

Welcome to the Monthly Provider Call.



**The meeting will
begin at 12:00 pm.**

Meeting Agenda

- **Tonya Williams** –
- **Paul Lazenby** – TEACH Update
- **Dawn Jeffrey** – Updating ELS
- **Brandy Ishmon** – CCDF Updates



Tonya Williams

tonya.l.williams@ade.arkansas.gov



Paul Lazenby

TEACH Update

paul@arkansasearlychildhood.org



Dawn Jeffrey

Updating ELS

dawn.jeffrey@ade.arkansas.gov



Provider Portal

Allison Nash, Licensing Supervisor (870-834-1801)

allison.nash@ade.arkansas.gov

Debra Mantione, Licensing Supervisor (501-676-8032)

debra.mantione@ade.arkansas.gov



Facility Information You Can Update

00053878	Child Care Center	New Provisional
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Facility Information

Facility Physical Address & Contact Information

Owner Information

Director Information

Staff Records

Facility Schedule

Service Information

Enrollment & Operations

Certification & Inspections

Vehicle Information

Documentation

Daily Rate Information

Facility Ages Served

Better Beginnings

Related Facilities

Related Links

Facility Information




Facility Name Boggy Town	Facility Type Child Care Center
Provider Type Center Based	Proposed Open Date 05/01/2025
Licensing Specialist Name Hanna Holbert	Licensing Specialist Email hanna.holbert@ade.arkansas.gov/invalid
Better Beginning Specialist Name -	Better Beginning Specialist Email -


1. Director Information
2. Staff Records
3. Enrollment & Operations
4. Documentation
5. Daily Rate Information


Updating Director Information


You can end date directors and add new directors or site supervisors. Administrators must be added by your specialist. To end date simply click the pencil to edit a director or click “Add New” and get started. The owner has the option to grant Portal Access.


Silly Sally Kingdom


 Facility Number 00053877	 Facility Type Child Care Center	 Facility Status New Provisional
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 Facility Information


 Facility Physical Address & Contact Information

 Owner Information




 Director Information




 Staff Records

 Facility Schedule

 Director Information

+ Add New


Sam Jewell


Mic Jewell


Updating Staff Records

You can enter your staff information, simply click “Add New” and get started. Don’t forget to save. After the record is created you can add external check dates. You will get alerts when checks are expiring, and you can update the information once renewed.


Boggie Town


 Facility Number 00053878	Facility Type Child Care Center	Facility Status New Provisional
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 Facility Information


 Facility Physical Address & Contact Information

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 **Staff Records**

 Facility Schedule

 **Staff Records**

Jewell Smith


Edit Staff Record

View/Report External Checks ▾

+ Add New

Updating Enrollment & Operations

Boggie Town

 Facility Number 00053878	Facility Type Child Care Center	Facility Status New Provisional
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- “Edit Details” to update**
- 1. Curriculum Taught**
 - 2. Number of Children Served**
 - 3. Student : Teacher Ratio**

Facility Information

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Enrollment & Operations [Edit Details](#)

Curriculum Taught

-

Infant/Toddler (Birth to 36 Months)

Yes

Number of Classrooms

2

Number of Full-Time Staff

-

Infant Student : Teacher Ratio ⓘ

-

Preschool (3-5 Years)

Yes

Number of Classrooms

2

Number of Full-Time Staff

-

Preschool Student : Teacher Ratio ⓘ

-

Number of Children Served

-

Number of Part-Time Staff

-

Toddler Student : Teacher Ratio ⓘ

-

Updating Documentation

You can update inspections by uploading new inspection reports right into your portal. Click the edit pencil or “Add Attachments” then drag and drop the file. Your specialist will get alerts of new information available for review.

1 Facility Information

2 Facility Physical Address & Contact Information

3 Owner Information

4 Director Information

5 Staff Records

6 Facility Schedule

7 Service Information

8 Enrolment & Operations

9 Certification & Inspections

10 Vehicle Information

11 Documentation

12 Daily Rate Information

13 Facility Ages Served

14 Better Beginnings

Documentation

Documents Uploaded:

+ Add Attachments

Document File Name	Document File Type	Document Description			
4 articles of incorporation.docx	Articles of incorporation if applicable		/	✖	View
5. IRS doc.docx	IRS document of proof for TIN/EIN		/	✖	View
6 proposed budget.docx	A proposed budget including all expenses and revenue		/	✖	View
3. zoning.docx	Zoning approval		/	✖	View
2. health inspection.docx	Health Department approval		/	✖	View
1. fire inspection doc.docx	Fire Department approval		/	✖	View
7 boiler doc.docx	Boiler inspection, or verification that the inspection has been scheduled		/	✖	View
10 description of services.docx	Description of services and daily written schedule(s)		/	✖	View
8 building diagram.docx	Building/facility diagram (identifying rooms of care and location of toilets and sinks)		/	✖	View
9 proposed director.docx	Name of proposed director and their qualifications		/	✖	View



Updating Daily Rate Information

Boggie Town

Facility Number 00053878	Facility Type Child Care Center	Facility Status New Provisional
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Daily Rate Information

Daily Rate Information

Infant - \$18

+ Add New


You can add new rates or update current rates.





Related Links


Boggie Town


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 Facility Information


 Facility Physical Address & Contact Information


 Owner Information


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 Certification & Inspections


 Vehicle Information


 Documentation


 Daily Rate Information


 Facility Ages Served


 Better Beginnings


 Related Facilities


 Related Links


 Related Links


[Newly Posted Notices](#) 


[Viewed Notices](#) 


[View Facility visits](#) 

[View Facility Complaints](#) 

[Submit Provider Reported Incident](#) 

[Submit Alternative Compliance Request](#) 

[Submit Change of Information Request](#) 

[EIDT Application](#) 

View Notices, Visits,
& Complaints

Submit a PRI, A/C
Request, & Change
of Information
Request

Application Process

Go to the website to create an account to complete an application:



<https://arkdhs.force.com>





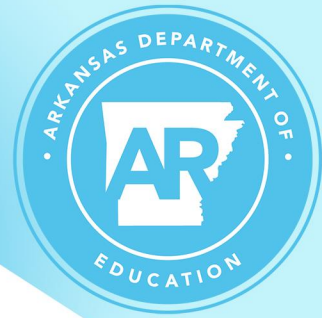
Questions?

allison.nash@ade.arkansas.gov

debra.mantione@ade.arkansas.gov

ELS Guide - Provider





Brandy Ishmon

CCDF Updates

brandy.ishmon@ade.arkansas.gov

Waitlist Information



NEW INFORMATION!

In 2024, the Arkansas Department of Education made significant changes to increase the availability for School Readiness Assistance (SRA) to serve more families. Due to the increased participation and high demand, the SRA program is implementing a waitlist starting February 15, 2025, for eligible families that apply on or after this date.

IMPORTANT NOTE: Families currently participating in SRA will NOT be affected by the waitlist as long as they remain eligible and continue to recertify their eligibility on time. If redetermination documentation is not received in a timely manner, families that meet eligibility criteria will be placed on the waitlist.

The following populations, however, will be exempt from the waitlist:

- **Teen parents**
- **Families experiencing homelessness**
- **TANF Families**
 - Transitional Employment Assistance (TEA)
 - Extended Support Services (ESS)
- **Guardian/Custodians**
 - May be over 85% of SMI but less than 100% of SMI
- **Adoptive Families**
 - May be over 85% of SMI but less than 100% of SMI
- **Child Care Workers**
 - May be over 85% of SMI but less than 100% of SMI
 - Must work a minimum of 10 hours per week at a licensed, CCDF approved program
- **Children with Special Needs**
- **Children transitioning from Foster Care**



SRA Professional Development Days

- ADE will provide up to five (5) Professional Development Days per facility annually.
- These dates must be scheduled in advance to ensure they are available for billing within the SRA system.
- Please upload a training agenda or registration confirmation for documentation purposes.
- If you encounter any issues or have questions regarding billing for Professional Development Days, please submit a support ticket through the SRA website.





Attendance Records





NEXT MEETING

July 1 at 12:00pm

Find the recording of today's meeting here:

[Division of Elementary and Secondary Education - Offices - Early Childhood - Informational Provider Calls \(arkansas.gov\)](#)

