

**Arkansas Department of Education
Professional Licensure Standards Board (PLSB)
Friday, January 11, 2013**

A meeting of the Professional Licensure Standards Board was held in the PLSB large conference room at #1 Capitol Mall, Little Rock, AR, on January 11, 2013. Members of the Board present were Evelyn Thrower, Marion Sibert, Dr. Mitch Holifield, Dr. Randy Willison, Brenda Brown, Kathy Howell, Michael Poore, Don McGohan, Dr. Brad Baine, Dr. Tom Smith, Dr. Karen Cushman and Ron Tolson. Guests in attendance were Donnie Matthews-DIS, Jeanne Jones-ADHE and Donna Morey-AEA. ADE staff members in attendance were Mike Lucas, Michael Smith, Tameka Parker, Eric James, Jill Brzozowski, Tara Amuimuia and Katherine Donovan. Members of the Board absent were: Dr. John Jones and Jo Vines.

The board consisted of eleven (11) voting members and two (2) non-voting members, representing a quorum.

1. **Call to Order:** The meeting was called to order by Mr. McGohan, chairman.
2. **Approval of the Previous Minutes: December 14, 2012:** Mr. Poore made a motion to accept the minutes as written with an addition to the financial part on item # 3, the board had been asked to look into creating a spending plan to use some of the resources available, seconded by Ms. Howell, motion passed 11/0.
3. **Financial Report – \$2,180,626.34:** Mr. Smith gave the Board a brief summary of the expected future expenditures from the PLSB budget report.
 - a) Ms. Thrower made a motion to accept the financial report, seconded by Dr. Willison, motion passed 11/0.
 - b) Dr. Cushman provided the board with a handout titled “New Proposed Expenditures and Changes in Revenue for PLSB” for review. After discussion, Dr. Smith a made a motion to accept Dr. Cushman’s proposed recommendations for estimated expenditures: (1) Additional position for Higher Education-\$85,000, (2) 3 workshops provided by ETS to IHEs \$18,000, (3) Meetings/Trainings \$75,000 and (4) Reducing the licensure renewal fee to \$75 beginning July 1, 2013, motion seconded by Dr. Willison, motion passed 11/0.
4. **Installation of video equipment in conference room – Donnie Matthews:** Mr. Matthews provided the Board with two handouts for review and discussion on the video equipment installation. Two quotes have been received and the third one will be received next week. After all three quotes are received they will be reviewed for approval and then the installation process will begin.
5. **Revisions to the Standards – Code of Ethics:** Mr. McGohan provided the Board with two handouts titled “50 State Ethics Analysis and Educator Competency Requirements from Selected States Ethics Rules” for review and discussion.
 - a) Dr. Willison made a motion to revise Standard 2 to read: An educator maintains competence regarding skills, knowledge, and dispositions, responsibilities related to his/her organizational position, subject matter and pedagogical practice, seconded by Dr. Holifield. Motion passed 6/5.

- b) Dr. Holifield made a motion that Standard 6 reads: An educator keeps in confidence secure standardized test material and maintains integrity regarding test administration procedures, seconded by Ms. Miller, motion passed 11/0.
- c) Dr. Smith made a motion that new Standard 7 reads as: An educator keeps in confidence information about students and colleagues obtained in the course of professional service unless disclosure serves a professional purpose or is allowable or required by law, seconded by Dr. Willison, motion passed 11/0.
- d) Ms. Miller made a motion that new Standard 8 read: An educator refrains from using, possessing, and/or being under the influence of alcohol, tobacco, unauthorized drugs/substances and/or items prohibited by law while on school premises or at school-sponsored activities involving students, seconded by Dr. Willison, motion passed 11/0.
- e) Dr. Holifield made a motion to add some descriptors to Standard 7, appendix c. that captures the notion of false or malicious statements of adult on adult, seconded by Ms. Miller, motion passed 11/0.
- f) Dr. Holifield made a motion in regard to Standard 1 and 7, that language be added regarding equitable treatment. That there be no discrimination on the basis of race, color, national origin, age, disability, sex, marital status, familial status, parental status, social or cultural background, religion, sexual orientation, political beliefs, etc., seconded by Mr. Poore, motion passed 11/0.

6. Use of PLSB fund balance: Table until the next meeting

7. Other items:

Motion to adjourn by Ms. Howell, seconded by Ms. Miller, meeting adjourned.

Next meeting date: Friday, February 08, 2013; time 9:00-1:00 in the PLSB Presidential meeting room (regular meeting location).