STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: West Memphis School District

Date of Administrative Review (Entrance Conference Date): October 30, 2017

Date review results were provided to the School Food Authority: November 6, 2017

General Program	Participation
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1.	What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)				
	✓ School Breakfast Program				
	✓ National School Lunch Program				
	☐ Fresh Fruit and Vegetable Program				
	☐ Afterschool Snack				
	☐ Seamless Summer Option				
2.	Does the School Food Authority operate under any Special Provisions? (Select all that apply)				
	✓ Community Eligibility Provision				
	☐ Special Provision 2				
Review	Findings				
3.	Were any findings identified during the review of this School Food Authority?				
	□ Yes ✓ No				

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS			
	✓	A. Program Access and Reimbursement			
	•	YES	NO		
			>	Certification and Benefit Issuance	
			√	Verification	
			√	Meal Counting and Claiming	
			√	Charge Policy and Unpaid Meal Procedures	
Finding(s) Details: N/A			tails: N/A		
	✓	B. Meal Patterns and Nutritional Quality			
		YES	NO		
			✓	Meal Components and Quantities	
			✓	Offer versus Serve	
			√	Dietary Specifications and Nutrient Analysis	
		Findin	g(s) Det	tails: N/A	
	√	C. School Nutrition Environment			
		YES	NO		
			✓	SFA On-Site Monitoring	
			>	Local School Wellness Policy	
			√	School Meal Environment	

		✓	Competitive Foods	
		✓	Smart Snacks in Schools	
		√	Professional Standards	
		√	Water	
		√	Food Safety	
		√	Storage	
		✓	Buy American	
		✓	Reporting and Record Keeping	
		✓	School Breakfast Program and Summer Meals Outreach	
		✓	Other	
	Finding(s) Details: N/A			
✓	D. Civil Rights			
	Finding(s) Details: N/A			
✓	E. Other			
	Finding(s) Details: N/A			