

Title I Committee of Practitioners

Bylaws

Background: Elementary and Secondary Education Act (ESEA) of 1965 as amended by (PL114-95), Section 1603 (b), 20 USC 6573) – Committee of Practitioners.

((1) IN GENERAL.—Each State educational agency that receives funds under this title shall create a State committee of practitioners to advise the State in carrying out its responsibilities under this title.

(2) MEMBERSHIP.—Each such committee shall include—

- (A) as a majority of its members, representatives from local educational agencies;
- (B) administrators, including the administrators of programs described in other parts of this title;
- (C) teachers from traditional public schools and charter schools (if there are charter schools in the State) and career and technical educators;
- (D) principals and other school leaders;
- (E) parents;
- (F) members of local school boards;
- (G) representatives of private school children;
- (H) specialized instructional support personnel and paraprofessionals;
- (I) representatives of authorized public chartering agencies (if there are charter schools in the State); and
- (J) charter school leaders (if there are charter schools in the State).

(3) DUTIES.—The duties of such committee shall include a review, before publication, of any proposed or final State rule or regulation pursuant to this title. In an emergency situation where such rule or regulation must be issued within a very limited time to assist local educational agencies with the operation of the program under this title, the State educational agency may issue a regulation without prior consultation, but shall immediately thereafter convene the State committee of practitioners to review the emergency regulation before issuance in final form.

Purpose: The purpose of the Committee shall be to review and advise on any state rules, regulations or policies relating to Title I of the Elementary and Secondary Education Act in order to ensure conformity to the purposes of Title I.

Term of Office: The Director of Federal Programs makes recommendation on the new members to the Assistant Commissioner of Public School Accountability who will make the appointments. The size of the committee will be 25-30 members.

Members will be representative of the membership categories as amended in section 1603 (b). At the discretion of the Assistant Commissioner Members will serve on the Committee as long as they remain in the role in which they were selected for the committee or as long as they remain in a statutorily representative role during the term. Vacated terms will be replaced with individuals from similar representative groups. Members may not designate an alternate to attend meetings in his or her place.

Frequency of Meetings: Regular meetings of the Committee will be conducted three times per year. Committee members may be consulted by e-mail and telephone if issues requiring committee advice arise between meetings.

Failure on the part of a COP member to attend any two (2) consecutive meetings in a year without notifying either the Director of Federal Programs' Office or Assistant Commissioner's Office may result in removal from the Committee.

Voting:

Each member of the Committee shall have one vote. Actions by the Committee shall be taken by a majority of the Committee present during a scheduled meeting. Vote by absentee ballot or proxy is not allowed.

Unless otherwise specified, "Robert's Rules of Order (revised)" shall govern the procedures of Committee meetings.

Travel, lodging and other expenses: Committee members shall be reimbursed for travel and per diem expenses upon submission of a Travel Reimbursement Form. Reimbursement will only be issued for approved expenses related to the Committee meetings and at the same rate as state employees.

Department of Education Role:

- Serve as Facilitator and liaison with the Committee (Assistant Commissioner, Title I Director and Program Coordinator)
- Facilitate involvement in review of SEA documents
- Arrange meetings
- Correspond with the membership

Limits of Authority:

The COP has no power to enter into contracts of any nature or dispense public funds. In the absence of the State Commissioner of Education, no COP member shall be required to provide any sum of money, property or services other than the services described herein to the committee. The COP shall have no powers beyond those expressly set forth herein.