



**DIVISION OF ELEMENTARY
& SECONDARY EDUCATION**

Four Capitol Mall
Room 106A
Little Rock, Arkansas 72201-1019
501-682-2744

Requisition ID – 3096

**Public School Program Advisor
Teacher Recruitment and Retention
Date: April 5, 2021**

**Position Number: 2208-2878
County: Pulaski
Posting End Date: April 19, 2021**

Join the Arkansas Department of Education where each student is recognized as an individual. Through the cultivation of world-class educators, partnering with communities, and an influx of social supports, the Arkansas Department of Education provides multi-level supports that help ensure students will receive a personalized education and develop a life-long love of learning.

Special Application Information:

Incomplete applications will not be considered. List current/most recent job first. Account for all time periods including unemployment, self-employment, and military service. A resume may be attached to your required online application form; however, it may not be used as a substitute for completing any part of our application package. To make a call using the Arkansas Relay Service, dial 1-800-285-1121 (Voice) or 1-800-285-1131 (TDD) and for customer service, dial 1-800-285-7192 (V/TDD).

Job Duties:

This position works with schools, districts, and educational organizations to promote, implement, and support state initiatives and provide resources to ensure that all students have equitable access to effective teachers. Work with pre-and-post collegiate candidates as they progress through an educational pathway. Experience or willingness to train in digital design software or other technological tools. Market education as a career through the Teach Arkansas Campaign.

Preferred Qualifications:

Successful applicant must possess an equivalent of a bachelor's degree in public administration, educational administration, education or a related field, plus 5 years of experience. Travel may be required.

Knowledge, Skills and Abilities:

Knowledge of the organization and operation of public schools. Knowledge of rules, regulations, and statutes relating to program area. Knowledge of consultative practices and techniques. Knowledge of planning, research, and analysis techniques and procedures. Ability to plan and organize comprehensive reports. Ability to interpret and apply state and federal laws and regulations governing school programs. Ability to develop, evaluate, and monitor the effectiveness of programs and services related to program area.

To apply for this position visit the ARCareers website at:

[PUBLIC SCHOOL PROGRAM ADVISOR \(arkansas.gov\)](http://arkansas.gov)