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A-2

EDUCATOR'S EXHIBIT ONE (1)

BEFORE THE ARKANSAS STATE BOARD OF EDUCATION

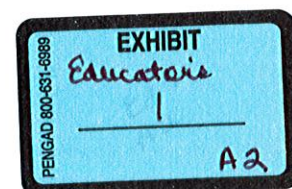
REGARDING WAIVER REQUEST FOR
PHYLLIS BROOKS

DECEMBER 14, 2017

EDUCATOR'S EXHIBITS

(NOTE: References are to Page Numbers)

1. September 7, 2017, letter from DHS Child Maltreatment Central Registry to Arkansas Department of Education
2. October 5, 2017, letter from Greg Alagood to ADE requesting waiver hearing regarding disqualifying offense
6. October 11, 2017, letter from PLSB to Greg Alagood scheduling ADE hearing
10. October 12, 2017, e-mail from Greg Alagood to Daryl Taylor
11. October 25, 2017, letter from Greg Alagood to Daryl Taylor enclosing packet of materials furnished to Child Maltreatment Central Registry Name Removal Committee
12. November 9, 2017, letter from Greg Alagood to Daryl Taylor enclosing additional documentation furnished to Child Maltreatment Central Registry Name Removal Committee
54. November 22, 2017, letter from DHS Central Registry Review Team to Phyllis Brooks denying removal request on the basis that her removal packet showed that she had not received notice of the 1993 maltreatment finding and that the proper avenue would be an appeal to the Office of Appeals and Hearings
56. October 27, 2017, e-mail from Greg Alagood to DHS Office of Appeals and Hearings requesting a hearing on the 1993 true finding of maltreatment
57. November 16, 2017, Notice of Administrative Hearing (scheduled for January 2, 2018)
67. October 25, 2017, letter from Child Maltreatment Central Registry to Greg Alagood enclosing DHS Investigative File from 1993 maltreatment investigation





Arkansas Department
of Human Services
Division of Children and Family Services
Child Maltreatment Central Registry



P.O. Box 1437, Slot S-566 Little Rock, AR 72203-1437 . 501-682-0405 . Fax: 501-682-0407 . TDD: 501-682-1442

September 07, 2017

Arkansas Department of Education
Four Capitol Mall
Room 106B
Little Rock, Arkansas 72029

Re: Child Maltreatment Central Registry Release Information

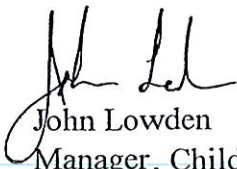
Dear Arkansas Department of E:

The Child Maltreatment Central Registry has identified Phyllis Jennings as an offender of a true report of child maltreatment. The type of maltreatment was Neglect and it was called in to the Arkansas State Police Hotline on 10/27/1993.

Along with a copy of this letter, a separate letter was sent to Phyllis Jennings enclosed with a copy of the true report for his/her review.

This information is available in different formats such as large print, audio tape, etc. If you need another format, contact the Division's ADA Coordinator at (501) 682-8760 or TDD (501) 682-1442.

Sincerely,



John Lowden
Manager, Child Maltreatment Central Registry

cc: Phyllis Brooks
File

A T T O R N E Y S

EUGENE R. WARREN (1909-1980)
MICHAEL W. MITCHELL*
CLAYTON R. BLACKSTOCK**
DAVID IVERS**
EMILY SNEDDON
GREG ALAGOOD
ROBERT W. WRIGHT

P.O. BOX 1510
LITTLE ROCK | ARKANSAS | 72203
FACSIMILE | 501.375.1940

*ALSO LICENSED IN COLORADO
**ALSO LICENSED IN TEXAS

WRITER'S E-MAIL
galagood@mitchellblackstock.com

October 5, 2017

Cheryl Reinhart, Director
Educator Licensure
Arkansas Department of Education
4 Capitol Mall
Little Rock, AR 72201

Daryl Taylor, Managing Attorney
Professional Licensure Standards Board
Arkansas Department of Education
4 Capitol Mall
Little Rock, AR 72201

Karmesha Smith, Admin. Analyst
Office of Professional Educators
Arkansas Department of Education
4 Capitol Mall
Little Rock, AR 72201

RE: Phyllis D. Brooks

Dear Cheryl, Daryl, and Karmesha:

I represent Phyllis D. Brooks. For your reference, enclosed is a copy of a notice concerning background check dated September 28, 2017, from Karmesha Smith, Administrative Analyst, Office of Professional Educators.

It is my understanding that Ms. Brooks has had an Arkansas teaching license since approximately 1995, so this is yet one more instance of a decades old true finding popping up for the first time after an educator has had their license issued and renewed any number of times in the interim.

Ms. Smith's notice to Ms. Brooks reads as if she is being denied eligibility for licensure when, in fact, I respectfully submit to you that this would be a situation where the Department would be informing her that they are required by law to revoke her license, but also informing her at the same time that she has the right to request a waiver.

Please consider this letter as Ms. Brooks' request that the Arkansas Department of Education grant her a waiver from the disqualifying factor of having her name appear in the Child Maltreatment Registry.

I will tell you that Ms. Brooks is simultaneously requesting of DHS Central Registry that her name be removed.

Please let me know if you have any questions or need additional information from me. Thank you.

Sincerely,


Greg Alagood

GA/mw
Enclosure
Cc/enc: Phyllis Brooks



NOTICE CONCERNING BACKGROUND CHECK

09/28/2017

Ms. Phyllis D. Brooks
P.O. Box 405
Clarendon, AR 72029

PERSONAL AND CONFIDENTIAL

Ark. Code Ann. § 6-17-410

provides that the Department of Education shall not issue a first-time license nor renew an existing license and shall revoke any existing license not up for renewal of any person who has a true report in the Child Maltreatment Central Registry or has pled guilty or nolo contendere to or has been found guilty of any of [certain listed] offenses, *including offenses which have been expunged or pardoned.*

Ark. Code Ann. § 6-17-411

requires a background check for initial employment with a charter school, school district, or education service cooperative.

SENT BY U.S. MAIL AND CERTIFIED MAIL

RETURN RECEIPT REQUESTED NO.:

RE: Child Maltreatment Background Check

Dear Ms. Brooks:

The Arkansas Department of Education has reviewed your background checks required under Ark. Code Ann. § 6-17-410 and § 6-17-411 as a condition of your licensure or employment with a charter school, school district, or education service cooperative.

Specifically, our office has received a finding of a true report against you from the Child Maltreatment Central Registry.

- Neglect; 10/27/1993

Therefore, the Department will recommend that the State Board of Education **deny** your eligibility for licensure and employment in an Arkansas public school or education service cooperative.

Seeking Name Removal from the Department of Human Services:

The Department of Human Services has advised us that it also sent you a letter concerning the true report. You must contact this office within fourteen (14) days of the date of this letter if you intend to seek to have your name removed from the Child Maltreatment Central Registry. If you are successful in getting your name removed from the Child Maltreatment Registry, our office may be able to withdraw this letter. (See the information below for contacting the Department of Human Services).

Failure to contact us or provide this information within fourteen (14) days of the date of this letter may result in denial of your licensure and disqualify you for employment in a charter school, school district, or education service cooperative.

Sincerely,

Karmesha Smith

Karmesha Smith, Administrative Analyst

Office for Professional Educators

Enclosure

cc: Daryl Taylor, Managing Attorney, Professional Licensure Standards Board

For Child Maltreatment Central Registry name removal or other DHS information, contact the Department of Human Services, Child Maltreatment Central Registry:

Dennis Robins
Manager, Central Registry
501-682-0405
dennis.robins@arkansas.gov

Forms and instructions are available on the DHS website (note this is subject to change by the DHS):
<http://humanservices.arkansas.gov/dcf/Pages/default.aspx>
CLICK ON DCFS FORMS in the left side menu to find these forms:
CFS-0328-A Request for Name Removal From the Central Registry
CFS-0328-A Instructions



Arkansas Department of Education

Transforming Arkansas to lead the nation in student-focused education

Johnny Key
Commissioner

October 11, 2017

AEL CID: 14020

State Board
of Education

Dr. Jay Barth
Little Rock
Chair

Joe Black
Newport
Vice Chair

Susan Chambers
Bella Vista

Charisse Dean
Little Rock

Dr. Fitz Hill
Little Rock

Ouida Newton
Poyen

Mireya Reith
Fayetteville

R. Brett Williamson
El Dorado

Diane Zook
Melbourne

PERSONAL AND CONFIDENTIAL

Mr. Greg Alagood, Attorney
Mitchell Blackstock, PLLC
P.O. Box 1510
Little Rock, AR 72203

VIA REGULAR & CERTIFIED MAIL

RETURN RECEIPT REQUESTED NO.: 91 7199 9991 7033 5846 7890

RE: Phyllis D. Brooks, Waiver Request Hearing

Dear Mr. Alagood:

Our office has received your letter requesting a hearing to seek a waiver for your client, Phyllis D. Brooks, from the State Board of Education for the following offense:

Date: 10/27/1993
Offense: Neglect
Agency: Child Maltreatment Central Registry

The hearing will be scheduled for **Thursday, December 14, 2017**, if we receive the documentation requested in this letter by Friday, November 17, 2017. If we do not receive the documents by that date, the hearing will be set instead for a date in January, 2018.

Please return, **as soon as possible**, the following:

1. A written statement and any supporting documents which, at a minimum, address the circumstances that the State Board will consider (*see attached notice*), including names and phone numbers of persons who may verify information contained in your statement or documentation; and
2. Any proposed settlement.

You may also obtain copies of your DHS Child Maltreatment Central Registry records and provide them to us by October 25th.

Four Capitol Mall
Little Rock, AR
72201-1019
(501) 682-4475
ArkansasEd.gov

*An Equal
Opportunity
Employer*

Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall Box 30, Little Rock, AR 72201

006

The Board meets **at 10:00 a.m.** in the Auditorium of the Arkansas Department of Education Arch Ford Education Building, Four Capitol Mall, in Little Rock. I am not able to tell you an exact time that your matter will be heard as that is always at the Board's discretion on that meeting date. However, once the agenda is published, you will be able to see the agenda item.

If you have any questions, please feel free to contact Daryl A. Taylor at (501)682-0166, or by email at Daryl.Taylor@arkansas.gov.

Sincerely,

A handwritten signature in black ink that reads "Stephanie Johnson". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Stephanie Johnson, Paralegal to
Daryl A. Taylor, Attorney
Professional Licensure Standards Board

Enclosure: Requesting a Waiver Instructions

cc: Clara Toney, Educator Licensure



REQUESTING A WAIVER OF A DISQUALIFYING OFFENSE

You have been notified that, as a result of the background check reviewed by the Arkansas Department of Education, you are disqualified for licensure and for employment with a charter school, school district, or education service cooperative, and that you are entitled to request a waiver of that disqualification from the State Board of Education. Below are the steps to follow to seek a waiver.

Ark. Code Ann. § 6-17-410

provides that the Department of Education shall not issue a first-time license nor renew an existing license and shall revoke any existing license not up for renewal of any person who has a true report in the Child Maltreatment Central Registry or has pled guilty or nolo contendere to or has been found guilty of any of [certain listed] offenses, *including offenses which have been expunged or pardoned.*

Ark. Code Ann. § 6-17-411

requires a background check for initial employment with a charter school, school district, or education service cooperative.

1 Request a Hearing

To request a hearing for a waiver of the disqualifying offense, you must submit your **written request** to the Department by mail, fax, or email, **within thirty (30) days** of the date you are notified of the disqualification.

You may but are not required to be represented by an attorney at any stage of this process.

2 Provide Documentation

The Department will confirm your request for a waiver and ask you to provide a written statement and any supporting documents that at a minimum address the circumstances that the Board will consider (see STEP 3), including the names and phone numbers of persons who may verify information contained in your statement or documentation. You must also provide a signed and notarized form providing authorization for the release of criminal records from courts and law enforcement. If your documentation is received less than six (6) weeks before the scheduled State Board meeting the matter will be postponed until after all documentation is received and reviewed by the Department.

3 Accept or Reject the Department's Recommendation

After reviewing the documentation received from you or from other agencies, the Department will advise you of its decision to:

- Recommend a waiver to the State Board, including any conditions for licensure, such as:
 - Probation or suspension for a specific period of time;
 - Counseling, rehabilitation, or training;
 - Background check at end of probation or suspension;
 - No other disqualifying offenses or ethics violations during the probation or suspension period;
- Recommend that the State Board not issue, not renew, or revoke the license as applicable; or
- Decline to make a recommendation.

You will be given the opportunity to accept or reject the recommendation.

- If you accept the recommendation, the matter will be placed on the State Board's consent agenda. The consent agenda is voted on at that public meeting, and therefore, any documents presented to the State Board are public. If the matter is submitted on the consent agenda, you do not have to appear at the meeting. However, sometimes the State Board members have questions, and you may want to be there to respond to those questions. The State Board has the final decision and may accept a recommendation on the consent agenda or reject the recommendation and afford the educator the opportunity for a hearing at a later date.
- If you reject the recommendation you will proceed to a hearing.

4 State Board Hearing

If you request a hearing, you should appear at the meeting and be prepared to present your case and answer questions from the State Board members. If you request a hearing and do not appear, the State Board may decide the matter without you being present. Hearings are conducted at a public meeting of the State Board that is videoed by live streaming and archived. All documents provided to the State Board are public record. You should consult the Rules Governing Background Checks for information on the hearing process (Section 8). The rules are online at <http://www.arkansased.org/> under Rules – Current.

The circumstances that the State Board may consider includes, but is not limited to:

- The age at which the crime or incident was committed
- The circumstances surrounding the crime or incident
- The length of time since the crime or incident
- Subsequent work history
- Employment references
- Character references
- Other evidence demonstrating that the applicant does not pose a threat to the health or safety of school children or school personnel.

The State Board typically makes a decision at the time of the State Board meeting at which the consent agenda or hearing is considered.

Greg Alagood

From: Greg Alagood
Sent: Thursday, October 12, 2017 10:01 AM
To: 'Daryl Taylor (ADE)'
Cc: 'Phyllis Brooks'
Subject: Phyllis D. Brooks waiver request
Attachments: 2260_001.pdf; 10-5-17 ga to lowden.pdf

Dear Daryl:

Thank you for your letter advising of the appearance before the state board on our waiver request. As you can see from my attached letter, I have requested the DHS investigative file on this matter but, based on experience, I can't promise central registry will have it to me by Oct. 25. I will forward it to you immediately upon my receipt.

Also Ms. Brooks and I are working on finalizing her request for name removal which will have the other information you are requesting (statement surrounding the circumstances...). Here again I'll get that to you as soon as we have it completed.

I appreciate your prompt response to our hearing request.

Regards,

Greg

Greg Alagood • Attorney



1010 West Third Street
P.O. Box 1510
Little Rock, AR 72203-1510
Phone: 501-378-7870
Fax: 501-375-1940
e-mail: galagood@mitchellblackstock.com
website: www.mitchellblackstock.com



Ranked one of the Best Law Firms for Health Care Law in Arkansas
One of few Health Law Firms in Arkansas to be Ranked in the top tier
U.S. News - Best Law Firms

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ATTORNEYS

EUGENE R. WARREN (1909-1980)
MICHAEL W. MITCHELL*
CLAYTON R. BLACKSTOCK**
DAVID IVERS**
EMILY SNEDDON
GREG ALAGOOD
ROBERT W. WRIGHT

P.O. BOX 1510
LITTLE ROCK | ARKANSAS | 72203
FACSIMILE | 501.375.1940

*ALSO LICENSED IN COLORADO
**ALSO LICENSED IN TEXAS

WRITER'S E-MAIL
galagood@mitchellblackstock.com

October 25, 2017

Daryl A. Taylor, Attorney
Arkansas Department of Education
Professional Licensure Standards Board
4 Capitol Mall, Box 30
Little Rock, AR 72201

RE: Phyllis D. Brooks Waiver Request Hearing

Dear Daryl:

As you know, Ms. Brooks' hearing in connection with her request for a waiver of the disqualifying event of her name appearing on the Child Maltreatment Central Registry is scheduled for hearing before the State Board on Thursday, December 14, 2017.

Enclosed you will please find a copy of the packet of information which has been submitted to the DHS Central Registry in support of Ms. Brooks' request for name removal.

On October 5, 2017, I requested the complete investigative report of this incident from the Central Registry. I have not yet received that, but I will forward a copy to you immediately upon my receipt. In the meantime, please let me know if you have any questions or need additional information from me or Ms. Brooks.

Sincerely,


Greg Alagood

GA/sp
Enclosure
Cc: Phyllis Brooks



A T T O R N E Y S

EUGENE R. WARREN (1909-1980)
MICHAEL W. MITCHELL*
CLAYTON R. BLACKSTOCK**
DAVID IVERS**
EMILY SNEDDON
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P.O. BOX 1510
LITTLE ROCK | ARKANSAS | 72203
FACSIMILE | 501.375.1940

*ALSO LICENSED IN COLORADO
**ALSO LICENSED IN TEXAS

WRITER'S E-MAIL
galagood@mitchellblackstock.com

November 9, 2017

Daryl A. Taylor, Attorney
Arkansas Department of Education
Professional Licensure Standards Board
4 Capitol Mall, Box 30
Little Rock, AR 72201

RE: Phyllis D. Brooks Waiver Request Hearing

Dear Daryl:

Enclosed is a copy of a letter to Donna Nevin at the Child Maltreatment Central Registry which enclosed additional materials furnished to her in support of Ms. Brooks' name removal from the maltreatment registry.

Also enclosed is a copy of the original investigative file from this 1993 incident.

I am optimistic that the name removal committee will take action at their November meeting, at which event it may not be necessary for us to appear before the State Board on December 14 requesting a waiver. I will let you know as soon as I know anything.

Call me in the meantime if you have any questions or need additional information from us. Thank you.

Sincerely,


Greg Alagood

GA/sp

Enclosure

Cc: Phyllis Brooks

ATTORNEYS

EUGENE R. WARREN (1909-1980)
MICHAEL W. MITCHELL*
CLAYTON R. BLACKSTOCK**
DAVID IVERS**
EMILY SNEDDON
GREG ALAGOOD
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P.O. BOX 1510
LITTLE ROCK | ARKANSAS | 72203
FACSIMILE | 501.375.1940

*ALSO LICENSED IN COLORADO
**ALSO LICENSED IN TEXAS

WRITER'S E.MAIL
galagood@mitchellblackstock.com

October 25, 2017

Donna Nevin
Arkansas Department of Human Services
Division of Children and Family Services
Child Maltreatment Central Registry
PO Box 1437, Slot S-586
Little Rock, AR 72203-1437

via fax and first class letter

RE: Request for Name Removal from the Central Registry for Phyllis D. Brooks,
f/k/a Phyllis D. Jennings, DOB 08/06/68

Dear Ms. Nevin:

For your reference and recollection, enclosed is a copy of Request for Name Removal from the Central Registry, which was submitted to your office by Phyllis D. Jennings, now known as Phyllis D. Brooks, with a copy of her transmittal letter dated 10/11/2017.

Enclosed herewith you will find the necessary items which were not included with her original request for name removal submitted to your office:

- Registry check and summary report dated 09/07/2017 from John Lowden, Manager, Child Maltreatment Central Registry.
- Arkansas Criminal History Report dated 10/16/2017.
- Narrative from Ms. Brooks which sets forth her recollection of the event which apparently led to the true finding for inadequate supervision (of which she was never aware until she recently applied to renew her Arkansas Department of Education teaching license). Having never known of the true finding, she did not specifically participate in a treatment or rehabilitation program; however, she explains that she continued to work with DCFS long after this event. Further, she has now had her Arkansas teaching license for approximately 20 years and, as you are no doubt aware, must complete substantial hours of professional development every year, a great number of which deal with child maltreatment issues.
- Two Letters of reference:
 1. Pastor Willie Gilmore
 2. Pamela D. Johnson

I will tell you that Ms. Brooks and I are scheduled to appear before the State Board of Education on December 14, 2017, to request that she be granted a waiver of revocation of her teaching license based on the fact that it is just now coming to everyone's attention that she has evidently been on the Child Maltreatment Registry since 1993 (this is not the first instance of an old true finding, of which an alleged offender was never aware, coming to light some 20-25 years later). Based on my experience with the Department of Education, I have no doubt that they will grant her a waiver of this disqualifying event, given the circumstances and the length of time since the alleged occurrence.

Please let me know if you have any questions or need additional information from me or Ms. Brooks.

Sincerely,

Greg Alagood

A handwritten signature in black ink, appearing to read 'Greg Alagood', with a large, stylized flourish at the end.

GA/sp
Enclosure
Cc/enc: Phyllis Brooks



Arkansas Department of Human Services
Division of Children and Family Services
REQUEST FOR NAME REMOVAL FROM THE CENTRAL REGISTRY

I. REQUESTOR'S PERSONAL DATA:

Last Name Jennings First Name (include any Alias) Phillips Middle Name D.
Address P.O. Box 405 Telephone Home: 870, 734-7548
Clarendon, AR 72029 Work: (870) 468-7813
Date of Birth 08-06-68 Gender F
Soc. Sec. Number 430-13-8500 Race B

II. CHILD MALTREATMENT REPORT INFORMATION:

1. Date of child maltreatment: 10-20-93

2. Type of Child Maltreatment: Inadequate Supervision

3. Did this type of child maltreatment listed above also result in a child death due to your direct act(s) or omission(s)? ☐ Yes ☒ No

If you answered "Yes" to Question 3 above, do not proceed. You do not meet the criteria to have your request reviewed pursuant to DCFS Procedures VIII-A9.

If you answered "No" to Question 3, please go on to the next question.

4. Has the offender had a subsequent true report of this type for one year? ☐ Yes ☒ No

If you answered "Yes" to Question 4 above, do not proceed. You do not meet the criteria to have your request reviewed pursuant to A.C.A. § 12-18-908.

If you answered "No" to Question 4, please go on to the next question.

5. Has more than one year passed since the offender's name was placed on the Central Registry? ☒ Yes ☐ No

If you answered "No" to Question 5 above, do not proceed. You do not meet the criteria to have your request reviewed pursuant to A.C.A. § 12-18-908.

If you answered "Yes" to Question 5, please go on to the next question.

6. Are you still involved with an open DHS protective services or foster care case related to maltreatment? ☐ Yes ☒ No

If you answered "Yes" to Question 6 above, do not proceed. You do not meet the criteria to have your case reviewed pursuant to DCFS Procedure VIII-A9.

If you answered "No" to Question 6, please go on to the next question.

7. If you listed any of the following types of child maltreatment in the response to Question 2, were your parental rights terminated either voluntarily or involuntarily due to this type of child maltreatment?

- Abuse with deadly weapon
- Bone fractures
- Brain Damage/Skull Fracture
- Burns/scalding
- Immersion
- Inadequate supervision – children less than 6 years of age
- Interfering with a child's breathing
- Internal injuries
- Malnutrition
- Oral sex
- Poison/noxious substances
- Presence of an illegal substance in a child or its mother at the time of birth resulting from the mother's knowing use of the substance
- Sexual exploitation
- Sexual penetration
- Shaking a child age 3 or younger
- Striking a child with a closed fist
- Subdural hematoma
- Suffocation

☐ Yes ☒ No ☐ N/A, I did not list any of these maltreatment types in response to Question 2.

If you answered "Yes" to Question 7 above, do not proceed. You do not meet the criteria to have your case reviewed pursuant to DCFS Procedure VIII-A9.

If you were instructed to proceed to Question 7 and then answered "No" or "N/A" to Question 7, you have met the criteria to have your request reviewed. A review of your request does not guarantee removal from the Arkansas Child Maltreatment Central Registry.

Arkansas Code Annotated § 12-18-908 requires the Department of Human Services to establish procedures to determine whether or not to remove an offender's name from the Arkansas Child Maltreatment Central Registry if the offender has not had a subsequent true report of this type for one year and more than one year has passed since the offender's name was placed on the Arkansas Child Maltreatment Central Registry.

A committee with expertise in the area of child maltreatment will review your case upon receipt of this request to determine if your name can be removed from the Central Registry. The law requires that you meet the criteria mentioned above for your case to be reviewed. The Review Committee meets on a monthly basis. Your request must be received forty-five days prior to the monthly meeting in which it will be reviewed. You will be notified in writing of the committee's decision.

III. VICTIM AND CENTRAL REGISTRY DATA:

Victim's Name April Woods Victim's Date of Birth 04-11-92

What is the CRID number listed on your Central Registry Report? CRID Number 633677

IV. OTHER REQUIRED DOCUMENTATION:

If you meet the criteria to have your case reviewed please submit:

- This form (CFS-328-A);
- A personal letter describing:
 - o Your reason for the removal request;
 - o The events and circumstances surrounding the child maltreatment allegation and finding; and,
 - o Your rehabilitation;
- Your Arkansas Child Maltreatment Central Registry results free from a true finding of the same maltreatment type for the preceding year;
- Your Child Maltreatment Registry results from your current state of residence and/or any state in which you have resided in the preceding year free from a true finding of the same maltreatment type for the preceding year;
- Your Arkansas Crime Information Center (ACIC) current criminal background check results free from child maltreatment-related offenses for the preceding year;
- Your state criminal background check results from your current state of residence and/or from any state in which you have resided in the preceding year free from child-maltreatment related offenses for the preceding year;
- Evidence of your rehabilitation including, but not limited to:
 - o Documentation proving participation in treatment, remediation, or rehabilitation programs as related to the specific offense. For removal requests related to types of sexual abuse, proof of rehabilitation must include documentation from a licensed mental health professional that:
 - States that the requestor has participated in therapy with the licensed mental health professional to address the issues related to the sexual abuse offense;
 - States total length of time the requestor has participated in therapy with the licensed mental health professional to address the issues related to the sexual abuse offense and the frequency of therapy sessions during that period of time;
 - Indicates whether a sex offender specific assessment was conducted during the therapy period (e.g., the Vermont Assessment of Sex Offender Risk (VASOR), Clarke Sex History Questionnaire for Males-Revised, Hare Psychotherapy Scale) *(note: the use of such an assessment is not necessarily a requirement for removal but the presence or absence of such an assessment will be considered)*;
 - Provides the licensed mental health professional's assessment of the requestor's participation during the therapy period.
 - o One to three letters of reference from professionals (not to include DCFS employees), employees, spiritual counselors, friends, or family describing your rehabilitation. No more than one letter may be submitted from a family member.
- Are there currently any pending criminal charges related to an offense on the same set of facts of the child maltreatment report that resulted in placement on the Child Maltreatment Central Registry?
☐ Yes ☒ No

If you selected "Yes" to the question above, please provide the Review Committee with documentation describing the current status of these pending charges (e.g., court records, letter from your attorney, your probation officer, or the prosecuting attorney, etc.) in addition to the other information listed in this section.

Submit your documents to:

The Division of Children and Family Services
Central Registry
P.O. Box 1437, Slot 5566
Little Rock, AR 72203

Oct 11,2017

Division of Children and Family Services
Central Registry Unit
P.O.Box 1437, Slot S566
Little Rock, Arkansas 72203

Re: Request For Name Removal from the Central Registry
CHRIS Referral # 633677
Children Involved: April Woods
Alleged Offender: Phyllis Jennings(now Brooks)

I am requesting removal from Central Registry,because it occurred on October 27, 1993. Inaddition,it was not neglect it was inadequate supervision level two. I also attended CHRIS training during my stay at DHS-DCFS. Six weeks of intense training in DHS-DCFS as a Family Service Worker I. The reason I am requesting removal ,due to the fact it was just brought to my attention for the first time on September 16, 2017.

However, I continued to work for DHS-DCFS approximately 3 years after this alleged offense. I continue to work with children in a school setting as a licensed classroom teacher for now 20 years. I also, attend 60 hours of professional development and a mandatory child maltreatment course each year.

Thank you for your attention to this matter

Sincerely,



Arkansas Department
of Human Services
Division of Children and Family Services
Child Maltreatment Central Registry



P.O. Box 1437, Slot S-566 Little Rock, AR 72203-1437 . 501-682-0405 . Fax: 501-682-0407 . TDD: 501-682-1442

September 07, 2017

Phyllis Jennings
P.O.Box : 405
Clarendon, Arkansas 72029

Re: Child Maltreatment Central Registry Release Information

Dear Phyllis Jennings:

The Child Maltreatment Central Registry has released information concerning your true child maltreatment report(s) to the following:

Date Request	Requestor Name/Address	Release Date	Abuse/Neglect Category	Referral Date
09/07/2017	Arkansas Department of Education Four Capitol Mall Room 106B Little Rock, Arkansas 72029	09/07/2017	Neglect	10/27/1993

This information is available in different formats such as large print, audio tape, etc.
If you need another format, contact the Division's ADA Coordinator at
(501) 682-8760 or TDD (501) 682-1442.

Sincerely,

John Lowden
Manager, Child Maltreatment Central Registry

cc:
File

09/07/2017 01:53 pm

Referral Number 633677	Referral Date 10/27/1993 00:00 PM	Family Name WOODS
Staff Name		Incident County

CLIENT INFORMATION

Client Number 1: EMANUEL SCOTT		Primary Role in Referral Other Person in Home	
Client ID 804637	Gender Male	Birth Date 11/08/1987	Approx. Age 03

CLIENT INFORMATION

Client Number 2: DEBRA JACKSON WOODS		Primary Role in Referral Other Person in Home	
Client ID 1360180	Gender Female	Birth Date 09/26/1955	Approx. Age 28

CLIENT INFORMATION

Client Number 3: ELIZABETH WOODS		Primary Role in Referral Other Person in Home	
Client ID 1365687	Gender Male	Birth Date 06/11/1993	Approx. Age 00

CLIENT INFORMATION

Client Number 4: PHYLLIS JENNINGS		Primary Role in Referral Alleged Offender	
Client ID 1365686	Gender Female	Birth Date 07/24/1967	Approx. Age 26

CLIENT INFORMATION

Client Number 5: APRIL WOODS		Primary Role in Referral Alleged Victim	
Client ID 1360181	Gender Female	Birth Date 04/11/1992	Approx. Age 01

Allegations	
Allegation #1	Age of Injury
Abuse Category Neglect	Abuse Type

COLLATERAL INFORMATION

Collateral Name		
Relation to Family	Start Date	End Date

CURRENT FINDINGS

Name	Abuse/Neglect	Abuse/Neglect Type	Injury	Offender	Findings
APRIL WOODS	Neglect			PHYLLIS JENNINGS	
APRIL WOODS	Neglect		Inadequate Supervision	PHYLLIS JENNINGS	True

WORKER/STATUS INFORMATION

Family Service Worker	County
Current Status	True

ARKANSAS STATE POLICE

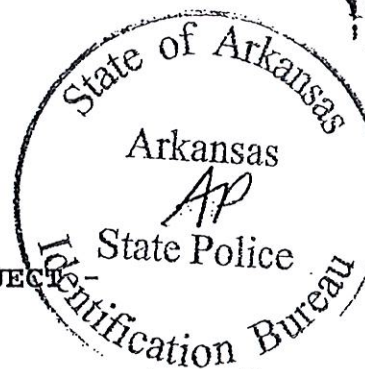
Arkansas Criminal History Report

This report is based on a name search. There is no guarantee that it relates to the person you are interested in without fingerprint verification. This report includes a check of Arkansas files only. Inquiries into FBI files are not permitted for non-criminal justice or employment purposes without specific statutory authority.

Subject of Record

Last: **Brooks** First: **Phyllis** Middle: **D**
Date of Birth: **08/06/1968** Sex: **F** Race: **B**
Social Security Number: **430138500** (not verified, supplied at time of request)

- NO CRIMINAL HISTORY FOUND FOR THIS SUBJECT



Requestor Information

Transaction Number: **002316819**

Date: **10/16/2017** Agency Reporting: **Arkansas State Police**

Purpose: Arkansas Code Annotated 12-12-1501 through 1513 allows the release of Arkansas non-criminal justice background information to persons who have the signed consent of the subject of the record. The release form on file with the employer, service provider or third party must indicate that the employer or Service Provider/Third Party Agent on behalf of the employer or subject shall have the authority to request the criminal background check. INA and the Arkansas State Police will hold the third party responsible for any inquiries or audits that may be conducted.

Released To: **Amber Prichard On Behalf of Phyllis Brooks**

Representing: **self**

Mailing Address: **P.O. Box 405 Clarendon, AR 72029**

This Arkansas criminal history record report should only be used for the purpose that it was requested. A request that is posed for a different purpose may result in more or less information being reported.

This report does not preclude the possible existence of additional records on this person which may not have been reported to the State Identification Bureau and Central Repository. Changes in a criminal history record can occur at any time due to new arrests and/or ongoing legal proceedings.

This Arkansas criminal background check report is for non-criminal justice purposes and may only reflect if a person has any Arkansas felony and misdemeanor conviction(s), any Arkansas felony arrest that occurred in the last three (3) years that has not been to court and whether the person is a registered sex offender or required to register as a sex offender. Juvenile arrest and/or court information will not be released on this report.

On October 27, 1993

I was a Social Service Aide I for the Department of Human Services-Division of Children and Family Services. What our job description is aide to the families by providing supervision in parenting, transportation to meet the physical, social, medical, and intellectual needs of the child. However, we also supervise the parents in homemaking skills, such as cooking, cleaning, shopping, and etc. We also attend court as a key witness to the parent meeting the needs of the court ordered documents. We as SSAI make frequent home visits to assist in any way of keeping the child in a safe environment. We also assist in court ordered parenting classes. Which is ordered by the court as a part of the fulfillment of maintaining a safe environment for the children. If there are any problems in the home such as gas leaks, hot water heater no longer working, rent needs to be paid, DCFS assist in managing everyday living to keep the parent and children in their home. We travel wherever need be to provide social, educational, physical, medical, adequate service for the children. The parent is also responsible for rehabilitation such as counseling, AAA, drug rehabilitation, anything that provides growth in the area of child maltreatment, we support but they are responsible for attending the meeting. Our office stays involved providing details narratives of what we have done with the parent and children. We report anything that is a hinderance to the growth of the family.

On October 27, 1993

I went to families' home to transport child, however upon taking her to the hair salon appointment, I was expecting a check to be left at the front desk of my office. I secured her in car seat, I had child proof safety locks on my doors, the back windows were rolled down at child proof. I parked in front of the DHS-DCFS building and ran inside to get the check. You can view the car and child from the front entrance of the receptionist desk. The receptionist stated no one left a check for you ask the caseworker, I proceeded in asking the caseworker, she sat down to write out the check. I immediately told her I have to go to the car and get the child. She then left the desk and we both ran to the car. She was fine just as I left her for approximately 3-4 minutes. My intentions was not to do any harm to the child, in addition I was suspended with no pay for two weeks, I came back to work and continued my duties as a Social Service Aide I.

Rehabilitation Program

I continued to work closely with DCFS. I attended and intense Child Maltreatment training provided it was a six week intense training during the fall of 1996 Debra King was instructor, in Craighead County. This training was mandatory before becoming a Family Service Worker I. Which, I worked from September 1996- August 1998. Since then, I attended a child maltreatment workshop each year.



Rev. Willie L. Gilmore
309 Meadow Lane
Clarendon AR, 72029

Philadelphia M. B Church
404 Park Street

Clarendon, Arkansas 72029

Telephone. 870.747. 1399

Mrs. Phyllis Brooks
P.O. BOX 405
Clarendon Ar, 72029

October 12, 2017

RE: Phyllis Brooks

To Whom It May Concerns:

I am writing this letter on behalf of Mrs. Brooks whom is a member of the Philadelphia M.B. Church where I Have been serving as her pastor for 17 years. She is faithful in her attendant she is a teacher of our children Sunday Class, she is faithful in her tithes and offering, Mrs. Brooks have had a lot of challenges in her life but that never stop her from loving to teacher her Sunday school Class, she a member a mother, grandmother were her daughter is also a member and her daughter health is challenge but Mrs. Brooks has not fail to bring her and her granddaughter and attend to them though our morning service this is what I think of Mrs. Brooks, faith, kind, and have a love for people and a Christian.

Willie L. Gilmore
Pastor Willie Gilmore

October 23, 2017

To whom it may concern:

I have known Ms. Brooks all my life, because she is my sister. She has been a State employee for at least 25 years. She has been employed with the Department of Human Services as a Family Service Worker, and as a Social Service Aide, and then with the school system as a Teacher. I was first employed with Phyllis in 1994 at the Department of human services in Jonesboro.

Phyllis continued working at DHS, and pursuing her Masters Degree at Arkansas State University. Phyllis has maintained employment with the State of Arkansas. And wishes to complete her employment as a Teacher and working with the children.

Thank You,

Pamela D. Johnson

ATTORNEYS

EUGENE R. WARREN (1909-1980)
MICHAEL W. MITCHELL*
CLAYTON R. BLACKSTOCK**
DAVID IVERS**
EMILY SNEDDON
GREG ALAGOOD
ROBERT W. WRIGHT

P.O. BOX 1510
LITTLE ROCK | ARKANSAS | 72203
FACSIMILE | 501.375.1940

*ALSO LICENSED IN COLORADO
**ALSO LICENSED IN TEXAS

WRITER'S E-MAIL
galagood@mitchellblackstock.com

October 30, 2017

VIA FAX NO. 682-0407
HARD COPY TO FOLLOW

Donna Nevin
Arkansas Department of Human Services
Division of Children and Family Services
Child Maltreatment Central Registry
PO Box 1437, Slot S-586
Little Rock, AR 72203-1437

RE: Request for Name Removal from the Central Registry for Phyllis D. Brooks,
f/k/a Phyllis D. Jennings, DOB 08/06/68

Dear Ms. Nevin:

In support of Ms. Brooks' request for name removal from the Central Registry, enclosed herewith please find proof of her State Department of Education required professional development hours from 2007 through 2017. Ms. Brooks has put a check mark and furnished underlying certificates of attendance for those professional development hours that she submits would be most pertinent to maltreatment issues. I would respectfully represent that this should overwhelmingly satisfy the requirement for evidence of her rehabilitation, such as documentation providing participation and treatment remediation or rehabilitation programs as related to this specific offense.

Please let me know if you have any questions or need additional information from us. Thank you.

Sincerely,

Greg Alagood

GA/mw
Enclosure
Cc/enc: Phyllis Brooks



Arkansas Education Service Cooperatives



Shoebox: Registration History

Registration Cart: 0 items

QuickLinks

Log In: PHYLLIS BROOKS

Home

Search Options

Search

Calendar of Sessions

Conferences

My Account

Professional Development

Record

User Account

Registration/Certificate

Subscriptions

Contact Us

PDF Downloads

Upcoming Sessions

Past Sessions

WaitingList

Session ID	Title	Start Date	End Date
310896	GREC-APSCN - Attendance	7/26/2017 9:00 AM	GREC Coop, Instructional Computer Lab
317861	GREC- K-12: Including African American History in Your Curriculum Certificate	7/25/2017 8:30 AM	GREC Coop, Instructional
317847	GREC- Google Galore--Grades 6-12 Evaluation	7/24/2017 8:30 AM	GREC Coop, Instructional Computer Lab
281497	GREC-Want Your Students to Behave? TRY CHAMPS! Certificate	8/4/2016 8:30 AM	GREC Coop, Instructional
274401	GREC- Developing Inquires within Social Studies Grades -K - 6 Certificate	7/27/2016 8:30 AM	GREC Coop, Admin
275210	GREC-Examining Changes to CCSS and New Arkansas's Mathematics Standards Certificate	7/26/2016 8:30 AM	GREC Coop, Instructional
243185	GREC-Implementing a Comprehensive Literacy Framework Grades 4-5 Module 2 Days 1 & 2 Certificate	8/3/2015 8:30 AM	GREC Coop, Admin
246847	GREC-Vocabulary 6-12 Certificate	7/10/2015 8:30 AM	GREC Coop, Instructional Computer Lab
243177	GREC-Implementing a Comprehensive Literacy Framework Grades 4-5 Module 1 Days 1 & 2 Certificate	6/24/2015 8:30 AM	GREC Coop, Admin
246942	GREC-CLASS Day 8	6/12/2015 8:30 AM	GREC Coop, Instructional Computer Lab
246929	GREC-CLASS Day 7 Certificate	6/11/2015 8:30 AM	GREC Coop, Instructional Computer Lab
229846	GREC- C.L.A.S.S. (Comprehensive Literacy for Adolescent Student Success) Grades 5-12-- Day 5 Certificate	11/12/2014 8:30 AM	GREC Coop, Instructional
229844	GREC- C.L.A.S.S. (Comprehensive Literacy for Adolescent Student Success) Grades 5-12-- Day 4 Certificate	10/29/2014 8:30 AM	GREC Coop, Instructional Computer Lab
215434	GREC-Teacher Excellence Support System (TESS) Domains 1 and 4 Artifacts and Evidence Certificate	7/31/2014 8:30 AM	GREC Coop, Instructional
216056	GREC-C.L.A.S.S. Comprehensive Literacy for Adolescent Student Success - Year 1, Day 3 - Grade 5-12 Certificate	7/30/2014 8:30 AM	GREC Coop, Instructional Computer Lab
216053	GREC-C.L.A.S.S. Comprehensive Literacy for Adolescent Student Success - Year 1, Day 2 --Grades 5-12 Certificate	7/29/2014 8:30 AM	GREC Coop, Instructional Computer Lab
214551	GREC- Developing Braveheart & Teaching Boy Writers-Grades 4-12 Certificate	7/28/2014 8:30 AM	GREC Coop, Instructional
192502	GREC-PhotoStory - Level Novice-K-12 Certificate	7/2/2013 9:00 AM	GREC Coop, Instructional Computer Lab
192492	GREC-iPads in the Classroom K-12 Certificate	6/26/2013 1:00 PM	GREC Coop, Instructional
166821	GREC-Forrest City-Data Modeling for Grades 6-7 Certificate	7/16/2012 8:30 AM	East Arkansas Community College, BLDG.--LRC- Room B129
168627	GREC- Digital Storytelling with Photostory Certificate	6/5/2012 9:00 AM	GREC Coop, Instructional Computer Lab
142792	GREC- TECHNOLOGY SHOWCASE Certificate	8/3/2011 9:00 AM	GREC Coop, Instructional Computer Lab
144036	GREC-Forrest City - Common Core State Standards Overview	7/15/2011 8:30 AM	East Arkansas Community College, EACC-Fine Arts Bldg.
146837	GREC-Common Core State Standards for Mathematics, Grades 3 & 4 Certificate	7/14/2011 8:30 AM	GREC Coop, Instructional
150304	GREC-Common Core State Standards Mathematics: Writing Transition Plans for Grades 3-8 Certificate	7/13/2011 8:30 AM	GREC Coop, Admin
143281	GREC-Common Core State Standards for Mathematics for Grades K-2 Certificate	7/11/2011 8:30 AM	GREC Coop, Instructional
119097	GREC-Forrest City- Benchmark Preparation: Understanding the Writing Prompt for 2nd & 3rd Grades Certificate	7/26/2010 9:00 AM	East Arkansas Community College, BLDG. -CB1-Room -107
116789	GREC- DIBELS: Interpretation and Intervention	7/23/2010 9:00 AM	GREC Coop, Instructional
119094	GREC-Forrest City- Implementing Reader's Workshop in 2nd & 3rd Grades Certificate	7/22/2010 9:00 AM	East Arkansas Community College, BLDG. -CB1-Room -107
127491	GREC-Forrest City - Professional Learning Communities that Work	7/19/2010 8:30 AM	East Arkansas Community College, EACC-Fine Arts Bldg.
127512	GREC-Forrest City-Marzano's High Yield Strategies Certificate	6/24/2010 8:30 AM	East Arkansas Community College, EACC-Fine Arts Bldg.
99626	Expanding the Reach - Vocabulary Teaching Certificate	8/11/2009 8:30 AM	CRESC Main Building, Parrish Technology Center
78159	GREC-Distance Learning Teacher Certification Training	7/29/2008 9:00 AM	Helena/W.Helena School District, J.F. Wahl Elementary School
67792	GREC- Classroom Management: Clearing Muddy Waters 7-12 Certificate	7/18/2008 9:00 AM	GREC Coop, Admin
67787	GREC- Classroom Management: Clearing Muddy Waters K-6	7/17/2008	GREC Coop, Admin

57663	Planet Health <u>Certificate</u>	8/8/2007 9:00 AM	GREC Coop, Admin
52387	GREC-Charlie May Simon & Arkansas Diamond Award	8/3/2007 9:00 AM	GREC Coop, Instructional
55775	GREC-Teaching Math with Meaning- Grades 3 & 4 <u>Certificate</u>	7/19/2007 9:00 AM	GREC Coop, Instructional
49388	GREC-W.MEMPHIS-Classroom Management ✓	7/9/2007 9:00 AM	West Memphis School District, Adm/Instructional Bldg.
49365	GREC-Teaching with the Brain in Mind	7/9/2007 9:00 AM	GREC Coop, Admin
55769	GREC-W.Memphis-Teaching Math with Meaning Grades 5&6 <u>Certificate</u>	6/29/2007 9:00 AM	West Memphis School District, Adm/Instructional Bldg.
51724	Arkansas History for 7-12 Teachers	6/26/2007 1:00 PM	GREC Coop, Instructional Computer Lab
51594	Strategies For Struggling Readers	6/21/2007 8:30 AM	GREC Coop, Instructional
51585	From Phonics to Fluency to Proficient Reading: Helping All Students Achieve Competence in Two Key Areas of the Reading Curriculum	6/20/2007 8:30 AM	GREC Coop, Instructional
51523	How You Can Help Students with Disabilities Video Conference: Electronic Records Express & Student Work Incentives <u>Certificate</u>	6/19/2007 9:00 AM	GREC Coop, Instructional
53610	GREC-Digital Storytelling Using Movie Maker <u>Certificate</u>	6/13/2007 9:00 AM	GREC Coop, Great Rivers ESC Staff
50184	GREC-Constructing Meaning-Smart Step/Next Step <u>Certificate</u>	6/12/2007 9:00 AM	GREC Coop, Admin

powered
by
escWORKS

Certificate of Completion

PHYLLIS BROOKS

successfully completed

GREC-Want Your Students to Behave? TRY CHAMPS!

Classroom Management, Systemic Change Process

Aug 4, 5, 2016

HRS 6.00

Credits

CINDY SIBLEY, JEANNIE RUTLAND

Sponsor

Great Rivers Cooperative, P. O. Box 2837, West Helena, AR 72390

This certificate notes your attendance at training and does not ensure these hours count toward hours needed for license renewal. Final approval of Certificates of Participation will be determined by your local district. Keep all Certificates of participation with your Individual Professional Development Plan.

Certificate of Completion

PHYLLIS BROOKS

successfully completed

GREC- Classroom Management: Clearing Muddy Waters K-6
Classroom Management, Instructional Leadership, Instructional Strategies

Jul 17, 2008

HRS 6.00

Credits

Mary Fowler

Sponsor

Great Rivers Cooperative, P. O. Box 2837, West Helena, AR 72390

This certificate notes your attendance at training and does not ensure these hours count toward hours needed for license renewal. Final approval of Certificates of Participation will be determined by your local district. Keep all Certificates of participation with your Individual professional Development Plan.

Certificate of Completion

PHYLLIS BROOKS

successfully completed

GREC-CLASS Day 7

Arkansas Content Standards Frameworks, Common Core State Standards, Instructional Leadership

Jun 11, 2015

HRS 6.00

Credits

CONSTANCE WATSON

Sponsor

Great Rivers Cooperative, P. O. Box 2837, West Helena, AR 72390

This certificate notes your attendance at training and does not ensure these hours count toward hours needed for license renewal. Final approval of Certificates of Participation will be determined by your local district. Keep all Certificates of participation with your Individual Professional Development Plan.

Certificate of Completion

PHYLLIS BROOKS

successfully completed

GREC-Forrest City-Marzano's High Yield Strategies

Instructional Strategies

Jun 24, 2010

HRS 6.00

Credits

To be Announced

Sponsor

Great Rivers Cooperative, P. O. Box 2837, West Helena, AR 72390

This certificate notes your attendance at training and does not ensure these hours count toward hours needed for license renewal. Final approval of Certificates of Participation will be determined by your local district. Keep all Certificates of participation with your Individual Professional Development Plan.

Record of Learning: Courses

Full Name: Phyllis Brooks
 ALES Case ID: 14020
 Organization: Forrest City School District

Course ID	Course Title	Completion Date	Progress	Credit Hours	Course Subject Area	TESS Domain Component
HWG14011	More Than Sad: Teen Suicide / Depression - Prevention and Awareness Programs	26 May 2016	Complete	2.5	Ethics & Professional Responsibilities, Health & Wellness, School Counseling	3c, 4f

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/16 - 5/31/17

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS

Date	Event Title	Credit Earned
07/26/2016	GREC-EXAMINING CHANGES TO CCSS AND NEW ARKANSAS'S MATHEMATICS STANDARDS	6.00
07/27/2016	GREC- DEVELOPING INQUIRES WITHIN SOCIAL STUDIES GRADES -K - 6	6.00
08/02/2016	GOOGLE BASIC/TECHNOLOGY	3.00
08/03/2016	TAC/TECHNOLOGY	3.00
08/04/2016	GREC-WANT YOUR STUDENTS TO BEHAVE? TRY CHAMPS!	6.00
08/08/2016	SOCIAL STUDIES/PROFESSIONAL DEVELOPMENT/KEITH SANDERS	6.00
08/09/2016	PARENTAL ENGAGEMENT	3.00
08/09/2016	STUDIES WEEKLY	3.00
08/10/2016	PROFESSIONAL DEVELOPMENT UNPACKING STANDARDS/DIAGNOSING YOUR SYSTEM	1.50
08/10/2016	PROFESSIONAL DEVELOPMENT/STUDENTS WITH SEVERE DISABILITIES	1.50
08/10/2016	STEWART ELEMENTARY HANDBOOK/PROFESSIONAL DEVELOPMENT	3.00
08/11/2016	BLOOMBERG/B.GIPSON/ED REFLECT	3.00
08/11/2016	RESPONSIVE CLASSROOM	3.00
08/12/2016	OPEN HOUSE/PARENTAL INVOLVEMENT	2.00
08/12/2016	PROFESSIONAL DEVELOPMENT/MANAGING CLASSROOMS	6.00
08/16/2016	PROFESSIONAL DEVELOPMENT/MANAGING CLASSROOMS/RITUALS ROUTINES	1.00
08/23/2016	PROFESSIONAL DEVELOPMENT/ACCELERATED READING	1.50
09/01/2016	SKILLFUL TEACHER	1.00
10/04/2016	PROFESSIONAL DEVELOPMENT RENAISSANCE PLACE	2.50
11/15/2016	PROFESSIONAL DEVELOPMENT MATH/SCIENCE/READING/LITERACY	1.30
01/05/2017	PROFESSIONAL DEVELOPMENT ACT-ASPIRE	6.00
		69.30
Total Credit Earned:		69.30

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/15 - 5/31/16

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS		
Date	Event Title	Credit Earned
06/11/2015	GREC-CLASS DAY 7	6.00
06/24/2015	GREC-IMPLEMENTING A COMPREHENSIVE LITERACY FRAMEWORK GRADES 4-5 MODULE	6.00
07/10/2015	GREC-VOCABULARY 6-12	6.00
07/21/2015	SUMMER EDUCATIONAL RETREAT SOCIAL BEHAVIORS IN SCHOOL TOWN HALL MEETING/A	6.00
07/22/2015	SUMMER EDUCATIONAL RETREAT/A-NET ,PARCC,AND ACT TESTING	6.00
07/28/2015	GOOGLE APPS/TAC	6.00
07/29/2015	GOOGLE CLASSROOM	3.00
08/03/2015	GREC-IMPLEMENTING A COMPREHENSIVE LITERACY FRAMEWORK GRADES 4-5 MODULE	12.00
08/10/2015	PROFESSIONAL DEVELOPMENT EACC/FRAMEWORKS/RESEARCH BETTER TEACHING/WELC	6.00
08/11/2015	PROFESSIONAL DEVELOPMENT STAFF LITERACY EACC FORREST CITY,ARKANSAS RESE/	6.00
08/12/2015	PROFESSIONAL DEVELOPMENT/SOCIAL BEHAVIOR/MR.BOONE/GROUP MEETING SCIENCE	6.00
08/13/2015	TESS PROFESSIONAL DEVELOPMENT EACC FORREST CITY,AR	6.00
08/14/2015	PARENT INVOLVEMENT	2.00
08/14/2015	PROFESSIONAL DEVELOPMENT/CKLA K-3 IMPLEMENTING LISTENING AND LEARNING AND	6.00
08/18/2015	PROFESSIONAL DEVELOPMENT	1.00
08/25/2015	PROFESSIONAL DEVELOPMENT	1.00
09/01/2015	PROFESSIONAL DEVELOPMENT	1.00
09/26/2015	PROFESSIONAL DEVELOPMENT	4.00
10/05/2015	LITERACY MEETING	2.00
10/09/2015	SOCIAL STUDIES	6.00
10/13/2015	PROFESSIONAL DEVELOPMENT	1.00
11/05/2015	LITERACY MEETING	2.00
11/09/2015	LITERACY MEETING	2.00
11/10/2015	LITERACY MEETING	1.00
12/14/2015	LITERACY MEETING/PLANNING	2.00
12/18/2015	PROFESSIONAL DEVELOPMENT	6.00
01/05/2016	DIGITAL CLASSROOMV2.0.16/ CHRIS HOWARD	3.00
01/05/2016	LEADERSHIP/MR.SANDERS	3.00
01/12/2016	PROFESSIONAL DEVELOPMENT	1.00
01/19/2016	PROFESSIONAL DEVELOPMENT/HEMOPHILIA	1.00
02/12/2016	PROFESSIONAL DEVELOPMENT/TESS DR. HAWKINS	6.00
02/15/2016	PROFESSIONAL DEVELOPMENT/REVONER	2.00
02/16/2016	PROFESSIONAL DEVELOPMENT/AIP MOBYMAX	1.00
05/26/2016	TEEN SUICIDE ✓	2.50
		131.50

10/27/2017 3:55:14PM

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/15 - 5/31/16

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

Total Credit Earned:

131.50

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/14 - 5/31/15

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS

Date	Event Title	Credit Earned
06/03/2014	PROFESSIONAL DEVELOPMENT/CHILD MALTREATMENT	2.00
06/04/2014	CHILD MALTREATMENT	3.00
06/04/2014	TESS, PRESENTER :D'ETTA HOUSTON	3.00
07/28/2014	GREC- DEVELOPING BRAVEHEART & TEACHING BOY WRITERS-GRADES 4-12	6.00
07/29/2014	PARENT INVOLVEMENT/CLARENDON SCHOOL DISTRICT	1.00
07/29/2014	GREC-C.L.A.S.S. COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS - YE	6.00
07/30/2014	GREC-C.L.A.S.S. COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS - YE	6.00
07/31/2014	GREC-TEACHER EXCELLENCE SUPPORT SYSTEM (TESS) DOMAINS 1 AND 4 ARTIFACTS AT	6.00
08/07/2014	TECHNOLOGY/TAC AND GOOGLE CHROME	6.00
08/11/2014	PROFESSIONAL DEVELOPMENT/EARLY CHILDHOOD EDUCATION	6.00
08/12/2014	PARENT-TEACHER INVOLVEMENT	1.00
08/12/2014	PROFESSIONAL DEVELOPMENT/EARLY CHILDHOOD EDUCATION ✓	6.00
08/13/2014	PROFESSIONAL DEVELOPMENT EARLY CHILDHOOD EDUCATION ✓	6.00
08/19/2014	PROFESSIONAL DEVELOPMENT/EARLY CHILDHOOD EDUCATION ✓	1.00
08/20/2014	PROFESSIONAL DEVELOPMENT	6.00
08/27/2014	PROFESSIONAL DEVELOPMENT	1.00
09/17/2014	PROFESSIONAL DEVELOPMENT/STEWART ELEMENTARY	1.00
09/23/2014	PROFESSIONAL DEVELOPMENT/PARENT INVOLVEMENT	3.00
09/25/2014	PROFESSIONAL DEVELOPMENT/MATH	1.00
10/02/2014	PROFESSIONAL DEVELOPMENT/MATH	1.00
10/08/2014	PROFESSIONAL DEVELOPMENT/ANET	3.00
10/09/2014	PROFESSIONAL DEVELOPMENT/GANAG LESSON PLANS	1.00
10/29/2014	GREC- C.L.A.S.S (COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS) GR	6.00
11/06/2014	PROFESSIONAL DEVELOPMENT GO MATH	6.00
11/07/2014	PROFESSIONAL DEVELOPMENT/LITERACY	6.00
11/12/2014	GREC- C.L.A.S.S. (COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS) G	6.00
11/18/2014	PROFESSIONAL DEVELOPMENT/PARENT INVOLVEMENT	1.00
12/09/2014	BULLYING	1.00
12/10/2014	DATA TRAINING	3.00
01/06/2015	PROFESSIONAL DEVELOPMENT	1.00
01/13/2015	DYSLEXIA	1.00
01/20/2015	PROFESSIONAL DEVELOPMENT	1.00
01/27/2015	PROFESSIONAL DEVELOPMENT	1.00
03/02/2015	PARENT- TEACHER INVOLVEMENT	3.00
04/07/2015	PROFESSIONAL DEVELOPMENT-REVONER	1.00

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Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/14 - 5/31/15

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS

Date	Event Title	Credit Earned
06/03/2014	PROFESSIONAL DEVELOPMENT/CHILD MALTREATMENT	2.00
06/04/2014	CHILD MALTREATMENT ✓	3.00
06/04/2014	TESS, PRESENTER :D'ETTA HOUSTON	3.00
07/28/2014	GREC- DEVELOPING BRAVEHEART & TEACHING BOY WRITERS-GRADES 4-12	6.00
07/29/2014	PARENT INVOLMENT/CLARENDON SCHOOL DISTRICT	1.00
07/29/2014	GREC-C.L.A.S.S. COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS - YE	6.00
07/30/2014	GREC-C.L.A.S.S. COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS - YE	6.00
07/31/2014	GREC-TEACHER EXCELLENCE SUPPORT SYSTEM (TESS) DOMAINS 1 AND 4 ARTIFACTS AI	6.00
08/07/2014	TECHNOLOGY/TAC AND GOOGLE CHROME	6.00
08/11/2014	PROFESSIONAL DEVELOPMENT/EARLY CHILDHOOD EDUCATION	6.00
08/12/2014	PARENT-TEACHER INVOLVEMENT	1.00
08/12/2014	PROFESSIONAL DEVELOPMENT/EARLY CHILDHOOD EDUCATION	6.00
08/13/2014	PROFESSIONAL DEVELOPMENT EARLY CHILDHOOD EDUCATION	6.00
08/19/2014	PROFESSIONAL DEVELOPMENT/EARLY CHILDHOOD EDUCATION	1.00
08/20/2014	PROFESSIONAL DEVELOPMENT	6.00
08/27/2014	PROFESSIONAL DEVELOPMENT	1.00
09/17/2014	PROFESSIONAL DEVELOPMENT/STEWART ELEMENTARY	1.00
09/23/2014	PROFESSIONAL DEVELOPMENT/PARENT INVOLVEMENT	3.00
09/25/2014	PROFESSIONAL DEVELOPMENT/MATH	1.00
10/02/2014	PROFESSIONAL DEVELOPMENT/MATH	1.00
10/08/2014	PROFESSIONAL DEVELOPMENT/ANET	3.00
10/09/2014	PROFESSIONAL DEVELOPMENT/GANAG LESSON PLANS	1.00
10/29/2014	GREC- C.L.A.S.S (COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS) GR	6.00
11/06/2014	PROFESSIONAL DEVELOPMENT GO MATH	6.00
11/07/2014	PROFESSIONAL DEVELOPMENT/LITERACY	6.00
11/12/2014	GREC- C.L.A.S.S. (COMPREHENSIVE LITERACY FOR ADOLESCENT STUDENT SUCCESS) G	6.00
11/18/2014	PROFESSIONAL DEVELOPMENT/PARENT INVOLVEMENT	1.00
12/09/2014	BULLYING	1.00
12/10/2014	DATA TRAINING	3.00
01/06/2015	PROFESSIONAL DEVELOPMENT	1.00
01/13/2015	DYSLEXIA	1.00
01/20/2015	PROFESSIONAL DEVELOPMENT	1.00
01/27/2015	PROFESSIONAL DEVELOPMENT	1.00
03/02/2015	PARENT- TEACHER INVOLVEMENT	3.00
04/07/2015	PROFESSIONAL DEVELOPMENT-REVONER	1.00
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Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/14 - 5/31/15

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

113.00

Total Credit Earned:

113.00

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/12 - 5/31/13

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS		
Date	Event Title	Credit Earned
06/05/2012	GREC- DIGITAL STORYTELLING WITH PHOTOSTORY	6.00
07/10/2012	TECHNOLOGY	3.00
07/11/2012	TECHNOLOGY	3.00
07/16/2012	GREC-FORREST CITY-DATA MODELING FOR GRADES 6-7	24.00
08/15/2012	PROFESSIONAL DEVELOPMENT/ASCIP PLAN/	6.00
08/16/2012	PARENT/TEACHER OPEN HOUSE/DISCIPLINE POLICY	2.00
08/21/2012	SPECIAL SERVICES/LISA BIRMINGHAM	1.50
08/27/2012	PROFESSIONAL DEVELOPMENT/MATH AND LITERACY	1.50
09/04/2012	PROFESSIONAL DEVELOPMENT	1.00
09/11/2012	PROFESSIONAL DEVELOPMENT	1.00
09/18/2012	PROFESSIONAL DEVELOPMENT	1.00
10/02/2012	PROFESSIONAL DEVELOPMENT	1.00
10/09/2012	PROFESSIONAL DEVELOPMENT	1.00
10/30/2012	PROFESSIONAL DEVELOPMENT/DISABILITY	1.00
11/05/2012	RECEIVING BY CHANGE	1.00
11/27/2012	PROFESSIONAL DEVELOPMENT	1.00
12/04/2012	PROFESSIONAL DEVELOPMENT/STUDY ISLAND	1.00
12/11/2012	PROFESSIONAL DEVELOPMENT/STUDY ISLAND	1.00
01/08/2013	PROFESSIONAL DEVELOPMENT COORDINATOR/VIDEO	1.00
01/29/2013	PROFESSIONAL DEVELOPMENT	1.00
02/05/2013	PROFESSIONAL DEVELOPMENT	1.00
02/19/2013	BOOK STUDY	1.00
03/12/2013	BOOK STUDY	2.00
04/02/2013	BENCHMARK	1.00
04/16/2013	PROFESSIONAL DEVELOPMENT	1.00
04/23/2013	BOOK STUDY	2.00
04/29/2013	BOOKSTUDY	1.00
05/07/2013	BOOK STUDY	1.50
05/08/2013	BOOKSTUDY	1.00
05/08/2013	BOOKSTUDY	1.00
		71.50
Total Credit Earned:		71.50

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/12 - 5/31/13

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS

Date	Event Title	Credit Earned
06/05/2012	GREC- DIGITAL STORYTELLING WITH PHOTOSTORY	6.00
07/10/2012	TECHNOLOGY	3.00
07/11/2012	TECHNOLOGY	3.00
07/16/2012	GREC-FORREST CITY-DATA MODELING FOR GRADES 6-7	24.00
08/15/2012	PROFESSIONAL DEVELOPMENT/ASCIP PLAN/	6.00
08/16/2012	PARENT/TEACHER OPEN HOUSE/DISCIPLINE POLICY	2.00
08/21/2012	SPECIAL SERVICES/LISA BIRMINGHAM	1.50
08/27/2012	PROFESSIONAL DEVELOPMENT/MATH AND LITERACY	1.50
09/04/2012	PROFESSIONAL DEVELOPMENT	1.00
09/11/2012	PROFESSIONAL DEVELOPMENT	1.00
09/18/2012	PROFESSIONAL DEVELOPMENT	1.00
10/02/2012	PROFESSIONAL DEVELOPMENT	1.00
10/09/2012	PROFESSIONAL DEVELOPMENT	1.00
10/30/2012	PROFESSIONAL DEVELOPMENT/DISABILITY	1.00
11/05/2012	RECEIVING BY CHANGE	1.00
11/27/2012	PROFESSIONAL DEVELOPMENT	1.00
12/04/2012	PROFESSIONAL DEVELOPMENT/STUDY ISLAND	1.00
12/11/2012	PROFESSIONAL DEVELOPMENT/STUDY ISLAND	1.00
01/08/2013	PROFESSIONAL DEVELOPMENT COORDINATOR/VIDEO	1.00
01/29/2013	PROFESSIONAL DEVELOPMENT	1.00
02/05/2013	PROFESSIONAL DEVELOPMENT	1.00
02/19/2013	BOOK STUDY	1.00
03/12/2013	BOOK STUDY	2.00
04/02/2013	BENCHMARK	1.00
04/16/2013	PROFESSIONAL DEVELOPMENT	1.00
04/23/2013	BOOK STUDY	2.00
04/29/2013	BOOKSTUDY	1.00
05/07/2013	BOOK STUDY	1.50
05/08/2013	BOOKSTUDY	1.00
05/08/2013	BOOKSTUDY	1.00
		71.50
Total Credit Earned:		71.50

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/13 - 5/31/14

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS

Date	Event Title	Credit Earned
06/04/2013	TESS	9.00
06/26/2013	GREC-IPADS IN THE CLASSROOM K-12	3.00
07/02/2013	GREC-PHOTO STORY - LEVEL NOVICE-K-12	6.00
08/05/2013	TESS	7.00
08/06/2013	TESS	5.00
08/06/2013	TESS	3.00
08/06/2013	TESS	21.00
08/12/2013	PROFESSIONAL DEVELOPMENT/ASCIP PLAN	6.00
08/13/2013	PARENT INVOLVEMENT/CLARENDON SCHOOL DISTRICT	1.00
08/13/2013	PROFESSIONAL DEVELOPMENT/ASCIP PLAN TIPP/CONTRACTS FOR TECHNOLOGY	6.00
08/14/2013	PROFESSIONAL DEVELOPMENT/COMMON CORE	6.00
08/15/2013	OPEN HOUSE/CLARENDON SCHOOL DISTRICT/ PARENT INVOLVEMENT	2.00
08/20/2013	PROFESSIONAL DEVELOPMENT/ADVANCE ED VISIT	1.00
09/10/2013	PROFESSIONAL DEVELOPMENT	1.00
09/17/2013	PROFESSIONAL DEVELOPMENT	0.30
10/01/2013	PROFESSIONAL DEVELOPMENT	1.00
10/22/2013	PROFESSIONAL DEVELOPMENT	1.50
11/05/2013	PROFESSIONAL DEVELOPMENT	1.30
11/19/2013	PROFESSIONAL DEVELOPMENT	1.00
01/07/2014	PROFESSIONAL DEVELOPMENT	1.00
01/21/2014	PROFESSIONAL DEVELOPMENT	0.50
01/29/2014	PROFESSIONAL DEVELOPMENT	1.00
02/18/2014	PROFESSIONAL DEVELOPMENT	1.50
03/18/2014	PROFESSIONAL DEVELOPMENT	1.00
04/01/2014	PROFESSIONAL DEVELOPMENT	1.50
05/19/2014	PROFESSIONAL DEVELOPMENT/PROFESSIONAL GROWTH PLAN	1.00
05/26/2014	PROFESSIONAL DEVELOPMENT/GANAGE	1.00

90.6

Total Credit Earned:

90.6

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/14 - 5/31/15

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

113.00

Total Credit Earned:

113.00

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/11 - 5/31/12

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS

Date	Event Title	Credit Earned
07/11/2011	GREC-COMMON CORE STATE STANDARDS FOR MATHEMATICS FOR GRADES K-2	12.00
07/13/2011	GREC-COMMON CORE STATE STANDARDS MATHEMATICS: WRITING TRANSITION PLANS F	6.00
07/14/2011	GREC-COMMON CORE STATE STANDARDS FOR MATHEMATICS, GRADES 3 & 4	6.00
08/03/2011	GREC- TECHNOLOGY SHOWCASE	6.00
08/08/2011	TECHNOLOGY TRAINING	6.00
08/11/2011	BUILDING/ PROFESSIONAL DEVELOPMENT	6.00
08/16/2011	STAFF/PROFESSIONAL DEVELOPMENT EPI-PEN TRAINING	1.00
08/23/2011	STAFF MEETING PROFESSIONAL DEVELOPMENT	1.10
09/13/2011	ASIP MATH/FACULTY MEETING	1.00
09/20/2011	STAFF/ MEETING PROFESSIONAL DEVELOPMENT	1.00
09/26/2011	FACULTY AND STAFF	0.30
10/05/2011	FACULTY AND STAFF/ TESTING	1.00
10/18/2011	STAFF DEVELOPMENT/CHAMPS	1.00
10/25/2011	STAFF MEETING/PROFESSIONAL DEVELOPMENT	1.00
11/08/2011	PROFESSIONAL DEVELOPMENT/MATH WORD PROBLEMS/STIPENDS	1.10
11/29/2011	FACULTY AND STAFF PROFESSIONAL DEVELOPMENT	1.00
01/10/2012	STAFF/PROFESSIONAL DEVELOPMENT MATH RATIO OF HOW MANY TEACHERS HAVE GOA	1.00
01/17/2012	MATH/ STIPEND	1.00
01/24/2012	MATH/STIPEND	1.00
01/31/2012	MATH	1.00
02/07/2012	FAILURE IS NOT AN OPTION/STIPEND	1.50
02/21/2012	FAILURE IS NOT AN OPTION/BOOK STUDY/STIPEND	1.50
02/27/2012	ARKANSAS HISTORY	2.00
03/06/2012	PROFESSIONAL DEVELOPMENT	1.50
03/27/2012	STAFF DEVELOPMENT	1.00
04/03/2012	STAFF DEVELOPMENT/BENCHMARK	1.00
04/04/2012	PARENT-TEACHER CONFERENCE	2.20
04/21/2012	LITERACY MEETING/STIPEND	4.00
05/15/2012	CHILD MALTREATMENT ✓	1.00
		71.2
Total Credit Earned:		71.2

Arkansas Education Service Cooperative

Personal Professional Development Record

6/1/10 - 5/31/11

PHYLLIS BROOKS

CITY SCHOOL DISTRICT, STEWART ELEMENTARY SCHOOL

TEACHER

HRS-HOURS

Date	Event Title	Credit Earned
06/02/2010	AFTER SCHOOL MATH MEETINGS	2.00
06/24/2010	HIGH YIELDING STRATEGIES	6.00
06/24/2010	GREC-FORREST CITY-MARZANO'S HIGH YIELD STRATEGIES	6.00
07/13/2010	COMPUTER TRAINING	6.00
07/13/2010	POWERPOINT FOR TEACHERS/TECHNOLOGY PROFESSIONAL DEVELOPMENT	6.00
07/22/2010	GREC-FORREST CITY- IMPLEMENTING READER'S WORKSHOP IN 2ND & 3RD GRADES	6.00
07/26/2010	GREC-FORREST CITY- BENCHMARK PREPARATION: UNDERSTANDING THE WRITING PROM	6.00
08/13/2010	TECHNOLOGY BRIEFING	3.00
08/16/2010	BUILDING LEVEL PROFESSIONAL DEVELOPMENT	6.00
08/17/2010	OPEN HOUSE	2.00
08/18/2010	ACT 1185 OF 2005	6.00
09/22/2010	DRA	1.00
10/12/2010	STAFF DEVELOPMENT HOURS	8.00
10/19/2010	BUILDING MEETING	1.00
11/08/2010	AIP/IRI PORTAL	1.00
		66.00
Total Credit Earned:		66.00