

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** South Pike County School District

**Date of Administrative Review (Entrance Conference Date):** February 26, 2018

**Date review results were provided to the School Food Authority:** March 21, 2018

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes             No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
✓	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		✓	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	✓	Verification
		<input type="checkbox"/>	✓	Meal Counting and Claiming
		<input type="checkbox"/>	✓	Charge Policy and Unpaid Meal Procedures
		Finding(s) Details: 1) There were 2 applications that had 2 students determined incorrectly as Reduced, but should have been denied, and one Free that should have been reduced.  2) Pre-K meals were being billed by district to Dawson Educational Cooperative for the difference of the student Paid meals, Reduced price meals and snacks. The contract with Dawson only had the cost of the snacks, however Dawson was paying all meals as billed.		
✓	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	✓	Meal Components and Quantities
		✓	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	✓	Dietary Specifications and Nutrient Analysis
		Finding(s) Details: 1) Offer Versus Serve (OVS) is a concept that applies to menu planning and the meal service. OVS allows students to decline some of the food offered in a reimbursable lunch or breakfast. The goals of OVS are to reduce food waste and to permit students to choose the		

		Food they want to eat. Kindergarten students were told they must take everything by the kindergarten teachers. The students were not eating many of the items on their trays which causes waste and poor menu planning.		
✓	□	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input type="checkbox"/>	✓	SFA On-Site Monitoring
		<input type="checkbox"/>	✓	Local School Wellness Policy
		<input type="checkbox"/>	✓	School Meal Environment
		<input type="checkbox"/>	✓	Competitive Foods
		✓	<input type="checkbox"/>	Smart Snacks in Schools
		<input type="checkbox"/>	✓	Professional Standards
		<input type="checkbox"/>	✓	Water
		<input type="checkbox"/>	✓	Food Safety
		<input type="checkbox"/>	✓	Storage
		<input type="checkbox"/>	✓	Buy American
		<input type="checkbox"/>	✓	Reporting and Record Keeping
		<input type="checkbox"/>	✓	School Breakfast Program and Summer Meals Outreach
		<input type="checkbox"/>	✓	Other
Finding(s) Details:		1)The Elementary counselor was offering ice cream during lunch to students for a “Kindness treat.” Also, it was brought to the reviewer’s attention that birthday parties and pizza parties were observed which were not part of the designated ‘9 Special Event Days’ in Elementary school. The school district is required to meet all Smart Snack and Arkansas Nutrition Standards regulation for foods and beverages sold or provided to students outside of the reimbursable meal. Documentation is required on these items to ensure compliance with Smart Snack and Arkansas Nutrition Standards requirements. Please see Commissioner’s Memo <b>CNU-16-044: Smart Snacks in Arkansas Schools: Providing, Selling , and “9 Special Event Days” (attached)</b> Smart Snack requirements must be met from midnight until thirty minutes after the close of the established school day (last school bell rings).		
✓	□	<b>D. Civil Rights</b>		
		Finding(s) Details: 1) “And Justice For All” posters were not displayed at the high school grab and go carts.		
□	✓	<b>E. Other – FFVP Program</b>		
		Finding(s) Details:		