

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Malvern School District

**Date of Administrative Review (Entrance Conference Date):** February 11, 2020

**Date review results were provided to the School Food Authority:** February 24, 2020

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Certification and Benefit Issuance	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/>		Verification	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	Meal Counting and Claiming		
	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures		
Findings:				
1) During the review 475 source documents were reviewed; one (1) household application was determined incorrectly. The household was determined free and should have been reduced based on income.				
2) 7 CFR 245.6a(c) (1) regulations establish requirements for Local Education Agencies (LEAs) in conducting verification of eligibility for free and reduced price meals based on applications in participating schools. During the review, it was found that the verification letters sent households did not have the full USDA non-discrimination statement in its entirety.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Meal Components and Quantities		
	<input checked="" type="checkbox"/>	Offer versus Serve		
	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Resource Management		
	<input checked="" type="checkbox"/>	Civil Rights		
	<input checked="" type="checkbox"/>	SFA On-Site Monitoring		
	<input checked="" type="checkbox"/>	Local School Wellness Policy		
	<input checked="" type="checkbox"/>	Smart Snacks in Schools		
	<input checked="" type="checkbox"/>	Professional Standards		
	<input checked="" type="checkbox"/>	Water		
	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American		
	<input checked="" type="checkbox"/>	Reporting and Record Keeping		
	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach		
		After School Snack		
		Seamless Summer		
	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program		
		Other:		