

**Office of Early Childhood (OEC)**  
**Arkansas Better Chance / Arkansas Better Chance for School Success**  
**Child Waiver Request Form**

**Agency Information**

Agency Name:			
Site Name:		Facility #:	
Address:			
City:		ZIP Code:	
Phone #		Alt Phone #:	
ABC Coordinator Name:			
ABC Coordinator Email:			

**Important Waiver Information**

\*\*\*Each waiver shall be considered on a case-by-case basis \*\*\*

\*\*\*Programs must submit requested documentation\*\*\*

- The Child Waiver must be approved by the DESE/OEC/ABC Office **prior** to enrolling a child in the ABC/ABCSS program. Agencies enrolling children who have not been approved will be cited as being noncompliant with the ABC Rules and Regulations.
- All determinations, whether approved or denied, will be made in writing by the DESE/OEC/ABC Office.

**\*\*\*SUBMISSION OF A CHILD WAIVER REQUEST DOES NOT GUARANTEE APPROVAL OF THE REQUEST\*\*\***

**Child Information**

Child's Name:		Date of Birth:	
Number in family:			
I am requesting a waiver for the following reason (enter reason in box below):			
<input type="checkbox"/> Child is kindergarten eligible <input type="checkbox"/> Family is over the 200% FPL limit <input type="checkbox"/> Child 3 After August 1 <sup>st</sup>			

**All Child Waiver Requests must include the following documentation:**

- Copy of application listing family members living in the household
- Child's birth record
- Documentation of Income (regardless of reason for referral)
- Verification that all eligible children are being served (no waiting list)
- Supporting documentation for identified developmental delays at-risk factors

**\*\*\*For privacy reasons and security reasons, please DO NOT send child or parent social security cards\*\*\***

**Submission of Waiver Request**

Requests MUST be submitted electronically via email to [CopaSupport.MailAccount@ade.arkansas.gov](mailto:CopaSupport.MailAccount@ade.arkansas.gov) with the subject line of "Agency Name' 'Site Name' Child Waiver Request".

\_\_\_\_\_  
Signature of ABC Coordinator

\_\_\_\_\_  
Date