

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Ouachita School District

Date of Administrative Review (Entrance Conference Date): February 20, 2018

Date review results were provided to the School Food Authority: March 19, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
		<input type="checkbox"/>	X	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details:		
		1) There was one application that had 2 students determined Free correctly, but the students were listed incorrectly as Reduced on the Point of Service Roster. 2) Pre-K students had been determined correctly, but were incorrectly listed as Free for all students in the Point of Service Roster and claimed incorrectly. 3) Verifications did not have a completed verification tracker form for each Household application selected, and 4) There was no documentation that the confirming official had conducted the confirmation review for these applications selected for verification as required by federal regulation. 5) The preschool program was not getting a point of service meal count. Instead, the program would order a set number of meals each day, not necessarily the correct meals based on the students in class each day. Meals ordered by the preschool program that are not served to students must be invoiced to the preschool program. A point of service meal count by student is required for all meals claimed for reimbursement.		
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	X	Meal Components and Quantities

		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
<input type="checkbox"/>	X	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	SFA On-Site Monitoring
		<input type="checkbox"/>	X	Local School Wellness Policy
		<input type="checkbox"/>	X	School Meal Environment
		<input type="checkbox"/>	X	Competitive Foods
		<input type="checkbox"/>	X	Smart Snacks in Schools
		<input type="checkbox"/>	X	Professional Standards
		<input type="checkbox"/>	X	Water
		<input type="checkbox"/>	X	Food Safety
		<input type="checkbox"/>	X	Storage
		<input type="checkbox"/>	x	Buy American
		<input type="checkbox"/>	X	Reporting and Record Keeping
		<input type="checkbox"/>	X	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	X	Other
<input type="checkbox"/>	X	D. Civil Rights		
<input type="checkbox"/>	X	E. Other		