

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Mineral Springs School District

**Date of Administrative Review (Entrance Conference Date):** March 8, 2017

**Date review results were provided to the School Food Authority:** April 5, 2017

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes       No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	School Meal Environment
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Smart Snacks in Schools
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Storage
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Buy American

		<input type="checkbox"/>	X	Reporting and Record Keeping
		<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	X	Other
		Finding(s) Details: 1) Wellness Committee was not meeting quarterly, and wellness policy was not posted to district website as required.  2) During observation of food storage facilities, it was noticed that two cereals the district was crediting as the whole grain rich component for breakfast were not whole grain rich.  3) According to the Arkansas Nutrition Standards, as referred to in <b>Commissioner's Memo CNU-16-044 (attached)</b> , each school may have up to nine (9) special event days where the school does not comply with Smart Snack requirements. These dates are required to be reported in the eSchool calendar each year. Upon observation there were no special event days in the eSchool calendar.		
<input type="checkbox"/>	X	<b>D. Civil Rights</b>		
		Finding(s) Details:		
X	<input type="checkbox"/>	<b>E. Other</b>		
		Finding(s) Details: 1) During the review it was noted that the district was only charging \$3.00 for adult lunches and not the required \$3.50 as stated in <b>Commissioner's Memo CNU-17-008</b> .		