

Division: Federal Programs

Program/Procedure: Allocation Procedures for Formula Grants (for Title I School Improvement)

Effective July 1, 2018

Total funding amount available for School Improvement grants is determined from Step 6 of Title I, Part A Allocation Procedure. From this total, 5% is reserved for state activities under Statewide Systems of Support.

School Improvement programs are based on a three-year cycle. Identification of schools requiring COMPREHENSIVE support and ADDITIONAL TARGETED support occurs in Year 1 of the program cycle. Funding awarded in year 1 is designated as a “planning” grant, while funding in years 2 and 3 are designated as “implementation” grants. Schools identified for either category in Year 1 maintain that assignment for the full three-year cycle.

Total funding amount available is divided between COMPREHENSIVE and ADDITIONAL TARGETED categories:

75% of total funding for COMPREHENSIVE group
25% of total funding for ADDITIONAL TARGETED group

Year 1 – Planning Grant Formula

School funding for planning grant awards are based on total count of certified staff.

Total certified staff counts for the prior year are retrieved from the ADE Data Center – Statewide Information System Reports. This data is located under “Schools” reports as “Certified Staff” and “Certified Teachers Only”. Both reports are combined to determine a total certified staff count for each school.

COMPREHENSIVE support group funding

Each school identified in the COMPREHENSIVE group receives funding based on the formula:

$$\text{school funding} = \frac{\text{total COMPREHENSIVE funding}}{\text{total COMPREHENSIVE certified staff count}} \times \text{school certified staff count}$$

ADDITIONAL TARGETED support group funding

Each school identified in the ADDITIONAL TARGETED group receives funding based on the formula:

$$\text{school funding} = \frac{\text{total ADDITIONAL TARGETED funding}}{\text{total ADDITIONAL TARGETED certified staff count}} \times \text{school certified staff count}$$

Years 2 & 3 – Implementation Grant Formula

School funding for implementation grant awards are based on ADM weighted by poverty %.

Cycle 2 data is retrieved from APSCN-SIS via data request. The dataset will include student state-ID, meal status indicator, date of birth, attending LEA and resident LEA by building. This data will be used to arrive at poverty data by:

- 1) Calculating student age as of Oct 1 of the reporting year
- 2) Filtering list for appropriate ages (5 – 17 for ESSA programs) and grade level (no Preschool grade)
- 3) Counting students by LEA for enrollment total
- 4) Counting students with meal status 4 (direct certification) for initial poverty total
- 5) Calculate funding poverty total by multiplying initial poverty total by prescribed multiplier for the funding year as designated by USDA-FNS. By law, the multiplier can be a number between 1.3 and 1.6 and is set on an annual basis by USDA-FNS. For 2018-19, multiplier is 1.6. Any changes will be communicated in advance by USDA-FNS through the Federal Register.
 - a. If applying the multiplier to the direct certification count results in a total above enrollment, the funding poverty total is limited to enrollment total.
- 6) Data errors are removed from the formula.
- 7) Calculate Poverty % by dividing poverty total from Step 5 by total enrollment total from Step 3.

Prior year 3-qtr ADM is retrieved from the ADE Data Center by individual school (building).

Calculate Weighted ADM parameter for each school:

School weighted ADM = school prior year 3-qtr ADM x school poverty %.

COMPREHENSIVE support group funding

Each school identified in the COMPREHENSIVE group receives funding based on the formula:

$$\text{school funding} = \frac{\text{total COMPREHENSIVE funding}}{\text{total COMPREHENSIVE weighted ADM}} \times \text{school weighted ADM}$$

ADDITIONAL TARGETED support group funding

Each school identified in the ADDITIONAL TARGETED group receives funding based on the formula:

$$\text{school funding} = \frac{\text{total ADDITIONAL TARGETED funding}}{\text{total ADDITIONAL TARGETED weighted ADM}} \times \text{school weighted ADM}$$

IMPORTANT Additional Steps

Each year's funding for a school will be offset by any excess carryover funds (carryover greater than 5% of allocation) remaining from the prior year grant award as of September 30. Funds

remaining unallocated due to such offsets will be held in reserve for the next year's grant awards.

FINAL STEPS FOR ALL GRANTS:

Step 1: Round final numbers to two decimal places; if allocation is over the total take the overage out of state set-aside

Step 2: Publish allocation to ADE Federal Finance Website

Step 3: Publish a Commissioners Memo

Step 4: Email allocations to Federal Program unit for upload to FGMS system

Step 5: When final allocations are made publish grant award notifications to Federal Finance Website

***This document is not to be used as the sole source for calculating allocations for the Arkansas Department of Education. To calculate allocations refer to legislation, ED guidance, and any other updates provided by ED.*