

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Sloan Hendrix School District

Date of Administrative Review (Entrance Conference Date): December 11, 2017

Date review results were provided to the School Food Authority: January 5, 2018

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
x	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		x	<input type="checkbox"/>	Certification and Benefit Issuance
		x	<input type="checkbox"/>	Verification
		x	<input type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details:		
		1) One household application was determined incorrectly.		
		2) The letter used for household verification was not approved by ADE CNU.		
		3) Congestion at the point of service prevents an accurate meal count.		
		4) Snacks re not claimed as contract meals.		
		5) Changes to the School Food Authority and State Agency agreement were not approved by ADE CNU prior to implementation.		
x	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	x	Meal Components and Quantities
		x	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	x	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		1) Offer vs serve was not implemented correctly.		

x	☐	C. School Nutrition Environment		
		YES	NO	
		☐	x	SFA On-Site Monitoring
		☐	x	Local School Wellness Policy
		☐	x	School Meal Environment
		☐	x	Competitive Foods
		☐	x	Smart Snacks in Schools
		☐	x	Professional Standards
		☐	x	Water
		x	☐	Food Safety
		☐	x	Storage
		☐	x	Buy American
		☐	x	Reporting and Record Keeping
		x	☐	School Breakfast Program and Summer Meals Outreach
		☐	x	Other
Finding(s) Details:				
1) Proper food safety and sanitation procedures were not followed.				
2) Summer meals outreach was not conducted.				
☐	x	D. Civil Rights		
Finding(s) Details:				
☐	x	E. Other		
Finding(s) Details:				