

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Gurdon School District

Date of Administrative Review (Entrance Conference Date): January 19, 2021

Date review results were provided to the School Food Authority: January 26, 2021

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Certification and Benefit Issuance		
<input checked="" type="checkbox"/>		Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Meal Counting and Claiming		
	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures		
Findings: 1) In accordance with 7 CFR 245.6a(f)(2) households selected for verification must provide documentation of income. The documentation can be for any point in time between the month prior to application for school meal benefits and the time the household is requested to provide income documentation. One household submitted tax documentation for the previous year, which was accepted by the verifying official.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Offer versus Serve		
	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
Findings: 1) A week of Production Records were reviewed during the review month of December. These production records indicated that recipe and food component contributions were not accurately completed on four of the five days at breakfast. It was discovered that the primary school did not offer the sufficient amount of vegetables on two of the five days at lunch. In accordance with k-5 meal pattern students must be offered ¾ cup of vegetables to meet the minimum requirements as specified in 7 CFR 210.10 (c).				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Resource Management		
	<input checked="" type="checkbox"/>	Civil Rights		
	<input checked="" type="checkbox"/>	SFA On-Site Monitoring		
	<input checked="" type="checkbox"/>	Local School Wellness Policy		
	<input checked="" type="checkbox"/>	Smart Snacks in Schools		
	<input checked="" type="checkbox"/>	Professional Standards		
	<input checked="" type="checkbox"/>	Water		
	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American		

	✓	Reporting and Record Keeping		
	✓	School Breakfast Program and Summer Meals Outreach		
		After School Snack		
		Seamless Summer		
	✓	Fresh Fruit and vegetable Program		
		Other:		