

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Capital City Lighthouse Charter

**Date of Administrative Review (Entrance Conference Date):** January 25, 2021

**Date review results were provided to the School Food Authority:** February 4, 2021

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO	Finding	Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Certification and Benefit Issuance		
	<input checked="" type="checkbox"/>	Verification		
	<input checked="" type="checkbox"/>	Meal Counting and Claiming		
	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures		
B. Meal Patterns and Nutritional Quality				
YES	NO	Finding	Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>		Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	Offer versus Serve		
	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis		
Findings:				
<p>1) A week of Production Records and Menus were reviewed during the review month of November. Review of these records indicated a total of 3 ¾ cups of vegetables were planned for the review week. On 11/6/20, a ¼ cup serving of pickles was planned for lunch but was not served, as indicated on the production records for that day. Subsequently, a total of 3 ½ cups of vegetables was served for the review week, and therefore did not meet the weekly requirement grade groups K-5.</p>				
C. General Program Areas				
YES	NO	Finding	Technical Assistance	Corrective Action
	<input checked="" type="checkbox"/>	Resource Management		
	<input checked="" type="checkbox"/>	Civil Rights		
	<input checked="" type="checkbox"/>	SFA On-Site Monitoring		
	<input checked="" type="checkbox"/>	Local School Wellness Policy		
	<input checked="" type="checkbox"/>	Smart Snacks in Schools		
	<input checked="" type="checkbox"/>	Professional Standards		
	<input checked="" type="checkbox"/>	Water		
	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American		
	<input checked="" type="checkbox"/>	Reporting and Record Keeping		
	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach		
	<input checked="" type="checkbox"/>	After School Snack		
	<input checked="" type="checkbox"/>	Seamless Summer		
	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program		
	<input checked="" type="checkbox"/>	Other:		