

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Cleveland County School District

Date of Administrative Review (Entrance Conference Date): 11/18/2025

Date review results were provided to the School Food Authority (Exit Conference Date): 11/20/2025

High Risk Follow-up Required: ☐ Yes ☒ No

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- ☒ School Breakfast Program  
☒ National School Lunch Program  
☒ Fresh Fruit and Vegetable Program  
☐ Afterschool Snack  
☐ Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- ☐ Community Eligibility Provision  
☐ Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- ☐ Yes ☐ No

#### REVIEW FINDINGS

##### A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 1: Eligibility: Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Module 2: Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 3: Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>

##### Findings:

- 1) The School Food Authority (SFA) completed standard sampling, therefore the number of applications selected for verification should have been 3% of all approved applications on file, in accordance with 7 CFR 245.6a(c)(3)(i). The SFA should have selected and verified five (5) applications. The SFA verified six (6) applications.
- 2) One (1) application was incorrectly determined as free and during verification, should have been moved to reduced based on the documentation provided by the parent or guardian. However, the application was moved to paid following verification. In accordance with 7 CFR 245.6a(f)(7), "based on the verification activities, the local educational agency shall make appropriate modifications to the eligibility determinations made initially."

##### B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Module 4: Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

##### Findings:

- 1) Upon review of production records for Rison High School for the week of review, it was discovered that on October 30, 2025 the SFA only served 1.75 ounces of meat/meat alternate at lunch to students in grades 7 through 12. Per 7 CFR 210.10(c) schools, must offer 2ozmeat/meat alternative to students in grades 9-12.

##### C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Module 5: Wellness	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 5: Smart Snacks	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 6: Food Safety and Storage	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 7: Hiring and Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 8: General Area	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 9: Afterschool Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 10: Fresh Fruit and Vegetable Grant Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Module 11: Food Service Management Company	<input type="checkbox"/>	<input type="checkbox"/>

##### Findings:

1) Quarterly Wellness Committee meetings did not occur, and menus have not yet been reviewed for the current school year. According to A.C.A. § 6-20-709, menus must be reviewed and provided to the school nutrition and physical activity advisory committee on a quarterly basis.

2) Upon review of the wellness policy, it was found that there was not a statement indicating that food and beverages sold to students would meet Arkansas or Federal standards. Per Arkansas Nutrition Standards 8.04.1, the wellness committee at each Local Educational Agency (LEA) must create and implement a policy stating that all foods and beverages sold a la carte shall be compliant with smart snack standards or Arkansas standards, whichever is more stringent.