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A-2: JERI LYN ODOM

EXHIBIT ONE (1)

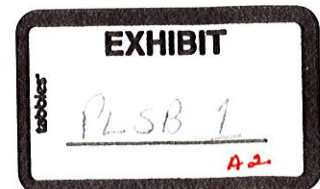
**BEFORE THE ARKANSAS STATE BOARD OF EDUCATION
OCTOBER 9, 2014**

**FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER
IN RE JERRI LYN HIGH, PLSB CASE NO. 14-120**

At its regular meeting on October 9, 2014, the Arkansas State Board of Education (Board) accepted the recommendation of the Professional Licensure Standards Board Ethics Subcommittee for disciplinary action against the teaching license of Jerri Lyn High. Based upon Ms. High's consent to the subcommittee's recommendation and the evidence presented, in accordance with the Administrative Procedures Act, Ark. Code Ann. 25-15-101 et seq., the Board hereby states as follows:

I. Findings of Fact:

- a. The Arkansas Department of Education issued Jerri Lyn High a standard five-year teaching license on January 1, 2010 valid until December 31, 2014.
- b. The Professional Licensure Standards Board Ethics Subcommittee received an allegation that Ms. High violated the Arkansas Department of Education Rules Governing the Code of Ethics for Arkansas Educators promulgated pursuant to Ark. Code Ann. § § 6-17-422 and 6-17-428.
- c. The subcommittee authorized an investigation into allegations Ms. High violated Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.
- d. Ms. High was notified on March 12, 2014, of the subcommittee's authorization on March 7, 2014, to investigate this allegation.



- e. After considering the investigator's report and evidence on August 1, 2014, the subcommittee unanimously found that reasonable belief existed to substantiate a violation of Standard 1 in that Jerri Lyn High:

left her class of twenty (20) kindergarten students unattended and without supervision, walked to the school office and told her assistant principal that she needed a substitute because she had to leave, then walked out the front door and left campus, and after having left campus, called the school office and informed the secretary to tell the assistant principal that he might want to check on her classroom as there was "nobody in there".

The subcommittee recommended that the State Board place Ms. High's license on probation for three (3) years, assess a fine of \$75, and recommend training, coursework or rehab treatment, with monitored progress before renewal of her license, which expires December 31, 2014. The educator shall provide a letter from a licensed counselor stating that the educator is suitable to return to the classroom. All costs paid by educator.

- f. Ms. High was notified of the subcommittee's reasonable belief determination and recommendation on August 5, 2014, by certified and regular mail. Ms. High accepted the subcommittee's recommendation on August 19, 2014, thereby waiving her right to any further notice or hearing or any other rights she might have under the Administrative Procedure Act including those rights set forth in Ark. Code Ann. §§ 25-15-211 and 25-15-212.
- g. At today's meeting, the subcommittee's recommendation and supporting documentation were presented to the Board as part of its consent agenda.

II. Conclusions of Law:

- a. Upon consideration of the evidence presented at the meeting and pursuant to Ark. Code Ann. §§ 6-11-105, 6-17-401, 6-17-422, 6-17-428 and 25-15-201 et seq., and the Arkansas Department of Education Rules Governing the Code of Ethics for Arkansas Educators, the Board adopts the recommendations of the subcommittee.

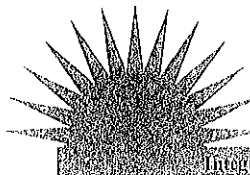
Accordingly, the Board orders that Jerri Lyn High's license be placed on probation for three (3) years, assesses a fine of \$75, and recommend training, coursework or rehab treatment, with monitored progress before renewal of her license, which expires December 31, 2014. The educator shall provide a letter from a licensed counselor stating that the educator is suitable to return to the classroom. All costs paid shall be paid by educator.
- b. Ms. High is cautioned that further violations of the Code of Ethics or failure to pay the fine within thirty (30) days from the date of this order may result in more severe discipline including permanent revocation of her license.
- c. This order shall remain permanently in Ms. High's professional licensure file and the confidential files of the Professional Licensure Standards Board.

IT IS SO ORDERED.


Samuel Ledbetter, Chair
Arkansas State Board of Education



ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

AELS CID: 5925302

October 24, 2014

PERSONAL & CONFIDENTIAL

Ms. Jerri Lyn High
#6 Murcia Way
Hot Springs Village, Arkansas 71901

VIA REGULAR MAIL AND CERTIFIED MAIL
RETURN RECEIPT REQUESTED NO.: 91 7199 9991 7033 5843 3949

RE: PLSB Case No. 14-120
State Board of Education Final Order

Dear Ms. High:

Enclosed please find a copy of the State Board of Education's Findings of Fact, Conclusions of Law and Order signed by the State Board Chair and entered in the Professional Licensure Standards Board Case referenced above.

We will consider this letter as received on the date the USPS reports to us that you signed the certified mail return receipt. However, if you do not sign for the certified letter, and the letter sent by regular mail is not returned to us within ten (10) days, the letter will be considered received on the tenth (10th) calendar day from the date of this letter.

If the order requires payment of a fine, please submit a **money order or cashier's check** within thirty (30) from the date of receipt this letter to the attention of Tameka Parker, PLSB, Four Capitol Mall, Box 30, Little Rock, Arkansas 72201.

Sincerely,

Jean Robertson
Paralegal

Enclosure – Final Order

cc: Ivy Pfeffer, Assistant Commissioner, HR/Licensure
Karli Saracini, Educator Licensure
Clara Toney, Educator Licensure

Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall, Box 30, Little Rock, AR 72201
(501) 371-8014 voice (501) 682-3781 fax



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UNITED STATES
POSTAL SERVICE

Jerri Lyn High
Final Order

Date Produced: 11/03/2014

Arkansas Department of Education:

14-120

The following is the delivery information for Certified Mail™ item number 7199 9991 7033 5843 3949. Our records indicate that this item was delivered on 10/30/2014 at 04:12 p.m. in HOT SPRINGS VILLAGE, AR 71909. The scanned image of the recipient information is provided below.

Signature of Recipient :

Jerri Lyn High
Jerri Lyn High

Address of Recipient :

6 Murcia Way

Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please contact your local post office or Postal Service representative.

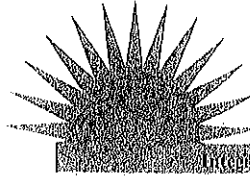
Sincerely,
United States Postal Service

The customer reference number shown below is not validated or endorsed by the United States Postal Service. It is solely for customer use.

Customer Reference Number: 1374024 49281348351070 JR



ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

AELS CID: 5925302

January 14, 2015

PERSONAL & CONFIDENTIAL

Ms. Jerri Lyn High
#6 Murcia Way
Hot Springs Village, Arkansas 71901

VIA REGULAR MAIL AND CERTIFIED MAIL
RETURN RECEIPT REQUESTED NO.: 91 7199 9991 7032 4718 5683

RE: PLSB Case No. 14-120; State Board of Education Order

Dear Ms. High:

On October 9, 2014, the Arkansas State Board of Education issued a final order in the above-referenced case. The order states that by the date of your December 31, 2014, license renewal:

The educator shall provide a letter from a licensed counselor stating that the educator is suitable to return to the classroom.

Your license was renewed on January 13, 2015; however, we have not received the required letter stating that you can return to the classroom. Please provide this information by February 1, 2015, to avoid further disciplinary action.

If you have any questions, please feel free to contact me by phone at (501) 682-9983, or by email at Cheryl.Reinhart@arkansas.gov.

Sincerely,

Cheryl L. Reinhart
(by jrl.)

Cheryl L. Reinhart
PLSB Director

cc: Ivy Pfeffer, Assistant Commissioner, HR/Licensure
Karli Saracini, Educator Licensure
Clara Toney, Educator Licensure

Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall, Box 30, Little Rock, AR 72201
(501) 371-8014 voice (501) 682-3781 fax



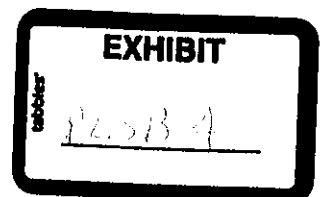
The contents of this message may be protected by attorney client privilege, state, or federal law from public disclosure. If you are not the intended recipient you are notified that disclosing, copying, distributing may be strictly prohibited.

TC Ms. High

1-27-15

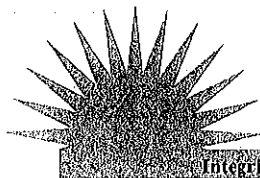
Will send us the required letter
from her counselor by Feb. 15 (he's
out of town)

CR





ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

AELS CID: 5925302

October 28, 2016

PERSONAL & CONFIDENTIAL

Ms. Jerri Lyn Odom
#6 Murica Way
Hot Springs Village, Arkansas 71901

VIA FIRST CLASS AND CERTIFIED MAIL

RETURN RECEIPT REQUESTED NO.: 91 7199 9991 7033 5844 4051

RE: PLSB Case No 14-120; State Board of Education Order

Dear Ms. Odom:

On October 9, 2014, the Arkansas State Board of Education ("State Board") issued a final order in the above-referenced case. That order required that you provide a letter from a licensed counselor stating that you were fit to return to the classroom. For your convenience, a copy of the order is enclosed.

On January 14, 2015, you were mailed a reminder letter that the information had not been provided. On January 27, 2015, you called our office stating that the counselor's letter would be provided by February 15, 2015. As of today's date, that information has not been received. Because of your lengthy delay in providing this information, we will request that the State Board suspend your license.

Your case will be presented to the State Board on **December 8, 2016**. The State Board meets at **10:00 a.m. in the Auditorium of the Arkansas Department of Education- Arch Ford Education Building, Four Capitol Mall in Little Rock**. The hearings are typically held at the end of the agenda. As the time at which any agenda item is heard is within the State Board's discretion, I am unable to tell you exactly when your matter will be heard.

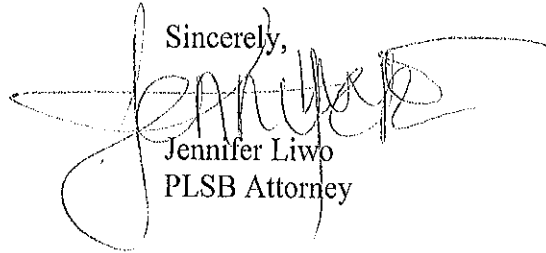
Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall Box 30, Little Rock, AR 72201
(501) 371-8014 voice (501) 682-3781 fax

EXHIBIT

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October 28, 2016

You may, but are not required to, be represented by an attorney. If you have any questions, please feel free to contact Eric James at (501) 682-3777 or Eric.James@arkansas.gov.

Sincerely,

Jennifer Liwo
PLSB Attorney

Enclosure -- as state

cc: Ivy Pfeffer, Assistant Commissioner, HR/Educator Licensure
Cheryl Reinhart, Director of Educator Licensure
Eric James, Chief Investigator

*Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall Box 30, Little Rock, AR 72201
(501) 371-8014 main office; (501) 682-3781 fax*

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A-3: MARY JILL DAVIS

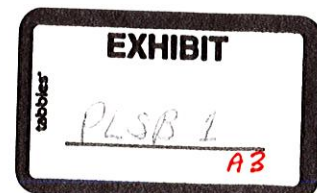
EXHIBIT ONE (1)

**BEFORE THE ARKANSAS STATE BOARD OF EDUCATION
FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER
IN RE MARY JILL DAVIS, PLSB CASE NO. 15-048**

At its regular meeting on June 11, 2015, the Arkansas State Board of Education ("Board") accepted the recommendation of the Professional Licensure Standards Board Ethics Subcommittee ("Ethics Subcommittee") for disciplinary action against the teaching license of Mary Jill Davis ("Educator Davis"). Based upon Educator Davis' consent to the Ethics Subcommittee's recommendation and the evidence presented, in accordance with the Administrative Procedures Act, Ark. Code Ann. 25-15-101 et seq., the Board hereby states as follows:

I. Findings of Fact:

- a. The Arkansas Department of Education issued Educator Davis a standard five-year teaching license on January 1, 2012, valid until December 31, 2016.
- b. The Ethics Subcommittee received an allegation that Educator Davis violated the Arkansas Department of Education Rules Governing the Code of Ethics for Arkansas Educators ("Code of Ethics") promulgated pursuant to Ark. Code Ann. § 6-17-422 and 6-17-428.
- c. On November 21, 2014, the Ethics Subcommittee authorized an investigation into the allegation that Educator Davis violated Standard 1: An educator maintains a professional relationship with each student, both in and outside the classroom.
- d. On November 24, 2015, Educator Davis was notified of the Ethics Subcommittee's authorization to investigate the allegation.



e. On March 24, 2015, after considering the investigator's report and evidence the Ethics Subcommittee unanimously found that Educator Davis violated Standard 1 when she:

- Threw a ceramic coffee mug against the floor of the classroom, resulting in at least three (3) students being struck by pieces of the mug.

The Ethics Subcommittee recommended that the Board issue a one (1) year probation and assess a fine of \$75.

f. On March 27, 2015, Educator Davis was notified of the Ethics Subcommittee's reasonable belief determination and recommendation by certified and regular mail.

g. On April 27, 2015, Educator Davis accepted the Ethics Subcommittee's recommendation, thereby waiving her right to any further notice or hearing or any other rights she might have under the Administrative Procedure Act including those rights set forth in Ark. Code Ann. §§ 25-15-211 and 25-15-212.

h. At today's meeting, the Ethics Subcommittee's recommendation and supporting documentation were presented to the Board as part of its consent agenda.

II. Conclusions of Law:

a. Upon consideration of the evidence presented at the meeting and pursuant to Ark. Code Ann. §§ 6-11-105, 6-17-401, 6-17-422, 6-17-428 and 25-15-201 et seq., and the Code of Ethics, the Board adopts the recommendations of the Ethics Subcommittee. Accordingly, the Board orders that Educator Davis' license be placed on probation for one (1) year and assesses a fine of \$75.

b. Educator Davis is cautioned that further violations of the Code of Ethics or failure to pay the fine within ninety (90) days from the date of this order may result in more severe discipline including permanent revocation of her license.

- c. This order shall remain permanently in Educator Davis' professional licensure file and the confidential files of the Professional Licensure Standards Board.

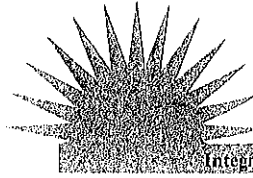
IT IS SO ORDERED.



Samuel Ledbetter, Chair
Arkansas State Board of Education



ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

AELS CID: 52214

June 18, 2015

PERSONAL & CONFIDENTIAL

Ms. Mary Jill Davis
3615 Lafayette Lane
Jonesboro, Arkansas 72404

**VIA REGULAR MAIL AND CERTIFIED
MAIL RETURN RECEIPT REQUESTED NO.: 91 7199 9991 7035 6965 2313**

**RE: PLSB Case No. 15-048
State Board of Education Final Order**

Dear Ms. Davis:

Enclosed please find a copy of the State Board of Education's Findings of Fact, Conclusions of Law and Order signed by the State Board Chair and entered in the Professional Licensure Standards Board Case referenced above.

We will consider this letter as received on the date the USPS reports to us that you signed the certified mail return receipt. However, if you do not sign for the certified letter, and the letter sent by regular mail is not returned to us within ten (10) days, the letter will be considered received on the tenth (10th) calendar day from the date of this letter.

If the order requires payment of a fine, please submit a **money order or cashier's check** within thirty (30) from the date of receipt this letter to the attention of Jean Robertson, PLSB, Four Capitol Mall, Box 30, Little Rock, Arkansas 72201.

Sincerely,

Jean Robertson
Paralegal

Enclosure – Final Order

cc: Ivy Pfeffer, Assistant Commissioner, HR/Licensure
Karli Saracini, Educator Licensure
Clara Toney, Educator Licensure

Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall, Box 30, Little Rock, AR 72201
(501) 371-8014 voice (501) 682-3781 fax



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Expected Delivery Day: **Saturday, June 20, 2015**

Mary Jill Davis
15-048
Final Order

Product & Tracking Information

Postal Product:
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Features:
Certified Mail™

Return Receipt Electronic

DATE & TIME	STATUS OF ITEM	LOCATION
June 20, 2015 , 10:31 am	Delivered	JONESBORO, AR 72404

Your item was delivered at 10:31 am on June 20, 2015 in JONESBORO, AR 72404.

June 19, 2015 , 11:05 pm	Departed USPS Facility	MEMPHIS, TN 38101
June 19, 2015 , 9:03 am	Arrived at USPS Origin Facility	MEMPHIS, TN 38101
June 18, 2015 , 8:54 pm	Departed USPS Facility	LITTLE ROCK, AR 72231
June 18, 2015 , 6:24 pm	Arrived at USPS Origin Facility	LITTLE ROCK, AR 72231
June 18, 2015 , 5:09 pm	Accepted at USPS Origin Sort Facility	LITTLE ROCK, AR 72201

Available Actions

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Tracking (or receipt) number

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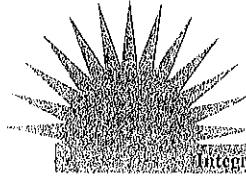
Track all your packages from a dashboard.
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ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

Integrity Knowledge Professionalism

AELS CID: 52214

June 18, 2015

PERSONAL & CONFIDENTIAL

Ms. Mary Jill Davis
3615 Lafayette Lane
Jonesboro, Arkansas 72404

VIA REGULAR MAIL AND CERTIFIED

MAIL RETURN RECEIPT REQUESTED NO.: 91 7199 9991 7035 6965 2313

RE: PLSB Case No. 15-048
State Board of Education Final Order

Dear Ms. Davis:

Enclosed please find a copy of the State Board of Education's Findings of Fact, Conclusions of Law and Order signed by the State Board Chair and entered in the Professional Licensure Standards Board Case referenced above.

We will consider this letter as received on the date the USPS reports to us that you signed the certified mail return receipt. However, if you do not sign for the certified letter, and the letter sent by regular mail is not returned to us within ten (10) days, the letter will be considered received on the tenth (10th) calendar day from the date of this letter.

If the order requires payment of a fine, please submit a **money order or cashier's check** within thirty (30) from the date of receipt this letter to the attention of Jean Robertson, PLSB, Four Capitol Mall, Box 30, Little Rock, Arkansas 72201.

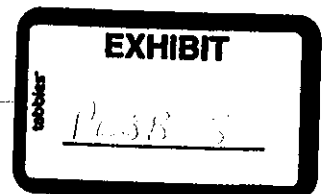
Sincerely,

Jean Robertson
Paralegal

Enclosure – Final Order

cc: Ivy Pfeffer, Assistant Commissioner, HR/Licensure
Karli Saracini, Educator Licensure
Clara Toney, Educator Licensure

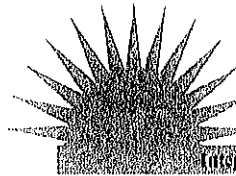
Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall, Box 30, Little Rock, AR 72201
(501) 371-8014 voice (501) 682-3781 fax



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ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

Integrity Knowledge Professionalism

INSTRUCTIONS FOR PAYMENT OF FINES
IN CONNECTION WITH
PROFESSIONAL LICENSURE STANDARDS BOARD CASE
FINAL ORDERS

1. If the board's order assesses a fine, payment can be made by **Cashier's check or money order**. Payment must be made within ninety (90) days of the meeting date noted in the first paragraph of the order. No personal checks, debit card, credit card, or cash will be accepted.
2. The cashier's check or money order should be made payable to:

Arkansas Department of Education

and mailed to the following address:

**Arkansas Department of Education
ATTN: PLSB Collections
Four Capitol Mall, Box 30
Little Rock, AR 72201**

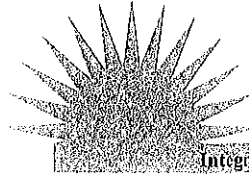
3. If you have any questions, please contact:
Jean Robertson at (501) 683-3363; Jean.Robertson@arkansas.gov;
Jennifer Liwo at (501) 682-0166; Jennifer.Liwo@arkansas.gov; or
Cheryl Reinhart at (501) 682-9983; Cheryl.Reinhart@arkansas.gov.

*Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall, Box 30, Little Rock, AR 72201
(501) 371-8014 voice; (501) 682-3781 fax*

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ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

AELS CID: 52214

March 30, 2016

PERSONAL & CONFIDENTIAL

Ms. Mary Jill Davis
3615 Lafayette Lane
Jonesboro, Arkansas 72404

VIA FIRST CLASS AND CERTIFIED MAIL

RETURN RECEIPT RETURNED NO: 91 7199 9991 7035 6966 5917

RE: PLSB Case 15-048; Unpaid Fine

Dear Ms. Davis:

The State Board of Education (Board) issued its final order (order) on the above-referenced case on June 11, 2015. One of the stipulations of that order requires payment of a \$75.00 fine within ninety (90) days of the order. Please make arrangements to pay this fine by cashier's check or money order by April 30, 2016. Instructions for payment are enclosed with this letter.

Your license will expire on December 31, 2016 and your probation period expires June 11, 2016; however, the probation will not be lifted until the fine is paid. Section II.c of the order states that the failure to remit payment for the fine can result in more severe discipline including permanent revocation of your license.

I have enclosed a copy of the Board's order and the transmittal letter for your convenience. If you have any questions, please feel free to contact me by phone at (501) 682-9983, or by email at Cheryl.Reinhart@arkansas.gov.

Sincerely,

Cheryl L. Reinhart
Director, PLSB

Enclosures – as stated

Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall Box 30, Little Rock, AR 72201
(501) 371-8014 voice (501) 682-3781 fax

EXHIBIT

tabbies

PLSB 4

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**UNITED STATES
POSTAL SERVICE**

*Fine letter
Davis 15-048*

Date: April 15, 2016

Paula Thurmond:

The following is in response to your April 15, 2016 request for delivery information on your Certified Mail™ item number 9171999991703569665917. The delivery record shows that this item was delivered on April 5, 2016 at 3:33 pm in JONESBORO, AR 72401. The scanned image of the recipient information is provided below.

Signature of Recipient :

Jim Davis

Address of Recipient :

*3615 Lafayette Lane
Jonesboro, AR 72404*

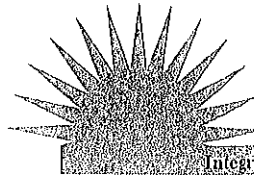
Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service



ARKANSAS
DEPARTMENT
OF EDUCATION



Arkansas Professional
Licensure Standards Board

AELS CID: 52214

July 7, 2016

PERSONAL & CONFIDENTIAL

Mary J. Davis
3615 Lafayette Lane
Jonesboro, Arkansas 72404

VIA FIRST CLASS MAIL AND CERTIFIED MAIL

RETURN RECEIPT RETURNED NO: 91 7199 9991 7033 5844 0985

RE: PLSB Case #15-048; Unpaid Fine

Dear Mrs. Davis:

The State Board of Education (Board) issued its final (order) on the above-referenced case on June 11, 2015. One of the stipulations of that order requires payment of a \$75.00 fine within ninety (90) days of the order. Please make arrangements to pay this fine by cashier's check or money order by October 11, 2016.

Your license expires on December 31, 2016; the license cannot be renewed until payment of the fine is received. Please refer to Section II.c of the order status that the failure to remit payment for the fines can result in more severe discipline including permanent revocation of your license.

If you have any questions, please feel free to contact Jean Robertson by phone at (501) 683-3363, or by email at Jean.Robertson@arkansas.gov.

Sincerely,

Jamila Ford
Accounting Coordinator, PLSB
Jamila.Ford@arkansas.gov

Enclosure

Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall Box 30, Little Rock, AR 72201
(501) 371-8014 voice (501) 682-3781 fax



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15-048

Devin

Date: July 15, 2016

Junia collection letter

Paula Thurmond:

The following is in response to your July 15, 2016 request for delivery information on your Certified Mail™ item number 9171999991703358440985. The delivery record shows that this item was delivered on July 13, 2016 at 2:12 pm in JONESBORO, AR 72401. The scanned image of the recipient information is provided below.

Signature of Recipient :


Jim Davis

Address of Recipient :


5615 Lafayette St

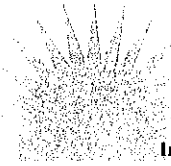
Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service



ARKANSAS DEPARTMENT OF EDUCATION



Arkansas Professional Licensure Standards Board

Integrity ■ Knowledge ■ Professionalism

AELS CID: 52214

October 28, 2016

PERSONAL AND CONFIDENTIAL

Via Regular Mail and Certified Mail: 91 7199 9991 7033 5844 3948

Ms. Mary Jill Davis
3615 Lafayette Lane
Jonesboro, Arkansas 72404

Re: PLSB Case No. 15-048

Dear Ms. Davis:

On June 11, 2015, the State Board of Education entered an order concerning the above styled case. In the order, the State Board of Education assessed and ordered you to pay a seventy-five dollar (\$75) fine. Additionally, the order cautioned that failure to pay the fine could result in more severe discipline, including the permanent revocation of your license.

On March 30, 2016, you were mailed notification that payment of the assessed fine had not been received. The notification was mailed to your last known address of record and received by you on April 5, 2016. As of the date of this letter, payment of the assessed fine has not been received. As such, the Department will request that the State Board of Education suspend or continue the suspension of your license, whichever is applicable, until the fine is paid in full.

Your case will be presented to the State Board of Education on **December 8, 2016**. The State Board of Education meets **at 10:00 a.m. in the Auditorium of the Arkansas Department of Education – Arch Ford Education Building, Four Capitol Mall, Little Rock, 72201**. The hearings are typically held at the end of the agenda. As the time at which any agenda item is heard is within the Board's discretion, I am unable to tell you exactly when your matter will be heard.

You may, but are not required to, be represented by an attorney. If you have any questions, feel free to contact me by phone at (501) 682-0166 or by e-mail at Jennifer.Liwo@arkansas.gov.

Sincerely,

Jennifer N. Liwo

Jennifer N. Liwo
Staff Attorney, Ethics & Licensure

cc: Ivy Pfeffer, Assistant Commissioner, HR/Educator Licensure
Cheryl Reinhart, Director of Educator Licensure

Arkansas Department of Education, Professional Licensure Standards Board
Four Capitol Mall Box 30, Little Rock, AR 72201
(501) 371-8014 main office; (501) 682-3781 fax

The contents of this message may be protected by attorney client privilege, state, or federal law from public disclosure. If you are not the intended recipient you are notified that disclosing, copying, and distributing may be strictly prohibited.

EXHIBIT

10/28/16

10/28/16



UNITED STATES
POSTAL SERVICE

1 Mary Jill Davis
Fine Ltr. & Suspension License
#15-048

Date: November 14, 2016

Cheri Rolett:

11-4-16 - Cert. Mail Receipt.
C.R.

The following is in response to your November 14, 2016 request for delivery information on your Certified Mail™ item number 9171999991703358443948. The delivery record shows that this item was delivered on November 4, 2016 at 1:55 pm in JONESBORO, AR 72401. The scanned image of the recipient information is provided below.

Signature of Recipient :

Mary Jill Davis

Address of Recipient :

3115 Lafayette
Lane

Thank you for selecting the Postal Service for your mailing needs.

If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,
United States Postal Service

