checkbox"/>	SFA On-Site Monitoring		
	<input checked="" type="checkbox"/>	Local School Wellness Policy		
	<input checked="" type="checkbox"/>	Smart Snacks in Schools		
	<input checked="" type="checkbox"/>	Professional Standards		
	<input checked="" type="checkbox"/>	Water		
<input checked="" type="checkbox"/>		Food Safety, Storage, and Buy American	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Reporting and Record Keeping		
	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach		
		After School Snack		
		Seamless Summer		

✓		Fresh Fruit and vegetable Program	✓	✓
		Other:		
Findings:				
<ol style="list-style-type: none"> <li>1) Foods must be labeled and dated in storage to ensure adherence to food safety standards in Arkansas State Board of Health Food Code 3-501.17. When received, all foods should be dated to ensure proper use and safety of food supply (FIFO –first-in first-out inventory procedures). On the day of review several cans were found outside of the original packaging without dates. Several cans were found to have dents and eight (8) cans of evaporated milk observed were expired. Damaged items should not be accepted and expired items should be properly disposed of to ensure safety.</li> <li>2) Magnolia has been awarded the FFVP Program for the 2019-2020 school year. The 2019-2020 FFVP Addendum signed by each participating district says under Section 2.h., “The SFA agrees that the school identified in section A. 2. F. of this addendum will implement the FFVP by October 1, 2019.” The fresh fruit and vegetable program was not implemented during the agreed time frame. As a result the district is not on track to spend their allotted grant money.</li> </ol>				