

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Brinkley Public Schools

**Date of Administrative Review (Entrance Conference Date):** 12/8/2025

**Date review results were provided to the School Food Authority (Exit Conference Date):** 12/9/2025

**High Risk Follow-up Required:** ☐ Yes ☒ No

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program  
☒ National School Lunch Program  
☒ Fresh Fruit and Vegetable Program  
☐ Afterschool Snack  
☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☐ Community Eligibility Provision  
☐ Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- ☒ Yes ☐ No

#### REVIEW FINDINGS

##### A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 1: Eligibility: Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 2: Verification	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 3: Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>

##### Findings:

1) During observation of breakfast meal service at C.B. Partee Elementary on December 9, 2025, two (2) students exited the line without ½ cup of fruit. Per 7 CFR 220.8(e), students participating in offer versus serve (OVS) are allowed to decline one (1) of the four (4) items served, provided that students select at least ½ cup of fruit or vegetable.

##### B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Module 4: Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

##### Findings:

1) During observation of breakfast meal service at C.B. Partee Elementary on December 9, 2025, two (2) students exited the line without ½ cup of fruit. Per 7 CFR 220.8(e), students participating in offer versus serve (OVS) are allowed to decline one (1) of the four (4) items served, provided that students select at least ½ cup of fruit or vegetable.

2) Upon review of production records for C.B. Partee Elementary School for the week of October 27 through October 31 2025, it was noted that the School Food Authority (SFA) only offered 8.75 ounces of meat/meat alternate for the week. Per 7 CFR 210(c), SFAs offering the 6<sup>th</sup> through 8<sup>th</sup> grade meal pattern must offer a minimum of 9 ounces of meat/meat alternate per week.

##### C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 5: Wellness	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 5: Smart Snacks	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Module 6: Food Safety and Storage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 7: Hiring and Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 8: General Area	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 9: Afterschool Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 10: Fresh Fruit and Vegetable Grant Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 11: Food Service Management Company	<input type="checkbox"/>	<input type="checkbox"/>

##### Findings:

1) Upon observation of breakfast meal service at C.B. Partee Elementary School on December 9, 2025, it was noted that uneaten, unwrapped toast was taken off of student's trays and placed on a share table where other students could take it. Per memo SP 41-2026, the Food and Nutrition Service (FNS) states that only prepackaged, unopened food items may be placed on the share table.