

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Piggott School District

Date of Administrative Review (Entrance Conference Date): February 27, 2018

Date review results were provided to the School Food Authority: April 4, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	x	Certification and Benefit Issuance
		x	<input type="checkbox"/>	Verification
		x	<input type="checkbox"/>	Meal Counting and Claiming
		<input type="checkbox"/>	x	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details:		
		1) District verified too many applications		
		2) There were keying errors in transferring number of meals from the Point of Sales(POS) consolidated worksheets to the claim form.		
x	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		x	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	x	Offer versus Serve
		<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		1) Some grains were not whole grain rich causing the weekly requirement for whole grain rich to not be met.		
x	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	x	SFA On-Site Monitoring
		<input type="checkbox"/>	x	Local School Wellness Policy
		<input type="checkbox"/>	x	School Meal Environment
		<input type="checkbox"/>	x	Competitive Foods

		<input type="checkbox"/>	x	Smart Snacks in Schools
		<input type="checkbox"/>	x	Professional Standards
		<input type="checkbox"/>	x	Water
		<input type="checkbox"/>	x	Food Safety
		<input type="checkbox"/>	x	Storage
		<input type="checkbox"/>	x	Buy American
		x	<input type="checkbox"/>	Reporting and Record Keeping
		<input type="checkbox"/>	x	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	x	Other
		Finding(s) Details: 1) Production records were not completed correctly in reference to including all items on the production record and crediting of food items. Some recipes used were outdated and did not have up to date crediting information.		
<input type="checkbox"/>	x	D. Civil Rights		
		Finding(s) Details:		
x	<input type="checkbox"/>	E. Other		
		Finding(s) Details: 1) District was not charging enough for adult meals in accordance to ADE Commissioner's Memo CNU-18-003.		