

**Arkansas Department of Education  
Professional Licensure Standards Board (PLSB)  
Friday, September 9, 2011**

A meeting of the Professional Licensure Standards Board was held in the PLSB meeting room, located at #1 Capitol Mall, Little Rock, AR, on September 9, 2011. Members of the Board present were Brenda Brown, Kathy Howell, Don McGohan, Evelyn Thrower, Dr. Mitch Holifield, Marion Sibert, Dr. John Jones, Jo Vines, Sheila Jacobs, Dr. Jerry Guess, and Dr. Karen Cushman. Members of the Board absent were Dr. Tom Smith, Dr. Brad Baine and Dr. Randy Willison. Guests in attendance were Barbara Culpepper-ADE, Mike Lucas-ADE and Donna Morey-AEA. ADE staff members in attendance were Michael Smith, Eric James, Tara Amuimuia, Debra Farris and Katherine Donovan.

There were ten (10) voting members and one non-voting member present, representing a quorum.

1. **Call to Order:** The meeting was called to order by Mr. McGohan, chairman.
2. **Approval of the Previous Minutes: August 5, 2011:** Dr. Holifield made a motion to accept the minutes as written, seconded by Ms. Brown, motion passed 8/0.
3. **Fund Balance Report – \$1,326,147.95**
4. **Introduction of new investigator:** Mr. Smith introduced Jill Brzozowski as the new investigator. Her official hire date was September 6, 2011.
5. **New Licensure Task Force member – Don McGohan:** Mr. McGohan informed the board that Keith Hearnberger has accepted another position and will be resigning as a member of the Professional Licensure Task Force. Ms. Howell made a motion to elect Gerald Harper to replace Mr. Hearnberger, seconded by Ms. Jacobs, motion passed 8/0.
6. **Completing Discussion – Code of Ethics rules revisions – Katherine Donovan:** Ms. Donovan discussed changes to the code of ethics with the board. After a brief discussion and review:
  - a) Dr. Holifield made a motion that the definition of *public information* be included in the code of ethics in Section C-1 first sentence and is defined as *information coming from the news media and/or public record*, seconded by Ms. Vines, motion passed 10/0.
  - b) Ms. Jacobs made a motion that the wording in Section C-1 first and second sentences that the word *has* be changed to “*may have*” and *criminal offense* in the first sentence be changed to “*violation of the code*”, seconded by Dr. Guess, motion passed 10/0.
  - c) Dr. Guess made a motion that Section C-iii be approved as written, seconded by Dr. Jones, motion passed 9/0.
7. **Update drafts of rules and regulations –:** Dr. Cushman provided the board with updated copies of the titled documents “*Arkansas Department of Education Rules Governing Teacher Licensure By Reciprocity*, *Arkansas Department of Education Rules*

*Governing Non-Traditional Licensure Program, Arkansas Department of Education Rules Governing The School Superintendent Mentoring Program, Praxis Instructional Facilitator (1031) and Praxis II Test Adoption” for review and discussion.*

- 8. Recommended cut score for Praxis II scores for Instructional Facilitators** – Dr. Cushman gave the board a brief explanation of the Praxis II scores for Instructional Facilitators and the purpose of the recommended cut score. After a brief discussion Ms. Jacobs made a motion to accept the recommendation, seconded by Ms. Vines, motion passed 9/0.
- 9. Recommended change in Art Praxis test** - Dr. Cushman gave the board a handout titled “Praxis II Test (s) with a brief explanation of its purpose. After a brief discussion Ms. Howell made a motion to accept the recommendation of dropping *ART: Content Knowledge (0134)*, seconded by Ms. Sibert, motion passed 9/0.
- 10. Special Education Teacher Shortage** – Dr. Cushman led a brief discussion regarding the Special Education Teacher shortage. She stated that she will discuss this further with the Deans and Dr. Kimbrell and get back with the board for further action.
- 11. Other Items:** Dr. Holifield made a motion that the board draft a letter to Dr. Kimbrell stating concerns regarding PLSB issues, seconded by Ms. Howell, motion passed 10/0.
- 12.** Dr. Guess made a motion to adjourn, seconded by Ms. Sibert, motion passed 10/0.

**Next meeting date: October 14, 2011; time 9:00-1:00 in the PLSB Conference Room**