

**Arkansas Department of Education
Professional Licensure Standards Board (PLSB)
Friday, May 11, 2012**

A meeting of the Professional Licensure Standards Board was held in the PLSB large conference room at #1 Capitol Mall, Little Rock, AR, on May 11, 2012. Members of the Board present were Evelyn Thrower, Dr. Mitch Holifield, Dr. Randy Willison, Dr. Brad Baine, Dr. Karen Cushman, Ron Tolson, Jo Vines, Dr. John Jones, Marion Sibert and Don McGohan. Guests in attendance were Jeanne Jones-ADHE. ADE staff members in attendance were Michael Rowland, Tameka Parker, Michael Smith, Jill Brzozowski, Eric James, Tara Amuimuia, Debra Farris and Katherine Donovan. Members of the Board absent were: Brenda Brown, Kathy Howell, Sheila Jacobs, Dr. Jerry Guess and Dr. Tom Smith.

The board consisted of ten (10) voting members and two (2) non-voting members, representing a quorum.

1. **Call to Order:** The meeting was called to order by Mr. McGohan, chairman.
2. **Approval of the Previous Minutes: February 10, 2012:** *Dr. Holifield made a motion to accept the minutes as written, seconded by Ms. Thrower, motion passed 10/0.*
3. **Task Force Recommendations:** Mr. McGohan gave a brief summary on the Task Force Recommendations, which were presented to the SBOE.
 - a) Dr. Cushman informed the Board that the agency is currently trying to implement the recommendations into the rules. A draft will be ready by next week, which will be emailed to each member for review and discussion at the June meeting.
 - b) All Licensure Rules, currently nine documents have been incorporated into our document, with the exception of the lifetime license.
 - c) A request was made by SBOE members that people be allowed to test in the areas of School Counselor and Library Media Specialist, without classroom teaching experience; however, under the current rules they can go from those positions into being a building level administrator with no classroom experience.
4. **Fund Balance Report – \$1,576,580.38**
5. **Further Information-PLSB Fund Balance Revenue/Expenditures:**
 - a) Dr. Cushman explained that teacher evaluation training would be delivered by a combination of face-to-face and on-line training. The on-line will be delivered by Teachscape. ADE is trying to come up with the funds for principals' training, which is approximately \$349 per evaluation for about 30 hours of professional development. ADE will not have the funds for the teachers' training, which is \$36 per teacher for approximately 18 hours of professional development. At a rules meeting, Donna Morey and Rich Nagel suggested that maybe some of the PLSB funds could be used for a one-time payment to help off-set the costs. Dr. Cushman suggested that Board members talk to their organizations about that idea.

6. Revised Counselor Praxis Score: Michael Rowland provided the Board with a handout titled “Praxis II Test” and gave a brief summary of its purpose. *After review and discussion by the Board Dr. Jones made a motion to accept the proposed changes as written, seconded by Dr. Baine, motion passed 8/0.*

7. Update-PLSB Members with Expiring Terms:

- a) AAEA Dr. Jerry Guess
- b) AAEA Ms. Jo Vines (will be reappointed)
- c) ARPEA Dr. Mitch Holifield (will be reappointed)
- d) AEA Ms. Brenda Brown
- e) ASCD Ms. Sheila Jacobs

8. Ethics Committee Report: Mr. McGohan provided the Board with a detailed explanation of what the sub-committee does, with the assistance of Mr. Smith and Ms. Donovan.

9. PLSB Meeting Schedule Change – Monthly to Quarterly Meetings: *Dr. Willison made a motion to change the PLSB monthly meetings to a quarterly basis, with special meetings as needed. The meetings will take place during the months of March, June, September and December. *They will still take place on the second Friday of those months from 9am -1pm. Lunch will be provided, travel and lodging will be reimbursed, seconded by Ms. Thrower, motion passed 8/0.*

10. Other Items:

- a) Dr. Holifield suggested that the Board invest in special equipment to have meetings via video conference, for individuals that have a very long drive or for very short meetings, etc.

The meeting was adjourned by Mr. McGohan.

Next meeting date: Friday, June 8, 2012; time 9:00-1:00 in the PLSB Presidential meeting room (Big Mac Building-regular meeting location).