

**Arkansas Department of Education
Professional Licensure Standards Board (PLSB)
Friday, April 8, 2011**

A meeting of the Professional Licensure Standards Board was held in the PLSB meeting room, located at #1 Capitol Mall, Little Rock, AR, on April 8, 2011. Members of the Board present were Brenda Brown, Mitch Holifield, Carolyn Odom, Kathy Howell, Don McGohan, Marion Sibert, Dale Query, Jerry Guess, Ron Tolson and Beverly Williams. Members of the Board absent were Evelyn Thrower, John Jones, Tony Finley, Sheila Jacobs and Tom Smith. Guest in attendance was Jeanne Jones-ADHE and Donna Morey-AEA. ADE staff members in attendance were Michael Smith, Tameka Parker, Debra Farris, Tara Amuimuia, Katherine Donovan, Mike Lucas, and Eric James.

There were eight (8) voting members present, representing a quorum and two non-voting member present.

1. **Call to Order:** The meeting was called to order by Dr. Holifield, chairman.
2. **Approval of the Previous Minutes: March 11, 2011:** After a brief discussion Dr. Guess made a motion to approve the minutes as written, seconded by Ms. Howell, motion passed 8/0.
3. **Fund Balance Reports - March: \$1,112,514.87**
 - a) Contract with Ray Simon has been approved and is in the process of completion.
4. **PLSB Legislative-House Bill 1952/ACT 1045:** Mr. McGohan provided the board with a brief explanation of what HB1952/ACT 1045 represents. He stated that it provides additional due process for educators who have an allegation form filed against them. It gives them the ability to submit their comments along with any other documentation, prior to the sub-committee taking any action against their license.
5. **Chief Investigator Position:** Ms. Williams stated that after checking reference that the position would be going to Michael Smith, effective Monday, April 11, 2011.
6. **The PLSB Accounting Position:** Ms. Williams stated that this position had to be given up because there was no need for it. All the funds for the PLSB program come in electronically through INA.
7. **Committee Reports:**
 - a) **Defining "Teacher Effectiveness"**-Ms. Odom provided the board with a brief overview of what her group has been working on. She will have more information at the next meeting to share with the board.
 - b) **Funding Labels**-Ms. Siebert provided the board with a brief overview of what her group was working on. She stated that they are working toward getting the funding together and will have something to share with the board next month. She stated that her group needed to have more time together for discussions. Dr. Guess made a motion that the Funding group be allowed to come meet

next month and be reimbursed for expenses that they incur, seconded by Ms. Brown, motion passed 8/0.

- c) **Ron Tolson regarding renewal of an Initial Administrator License-** Mr. Tolson provided the board with a brief overview of the renewal process. He will provide the board with more information at the next meeting for their approval.

8. Requirement for Professional Education Programs: Mike Lucas provided the board with a brief explanation of the handout titled "*Requirements for Professional Education Programs at Arkansas Colleges and Universities for the Licensure of Teachers and Other School Personnel*" and the action that he needs. He pointed out two edits that needed to be made, which are:

- a) **Page 3 item # 5.02:** add *entering and* , after Candidates
- b) **Page 5 item # 6.02.2.1:** change P-2 to *K-2*.

Dr. Guess made a recommendation to approve the above documents with the 2 edits, with the understanding that it is to be presented to the Licensure Task Force for their comments and it returns to the PLSB Board before being presented to the State Board after comments have been made, seconded by Mr. McGohan, motion passed 8/0.

9. PLSB Social-Networking Technology Guidance: Mr. McGohan gave a brief overview of a handout titled "*Arkansas PLSB Recommendations Regarding the Educational Applications of Social-Networking Technology*". After a brief discussion the board allowed Dana Thompson with DIS to make suggestions and changes to the above document and submit back to them at the next board meeting for review and action.

10. License an AR Teacher Graduate: Ms. Williams shared that the dilemma that still exists when an AR graduate fails to license until many years later.

11. Update on the repayment from eight (8) NBPTS candidates: Ms. Williams advised the board that 3 candidates have committed to repayment arrangements. She has staff working to locate the others.

12. PLSB Investigators Schedules During Testing Weeks: Ms. Williams informed the board that she provided Mr. Smith with the testing schedules for schools, so that the investigators will be able to work around those schedules.

13. Expiration of PLSB Members on June 30, 2011: Ms. Williams informed the board of terms that were about to expire, so that preparations could be made to refill those positions.

- a) Tony Finley – Private Colleges
- b) Dale Query – Rural Educators
- c) Evelyn Thrower – Teachers Grades 4-8

14. Licensure Task Force Update: Dr. Holifield gave a brief summary of the first meeting, which was held on April 6-7. Dr. Gunter said that the meeting went very well and that they have a very good group to pursue the work that is needed. She did state that there are two groups not represented that should be on the Task Force (Dean and Principal). After a brief discussion by the board Mr. Query made a motion that four slots be added

to include Dean and Principal (Elementary, Middle and High) group, seconded by Dr. Guess, motion passed 8/0. Their next meeting is scheduled for Sept. 21-22, 2011

15. Proposal to Consider Out-of-State Licensure Candidates: Mr. Tolson provided the board with an explanation of a recommendation that he would like from the board to consider regarding Out-of-State Licensure Candidates. Dr. Guess made a motion that Mr. Tolson study the implementations that are needed for Out-of-State Licensure Candidates and bring back a recommendation to the PLSB for action, seconded by Ms. Odom, motion passed 8/0. Add to next month agenda.

16. Professional Practices Institute (NASDTEC): The meeting this year will be held in Little Rock, on **October 19-21, 2011**. Ms. Williams would like for all the board members to be registered. **Please save the date.**

Mr. McGohan made a motion that the PLSB meetings begin at 9:00am and end at 1:00pm, and any other business on the agenda will be deferred to the next month's meeting. Lunch will begin at 11:30am, seconded by Ms. Howell, motion passed 8/0.

Mr. McGohan made a motion to adjourn, seconded by Dr. Guess; motion passed unanimously 8/0.

***Next meeting date: May 13, 2011 in the PLSB Conference Room**