



**DIVISION OF ELEMENTARY
& SECONDARY EDUCATION**

Four Capitol Mall
Room 106A
Little Rock, Arkansas 72201-1019
501-682-2744

Requisition ID – 1121

PUBLIC SCHOOL PROGRAM ADVISOR

Date: March 16, 2021

Position Number: 2208-2983

County: Pulaski

Posting End Date: March 31, 2021

Curriculum and Assessment – STEM-Math

Join the Arkansas Department of Education where each student is recognized as an individual. Through a cultivation of world-class educators, partnering with communities, and an influx of social supports, the Arkansas Department of Education provides multi-level supports that help ensure students will receive a personalized education and develop a life-long love of learning.

Special Application Information:

Incomplete applications will not be considered. List current/most recent job first. Account for all time periods including unemployment, self-employment, and military service. A resume may be attached to your required online application form; however, it may not be used as a substitute for completing any part of our application package. To make a call using the Arkansas Relay Service, dial 1-800-285-1121 (Voice) or 1-800-285-1131 (TDD) and for customer service, dial 1-800-285-7192 (V/TDD).

Duties:

Support the development, dissemination, and evaluation of statewide professional learning for K-12 mathematics educators. Promote effective practices for implementing the Arkansas Mathematics, Science, and other STEM-based standards, including cross-curricular integration. Provide supplemental educational services and technical assistance to school districts. Work with other educators to develop and review courses for approval. Serve as an expert on the Arkansas Mathematics Standards. Stay up-to-date on content knowledge, current research, and effective practices in the mathematics curriculum, instruction, and assessment. Maintain an appropriate knowledge base of state initiatives and support those through content area work. Design, prepare, and conduct workshops, seminars, presentations, or in-service training to present information critical to specialized program areas. Collaborate with other education specialists, ADE units, organizations, agencies, education service cooperatives, and institutions of higher education to support the vision, mission, goals, and priorities of the ADE. Develop and maintain an appropriate working knowledge of federal, state, and agency laws, regulations, and rules that are applicable to the specialist's job function. Provide technical assistance to school officials by advising on laws and/or policies, answering questions, or resolving problems relative to assigned program areas. Collect, maintain, summarize, and provide records and research data as required by the ADE. Perform other duties and special projects as assigned.

Preferred Qualifications:

Successful applicants must possess: a current Arkansas Educator license or be eligible for the same; bachelor's degree in mathematics or mathematics education (master's degree in mathematics, education, or other related field preferred); five years of teaching and/or school administration experience, instructional program coordination experience, curriculum or instruction specialist experience; strong knowledge of the Arkansas K-12 Mathematics Standards; and knowledge of Professional Learning Communities (PLCs) and High-Reliability Schools.

**To apply for this position click open the link: [PUBLIC SCHOOL PROGRAM ADVISOR](#)
or visit the ARCareers website at: <https://arcareers.arkansas.gov/>.**