

**THE ARKANSAS STATE BOARD OF EDUCATION**

**IN RE THE MATTER OF:  
ANGELA DENISE WINFIELD  
AUGUST 10, 2017**

**PLSB CASE NO. 17-101**

**FINDING OF FACT, CONCLUSIONS OF LAW AND ORDER**

At its regular meeting on August 10, 2017, the Arkansas State Board of Education (“Board”) accepted the recommendation of the Professional Licensure Standards Board Ethics Subcommittee (“Ethics Subcommittee”) for disciplinary action against the teaching license of Angela Denise Winfield (“Educator Winfield”). Based upon Educator Winfield’s consent to the Ethics Subcommittee’s recommendation and the evidence presented, in accordance with the Administrative Procedures Act, Ark. Code Ann. § 25-15-101 et seq., the Board hereby states as follows:

**I. Findings of Fact**

- a. The Arkansas Department of Education issued Educator Winfield a standard five-year teaching license on January 1, 2017, valid until December 31, 2021.
- b. The Ethics Subcommittee received an allegation that Educator Winfield violated the Arkansas Department of Education Rules Governing the Code of Ethics for Arkansas Educators (“Code of Ethics”) promulgated pursuant to Ark. Code Ann. § § 6-17-422 and 6-17-428.
- c. On December 2, 2016, the Ethics Subcommittee authorized an investigation into the allegation that Educator Winfield violated Standard 2: An educator maintains

competence regarding his or her professional practice, inclusive of skills, knowledge, dispositions, and responsibilities relating to his or her organizational position.

- d. On December 6, 2016, Educator Winfield was notified of the Ethics Subcommittee's authorization to investigate the allegation.
- e. On May 5, 2017, after considering the investigator's report and evidence, the Ethics Subcommittee unanimously found that Educator Winfield violated Standard 2 when she: failed to comply with the SWAEC policies, procedures, and practices. Educator Winfield admitted to having poor record keeping practices.
- f. The Ethics Subcommittee recommended that the Board take the following actions:
  - (i) Issue a written warning;
  - (ii) Require Educator Winfield to complete training through AAEA, Tier 1 fiscal training (2 hours), in order to provide support for record keeping in reimbursement of travel and other expenses;
  - (iii) Require Educator Winfield to provide a written reflection to the PLSB office indicating how this training will change her record keeping practices especially related to travel; and
  - (iv) The training and written reflection must be completed and submitted to the PLSB office within ninety (90) days of the State Board's Final Order. Educator Winfield will pay all costs.
- g. On May 11, 2017, Educator Winfield was notified of the Ethics Subcommittee's reasonable belief determination and recommendation by certified and regular mail.
- h. On May 20, 2017, Educator Winfield accepted the Ethics Subcommittee's recommendation, thereby waiving her right to any further notice, hearing, and any other rights she might have under the Administrative Procedure Act including those rights set forth in Ark. Code Ann. §§ 25-15-211 and 25-15-212.

## **II. Conclusions of Law**

- a. Upon consideration of the evidence presented at the meeting, Ark. Code Ann. §§ 6-11-105, 6-17-401, 6-17-422, 6-17-428 and 25-15-201 et seq., and the Arkansas

Department of Education Rules Governing the Code of Ethics for Arkansas Educators, the Board adopts the Ethics Subcommittee's recommendations, and enacts the sanctions accordingly. The Board admonishes Educator Winfield for her violation of the Code of Ethics and adopts the recommendation for actions as outlined by the Ethic's Subcommittee.

- b. Educator Winfield is cautioned that further violations of the Code of Ethics may result in more severe discipline, including permanent revocation of her license.
- c. This order shall remain permanently in Educator Winfield's professional licensure file and the confidential files of the Professional Licensure Standards Board.

IT IS SO ORDERED.



---

Dr. Jay Barth, Chair  
Arkansas State Board of Education