**School LEA:** 4802010

School Name: CLARENDON HIGH SCHOOL

**Submitter Information** 

Submitter Name: Steven Meek

Submitter E-mail: meekd@lions.grsc.k12.ar.u

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Submitter Phone: 8706722050

Date of application: 3/6/2017

**District Information** 

District LEA: 4802000

District Name: CLARENDON SCHOOL

DISTRICT

Superintendent Name: Lee Vent

Superintendent Email: ventl@lions.grsc.k12.ar.us

**General Questions** 

Special Conditions: Focus School

School Rating: C

Is this a brand new LEA? False

Is this an ALE School? False

#### **Vision and Mission**

Mission

The CHS Community will empower each student to achieve their highest potential and enhance their quality of life.

Vision

Clarendon High School will equip all students with the academic and personal skills to proudly graduate and confidently face challenges in an ever-changing, competitive global society.

Significance

Clarendon and the surrounding areas are committed to creating a community of education. We hope to see a fluidity between the community and the school by partnering with local businesses, improving parental involvement, and building relationships by pursuing service learning opportunities.



#### **Rational and Innovation Goals**

Rationale for Innovation

Clarendon-Holly Grove School District is a small, rural, low-income school situated in Monroe County, one of the poorest counties in the state of Arkansas. The median income in Clarendon is \$19,471, well below the average of \$41,371 for the state of Arkansas. It currently serves students from Clarendon, Holly Grove, Brinkley, Ragtown, Pine City, Monroe, Blackton, and several other rural communities. Of the 204 students enrolled in the high school, ninety-two percent of the students qualify to receive free and reduced lunch, and 90% of them are at or below the poverty line. Approximately 80% of the students come from single-parent or single-guardian homes. Enrollment has been declining continually over the previous school years: 291 students in 2013-14, 263 students in 2014-15, and is expected to decline further until 2020. Many of our students enter high school with educational gaps that are virtually impossible to close because differentiated instruction for each student is limited by the amount of time and resources available. However, we also have students who are not sufficiently challenged or able to accelerate according to their academic ability because of these same educational constraints. Therefore, we have parents/guardians who are removing their children from our school district because they do not feel we are meeting the academic needs of their child

In a survey given to our students in September of 2016, 63.5% planned on attending a four year university, while 17.6% planned on attending a community college or trade school and 18.9% planned on getting a job or joining the military. Out of 45 seniors in the class of 2016, 44% are currently attending some form of post secondary school, while 33% are employed at either a full or part-time job. Based on previous data, of the 44% currently enrolled only about 12% will successfully complete their degree. Most will drop out either for monetary reasons or lack of transportation. The same goes for those students who are working. Most of these students are working a minimum wage job and will change jobs three to four times if not more during their adult life because of the lack of skills to move into a more permanent career. Our main goals are to increase student achievement and workforce readiness and prepare our students to become productive citizens. With today's changing society and the breakdown of families, many of our students lack life skills such as strong communication, organization, and time management. To compensate for this we want to teach our students personal competencies or "soft skills," so they are receiving a more meaningful and relevant education and will be prepared for after high school whether they are going on to a post-secondary institution or entering the workforce.

Graduation rate has played a big role in labeling the high school as a school in need of improvement. Surveys have also shown that our students want more diverse learning opportunities, such as concurrent credit and CTE options. An example of some of the career fields that our students expressed an interest in where cosmetology, mechanics, welding, and healthcare, but with decreasing enrollment, low teacher salaries, high teacher turnover, and the lack of qualified teachers, it is difficult to provide opportunities for students. To help meet the needs of the school, and as part of our five year plan, in June 2016 the Clarendon School District went before the Arkansas State Department of Education and requested waivers of state laws and rules on teacher licensure, instructional time, and student attendance. The board unanimously granted the waivers which are in effect until 2021 or until the school is named a School of Innovation. These waivers allow us to individualize student learning and improve instruction for all students by bringing opportunities to our students that otherwise we have not had the ability to do. The waiver requests contained in this application are mostly the ones which were granted last year by the State Board, but also include slight changes and additions to ensure that they specifically address the needs of our School of Innovation.

Clarendon School of Innovation will allow teachers to accommodate and meet the academic, emotional, and social needs of every child through a personalized learning environment. We will be able to create individual pathways of success for all students. The focus of learning will be the student, not the instruction nor the teacher. Students will be involved in decision-making, and instruction will focus on skills and practices that enable independent problem-solving. We will provide the means to break the cycle of poverty for students from low-income families while simultaneously being able to challenge our gifted and talented students. Through a flexible schedule, career certifications, college and AP offerings, internships, and community learning opportunities, the students of Clarendon High School will receive a holistic education that will prepare them for

living in 21st Century communities. Meeting the necessary needs of each individual student, our school could not only close achievement gaps, but could promote higher expectations through a rigorous curriculum to ensure all students are college and/or career ready. This model of learning will allow teachers to meet with students who need more individualized instruction, while allowing those who are more advanced to continue their work without interruption. We believe that creating this environment will promote the idea that all students can learn the required content, at their own pace, in their own way. Our hope also is that it will attract students to our school and help retain the ones we have.

Goal	Goal Description
1	CHS will better prepare students for life after high school by offering more educational opportunities, such as concurrent credit and career and technical courses.
2	CHS will increase graduation rate
3	Reduce the achievement gap by offering a variety of differentiated learning experiences for all students which will motivate students to increase their GPA and stay on track to graduate.
4	CHS will establish two-way communication among all stakeholder groups including parents, teachers, the district, and the community.

## **Innovation Plan**

Plan Date	Action	Expected Outcome		
05/12/2016	Create business partnerships in the community.	Business partners will mentor students, provide opportunities for job shadowing and internships, and sponsor clubs as well as individual students trying to pursue concurrent credit courses.  These partnerships will allow seniors with qualifying jobs in the JAG program to leave		
03/01/2017		school early to work.		
03/01/2017	Create a student leadership team.	Members of the student leadership team will report to high school leadership meetings, monitor the school's social media accounts, and serve as leaders and role models for their peers.		
03/16/2017	Student-centered learning supported by an Academic Performance Plan (APP)	Teachers, parents, and the counselor will work collaboratively and regularly to monitor student progress. The school will require mandatory parent-teacher conferences in which parents and students meet with their advisor and are involved in creating their Academic Performance Plan (APP).		
06/05/2017	Offer summer school for accelerated learning and credit recovery	The summer school semester will allow students the opportunity to accelerate their APP and/or remain on track to graduate.		
08/14/2017	Flexible Scheduling	In order to provide personalized academic plans, the school will implement a flexible schedule to allow for more diverse course offerings.		
08/14/2017	Advisory Time/Mentoring	Each student will be assigned to an advisor. This advisor will meet with students weekly to discuss grades, their APP, and practice soft skills.  This advisory time will allow for time to teach students employability skills or "soft skills," and prepare students for college and careers.		

Plan Date	Action	Expected Outcome
08/14/2017	Embedded courses	Students will have more opportunities to complete college, career pathway choices, or enter the workforce.
08/14/2017	More diverse course offerings	Concurrent credit courses will be offered through EACC, PCCUA, and/or Virtual Arkansas. Courses will be offered online, and students can access the courses from their chromebooks on campus. CTE courses will be offered on the community college campuses. We will provide transportation to and from the campus for these courses.
08/14/2017	Peer-mentoring and tutoring	Tenth through twelfth grade students will have the opportunity to mentor fourth through sixth grade students through the CUBS program.  Students will also be able to offer tutoring services during their flex time and hopefully students will show an interest in becoming a teacher. Also this could meet their community service requirement.
08/14/2017	Career Coach	A teacher will provide career coaching services to students. This will allow students to pursue concurrent credit courses, career and tech courses, and internships. This will also enhance partnerships between local businesses, the community, and colleges.
08/20/2020	Community Service Learning Opportunities	Within five years, students will be required to complete a community service project (Capstone Project) in conjunction with 4H. Students will have the opportunity to grow produce in a community garden located on campus. This will allow students to develop soft skills and community awareness through community service learning.

# **Requested Waivers**

Code section, Rule, or Local Policy	Goal	Rationale
Teacher Licensure Arkansas Code Annotated 6-15-1004, 6-17-401, 6-17-309, 6-17-902, 6-17-908, 6-17-919 Standards for Accreditation 15.03 ADE Rules ADE Rules Governing Educator Licensure	1	The 5 Year Enrollment Projection of Clarendon High School of the Clarendon School District is as follows: 2015-2016 231 2016-2017 202 (-29) 2017-2018 191 (-40) 2018-2019 172 (-59) 2019-2020 170 (-61) Projected enrollment data shows enrollment at Clarendon High School to drop steadily until the year 2020. With enrollment projections such as this and to meet the requirements of the ADE Rules Governing the Standards for Accreditation, the Clarendon School District has to become innovative to prepare students for entry into the workforce or postsecondary education. In an effort to prepare students to be both college and career ready, the district requests the ability to employ four year degreed instructors in non-core areas who do not possess teaching licensure as teachers and blended learning facilitators. The educator will meet requirements such as completion of criminal background check, Child Maltreatment registry, and required professional development required by the Clarendon School District. This request is driven by the difficulty of obtaining licensed teachers in certain trade, vocational career, and non-core course offerings. Granting this waiver will allow the district to pay knowledgeable four year degreed individuals with specific skills and abilities but without a teaching license on the district's certified salary schedule. This waiver will allow CHS to offer technical courses that would not otherwise be available for low-income/poverty students in a traditional public school setting.  To meet all requirements of the ADE Rules Governing the Standards for Accreditation, the Clarendon School District must find teachers who have more than one area of licensure. To provide students a quality education and to prepare students to be both college and career ready, the applicant requests this waiver to allow the applicant the ability to employ knowledgeable, certified teachers to teach and facilitate learning in a core area in which they are not certified. The Clarendon School District also requests a waiver

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Code section, Rule, or Local Policy	Goal	Rationale			
Planned Instructional Time Arkansas Code Annotated 6-16- 102 and 6-18-213 (a) [2] Standards for Accreditation 10.01.4 ADE Rules ADE Rules Governing Mandatory Attendance Requirements for Students in Grades 9-12	1	Clarendon High School will be using blended and online courses to create space in junior and senior student schedules for technical or college pathway courses and to allow for the integration of graduation credit courses with other courses as necessary. The applicant is not asking for a waiver of graduation requirements but only the waiver of the 30 hour week requirement. The applicant is asking for this waiver due to students enrolled in one or more Career Focus Paths, while meeting all curriculum requirements, who are capable of being provided instruction in less than 30 hours per week. A student possessing the ability to complete required coursework in less than 30 hours a week could have the option to enroll in a specialized educational program outside the school district, participate in an apprenticeship program designed to aid in career readiness, peer tutoring, or seek employment to assist in future educational expenses. Granting of this waiver will allow a portion of students to participate in the career focus path courses while also recovering lost credit.  At the beginning of the 2015-2016 school year, the Clarendon School District was approved for the Jobs for America's Graduates (JAG) Program curriculum to be added to list of available courses at Clarendon High School. JAG was added at Clarendon High School as a means to introduce students to the workforce and to decrease the number of high school drop-outs who have to quit school to enter the workforce due to financial hardships.			
Career and Technical Education Standards for Accreditation Standard 9.03.3.9	1	The Clarendon School District is required to teach keyboarding to its seventh (7th) and/or eighth (8th) grade students. Keyboarding is integrated in each content area and is also taught in upper elementary. The applicant is requesting a waiver from 9.03.3.9 of the ADE Standards Rules to allow non-licensed individuals to teach keyboarding which will allow an additional Informational Technology Career Focus Path class to be added in grades 9-12 and taught by a certified teacher.			

Code section, Rule, or Local Policy	Goal	Rationale
Class Size and Teaching Load Standards for Accreditation Standard 10.02.5 Arkansas Code Annotated 6-17-812 Compensation for teaching more than the maximum number of students ADE Rules Section 10.02.5 of the ADE Rules Governing Standards for Accreditation of Arkansas Public Schools and School Districts.	1	A flex schedule will best serve the differentiated needs of our students and use our teachers in the most efficient manner. It will allow time for the most experienced teachers to work with our students that have been identified in our RTI program. It will allow many of our students to accelerate through the curriculum of the classes. The flex schedule will allow more time for enrichment opportunities, career development, and community service projects.  Allowing more than 30 students in a blended digital class would increase class offerings for students. Maximum number of students per teacher will be no more than 175. Teachers may have more than 150 students scheduled to them for instructional facilitator or mentoring purposes but will not necessarily have more than 150 for instructional purposes.
Planned Instructional Time ADE Rules Section 14.03 of the ADE Rules Governing Standards for Accreditation of Arkansas Public Schools and School Districts.	1	Opportunities for digital course delivery designed for self-paced learning could allow students to work on their course work at their own pace without being bound to the 3600 minute mandatory class time. Since students will be moving at a pace that best suits their needs some may be mastering the course content at a faster pace which will allow them to finish a course early. If the student finishes the course and mastery is determined, students would advance onto the next course in their academic performance plan. This waiver request is in relation to "seat time  A student possessing the ability to complete required coursework in less than 30 hours a week could have the option to enroll in a specialized educational program outside the school district, such as concurrent credit courses or career and technical classes offered at PCCUA in Stuttgart or EACC located in Forrest City. Granting of this waiver will allow a portion of students to participate in college classes in which students would spend a portion of their day off campus on a college campus.

Code section, Rule, or Local Policy	Goal	Rationale
Library Media Specialist Arkansas Code Annotated 6-25-103 Library media Services Program defined 6- 25-104 Library media Specialist - Qualification ADE Rules 16.02.3 Library Media Specialist Requirements	3	In order to use the skills of the library/media specialist to the maximum potential to serve the needs of the students, and to aid students and teachers with research and with connecting to individuals, business, universities, virtual field trips, etc. Clarendon High School will create the position of "Digital Learning Facilitator" instead of a Library/Media Specialist although many of the job responsibilities will overlap. We feel this waiver is needed in order to provide for more flexibility than is available. Rationale: The task of scheduling digital meetings, virtual field trips and other collaborations must be well planned with no conflicts in the schedule. In order to best meet the needs of students and teachers, the Digital Learning Facilitator (DLF) will coordinate these meetings - a task that could be very time consuming for classroom teachers. Additionally, the DLF will serve as the technology liaison for the school and will handle day to day troubleshooting. The DLF will aid students in project research and will open the library for book selection while maintaining the library inventory. Students will continue to check out books from the library as we feel this is important in the creation of students who enjoy reading the books.
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## **Council of Innovation**

Minority at School

66.00%

Council Member Name	Representative Group	Minority	Position	Date Elected
Steven Meek	High School Principal	N	Member	10/5/2016
Chad Simpson	High School Teacher	N	Vice-Chairman	10/5/2016
Keri Simpson	High School Librarian	N	Member	10/5/2016
Leary Beck	High School Student	N	Member	10/5/2014
Montae'l Williams	High School Student	Y	Member	10/5/2016
Kentlee Neal	Junior High Student	N	Member	10/5/2016
Teddie Hamilton	Community Member/Alumni	N	Member	10/5/2016
Kateryn Sanchez	High School Student	Y	Member	10/5/2016
Georgene Jackson	Classified Staff	N	Member	10/5/2016
Mary Scemons	Community Member/Business	N	Member	10/5/2016
Hollis Foster	Community Member	Υ	Member	10/5/2016
Monica McCullough	Parent	Υ	Member	10/5/2016
Sue McCoy	High School Teacher	N	Member	10/5/2016
AnnaMarie Woodell	High School Counselor	N	Member	10/5/2017
Sherry Weaver	Special Education Teacher	N	Member	10/5/2016
Nicole Middleton	Classified Staff/Parent	Y	Member	10/5/2016
Dana Crisp	College Representative	N	Member	10/5/2016
Jim Stinson	Community Member/Mayor	N	Member	10/5/2016
Valerie Turner	Community Member/Business	N	Member	10/5/2016
Sarah West	Parent	N	Member	10/5/2016
Bobbie Loewer	Parent	N	Member	10/5/2016
Cameron Blackwood	High School Teacher	N	Chairman	10/5/2017
Fanta Williams	Classified Staff	Y	Member	10/5/2016

# **Shared Leadership**

Meeting Date	Meeting Purpose	No. of Teachers Present	No. of School Staff Present	No. of Parents Present	No. of Community Members Present	No. of Students Present	Meeting Outcome/ Planned Next Steps
4/15/2016	Met with Barbara Hunter Cox of APSRC about requesting waivers as part of our 5 year plan	3	3	0	0	0	We were given some very useful information. Met with staff and began planning for waivers to implement changes for 2016-17 school year.
6/9/2016	Requested and was granted initial set of waivers by the State Board of Education	1	7	0	0	0	Waivers were put into effect and implementation of year one of plan.
8/11/2016	Staff meeting to discuss School of Innovation	24	6	0	0	0	Meeting to discuss implementation of year one and the plan to go forward with SOI application
9/13/2016	Submitted Intent to Apply Form	1	0	0	0	0	Submitted intent to apply form to the Office of Innovation
9/26/2016	School of Innovation Summit	1	0	0	0	0	Overview of School of Innovation and ideas to implement into plan
10/3/2016	Student Survey sent out	1	0	0	0	204	Students were surveyed and based on their wants and needs we began planning.

Meeting Date	Meeting Purpose	No. of Teachers Present	No. of School Staff Present	No. of Parents Present	No. of Community Members Present	No. of Students Present	Meeting Outcome/ Planned Next Steps
10/5/2016	CHS Leadership Meeting to discuss what is a school of innovation	4	3	0	0	0	Meeting to elect SOI Council members and to discuss ideas for School of Innovation
10/20/201	Regional SOI meeting at Crowley's Ridge	3	1	0	0	0	Meet with Cindy Hogue and the Office of Innovation staff to learn about the application process.
11/9/2017	SOI Meeting	5	7	3	3	2	Introduction to School of Innovation
12/14/201 6	Conduct Needs Assessment	25	8	0	0	204	Students and teachers were surveyed.
1/4/2017	Create Mission	4	2	3	7	2	Drafted SOI Mission Statement
1/11/2017	Create Vision Statement	6	3	3	3	4	Drafted SOI Vision Statement
1/12/2017	School visit to Rivercrest	4	1	0	0	0	Took members of Leadership Team to see the Flex-Mod model at Rivercrest.
1/18/2017	Discussed Flex-Mod Scheduling	6	2	2	1	3	Introduction to the concept of a flexible schedule

Meeting Date	Meeting Purpose	No. of Teachers Present	No. of School Staff Present	No. of Parents Present	No. of Community Members Present	No. of Students Present	Meeting Outcome/ Planned Next Steps
1/20/2017	School visit to Pangburn to observe Peak Performance University	3	1	0	0	0	Took members of Leadership Team to see the Flex schedule used at Pangburn and to discuss the Peak Performance Curriculum.
1/24/2017	School visit to Kirby to observe flexible schedule and concurrent CTE options	3	2	0	0	0	Took members of staff to see the Flex-Mod model at Kirby and to discuss their relationship with CCCUA and CTE and concurrent credit options.
1/25/2017	Prioritized Goals and Create ways/ideas to meet goals	9	2	2	1	3	SOI council narrowed down the goals to 4 and began to plan how to meet goals.
1/27/2017	School visit to White County to observe career and student interest courses	2	1	0	0	0	Took CTE and Art teacher to see how White County Central implemented A plus, career focus, and project based learning into their Flex Fridays.
1/31/2017	Meeting with EACC representative to discuss CTE and concurrent credit options	2	1	0	1	0	Meeting with EACC on our campus about scheduling options and to formalize a partnership.

Meeting Date	Meeting Purpose	No. of Teachers Present	No. of School Staff Present	No. of Parents Present	No. of Community Members Present	No. of Students Present	Meeting Outcome/ Planned Next Steps
2/1/2017	Identified Possible Barriers and How to Remove Barriers	5	2	3	4	2	SOI council identified possible barriers and worked to eliminate these barriers to create a workable plan.
2/7/2017	Meeting with PCCUA representative s to discuss CTE and concurrent credit options	1	3	0	0	0	Meeting with PCCUA on their campus at Stuttgart about scheduling options and to formalize a partnership.
2/8/2017	Discussed Innovation Plan with COI	7	2	2	2	4	Presented finished plan to COI and discussed next steps.
2/21/2017	Students presented idea of SOI to School Board	4	2	0	5	4	Students presented School of Innovation plan to school board.
2/21/2017	Presented SOI plan to Chamber of Commerce	1	2	0	6	0	Meet with Chamber of Commerce to discuss our plan.
2/27/2017	Staff voted on SOI plan	25	8	0	0	0	Staff voted on Innovation plan. 100% said yes
3/14/2017	Met with board to present final SOI plan	0	0	0	0	0	Board president and superintendent signed resolution.

Meeting Date	Meeting Purpose	No. of Teachers Present	No. of School Staff Present	No. of Parents Present	No. of Community Members Present	No. of Students Present	Meeting Outcome/ Planned Next Steps
3/15/2017	2nd School visit to Rivercrest	5	0	1	1	2	Teachers, community leaders, parents, and students made trip to see Rivercrest's Flex-Mod schedule.
3/16/2017	Meet with Parents during Parent Teacher Conference	0	0	0	0	0	Discussed the plan for next year and began work on student APPs
3/28/2017	Townhall meeting to discuss SOI plan	0	0	0	0	0	Meeting to discuss the SOI plan with community members, parents, and business leaders
3/29/2017	Rivercrest Visit	5	0	1	1	2	3rd Rivercrest visit planned for this date for teachers, parents, student leadership team members.
10/13/201 6	Discuss flexible scheduling with Jon Lafoon (phone call)	3	1	0	0	0	Conference call to discuss how flex-mod scheduling worked.
10/19/201	Conference call about flexible scheduling with Audra Kimball at St. Paul	3	1	0	0	0	Conference call to discuss how flex-mod scheduling worked in a small school setting.

Meeting Date	Meeting Purpose	No. of Teachers Present	No. of School Staff Present	No. of Parents Present	No. of Community Members Present	No. of Students Present	Meeting Outcome/ Planned Next Steps
12/9/2016	Facilitator training at Archford Co- op in Plumerville	1	1	0	0	0	Meet with Office of Innovation staff to learn how to facilitate SOI Council meetings
1/17/2017	Conference call with Newport concerning accelerated learning	2	1	0	0	0	Conference call to discuss how Newport's accelerated learning program worked and the success they were having.

## **Election Results**

Number of certified and classified on staff:	33
Number of staff who voted:	33
Number of staff who voted for proposed Plan:	33
Number of staff who voted against the proposed plan:	0
Percentage of staff voting in favor of the proposed Plan of Innovation:	100

# **Professional Development Scope**

Professional Development Plan Part 1

Date	Audience	Purpose of the Session
9/26/2016	Teacher	Attended SOI Summit
10/13/2016	Administrator, teachers	Conference call with Jon Lafoon concerning flexible scheduling
10/19/2016	Administrator, teachers	Conference call with Audra Kimball at St. Paul concerning flexible scheduling
10/20/2016	Administrator, teacher	Regional SOI meeting
12/9/2016	Administrator, teacher	Council of Innovation Facilitator training at the Archford Cooperative in Plumerville
1/12/2016	Administrator, teachers	School visit to Rivercrest to observe flexible scheduling
1/17/2017	Administrator, teachers	Conference call with Newport concerning accelerated learning
1/20/2017	Administrator, teachers	School visit to Pangburn to observe Peak Performance University and flexible scheduling
1/24/2017	Administrator, teachers	School visit to Kirby to observe flexible scheduling, CTE concurrent credit offerings, and soft skills curriculum
1/27/2017	Administrator, teachers	School visit to White County Central to observe career and student interest courses.
1/31/2017	Administrator, teachers, counselor	Meeting with EACC representative to discuss CTE and concurrent credit options
2/7/2017	Administrator, teachers, counselor	Meeting with PCCUA representatives to discuss CTE and concurrent credit options
2/16/2017	Administrator, teachers	Two day Blended Learning Workshop provided by Digital Arkansas
2/28/2017	Administrator, teachers	SOI application process workship provided by the Office of Innovation

Professional Development Plan Part 2

Date	Audience	Purpose of the Session
6/20/2017	Administrator, teachers	Flexible Scheduling Summit
6/20/2017	Administrator, teachers	School Improvement Conference
7/20/2017	Administrator, teachers	Selection of mentoring materials and establish a calendar of events to establish continuity across mentors
8/7/2014	Administrator, teachers	RTI training
8/7/2017	Administrator, teachers	Mentoring 101: How to mentor high school students in a personalized learning model
8/7/2017	Administrator, teachers	The Tools Needed to Personalized Learning: Study skills, organizational skills, etiquette, and learning management system (ongoing)
8/8/2017	Administrator, teachers	Digital Badging
8/9/2017	Administrator, teachers	Google Classroom to see how to fully implement Google Classroom in our district
8/10/2017	Administrator, teachers, Parents, and community members	Explain the SOI plan and purpose
8/14/2017	Administrator, teachers	Monthly meetings at a central location, facilitated by Jon Lafoon with other schools with flex-mod schedule.
8/14/2017	teachers	Our career coach and counselor will facilitate a professional development with teachers on assisting students with the multitude of career choices
8/14/2017	Administrator, teachers, and students	Weekly meetings, at first, then monthly with students to help students adapt to the flex schedule.
10/11/2017	Administrator, teachers, students, parents, and community members	Quarterly COI subcommittee meetings to reflect and monitor progress
12/13/2017	Administrator, teachers	Reflection on the process and progress to date (survey or focus group data collection) - use data to make modifications if needed.