

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Pea Ridge School District

**Date of Administrative Review (Entrance Conference Date):** March 12, 2018

**Date review results were provided to the School Food Authority:** March 19, 2018

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
    - Fresh Fruit and Vegetable Program
    - Afterschool Snack
    - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS															
X		<b>A. Program Access and Reimbursement</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> <th style="width: 80%;">FINDING</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">X</td> <td></td> <td>Certification and Benefit Issuance</td> </tr> <tr> <td></td> <td style="text-align: center;">X</td> <td>Verification</td> </tr> <tr> <td></td> <td style="text-align: center;">X</td> <td>Meal Counting and Claiming</td> </tr> <tr> <td></td> <td style="text-align: center;">X</td> <td>Charge Policy and Unpaid Meal Procedures</td> </tr> </tbody> </table> <p>Finding(s) Details:            Of the 380 source documents reviewed, four household applications for free and reduced price school meals were determined incorrectly. There were two students determined to be reduced and should have been paid, one student determined to be free and should have been reduced and one student that was determined reduced and should have been free.</p>	YES	NO	FINDING	X		Certification and Benefit Issuance		X	Verification		X	Meal Counting and Claiming		X	Charge Policy and Unpaid Meal Procedures
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X		<b>B. Meal Patterns and Nutritional Quality</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> <th style="width: 80%;">FINDING</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">X</td> <td>Meal Components and Quantities</td> </tr> <tr> <td></td> <td style="text-align: center;">X</td> <td>Offer versus Serve</td> </tr> <tr> <td></td> <td style="text-align: center;">X</td> <td>Dietary Specifications and Nutrient Analysis</td> </tr> </tbody> </table> <p>Finding(s) Details:            The completion of the certification tool for the menu section of the review week, October 2-6, revealed: 1) four (4) lunch meals planned and served to students did not meet meal pattern for the grain contribution requirement. See 7 CFR 210.10 (c) (2)(iv) <i>Grains component. (A) Enriched and whole grains.</i> All grains must be made with enriched and whole grain meal or flour, in accordance with the most recent grains FNS guidance. Whole grain-rich products must contain at least 50 percent whole grains and the remaining grains in the product must be enriched.</p>	YES	NO	FINDING		X	Meal Components and Quantities		X	Offer versus Serve		X	Dietary Specifications and Nutrient Analysis			
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	X	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
			X	SFA On-Site Monitoring
			X	Local School Wellness Policy
			X	School Meal Environment
			X	Competitive Foods
			X	Smart Snacks in Schools
			X	Professional Standards
			X	Water
			X	Food Safety
			X	Storage
			X	Buy American
			X	Reporting and Record Keeping
			X	School Breakfast Program and Summer Meals Outreach
			X	Other
Finding(s) Details:				
	X	<b>D. Civil Rights</b>		
		Finding(s) Details:		
	X	<b>E. Other</b>		
		Finding(s) Details:		