



Credit by Demonstrated Mastery Plan Template (optional)

The Credit by Demonstrated Mastery plan must be submitted through the ADE Course Approval System. A team of DESE content specialists will review the submission and provide feedback. The components of the template below align to the tabs within the Course Approval System. Please consider these questions as prompts to promote local discussion while developing your district plan. They represent the minimum by which a plan will be evaluated during the DESE team review.

Content

- What is the Timeline for allowing CDM?
- How far back will previous hours, assessments, or artifacts be allowed for consideration?
- How long will students be given to complete the process once started?
- How will credit be awarded? (CDM is not eligible for weighted credit.)
- Will the district give a grade or pass/fail?
- If awarding a grade, how is that grade calculated?

Resources Needed

- Who will serve on the Local Review Panel?
- How will the Panel be trained for consistency and adherence to policy?
- What is the process for school board approval of awarded credit?
- What additional resources will need to be provided to facilitate implementation of the plan within the district?

Targeted Students

- How will students be identified to participate in CDM?
- What is the communication plan for parents and students?

Assessments - Address Both Phases for Academic and/or Performance-Based

- How will assessments be developed?
- How will artifacts and/or a combination of hours of instruction be used to determine mastery?
- Submit samples of assessment items.

Multi-level Courses

- How will demonstrated mastery be applied to multi-level courses?
- How will assessments and artifacts be differentiated between multi-level courses?

Standards of Assurance for Demonstrated Mastery

- Signed by the Superintendent