**Minutes**

**Charter Authoring Panel Meeting**

**December 15, 2021**

The Charter Authorizing Panel met on Wednesday, December 15, 2021. Panel Chair Deborah Coffman called the meeting to order at 9:00 a.m.

Present: Chair Deborah Coffman, Dr. Naccaman Williams (Zoom), Mr. Phil Baldwin, Sonja Wright-McMurray, Dr. Eric Flowers, Karli Saracini

The transcription of this meeting may be accessed on the Division of Elementary and Secondary Education website at the following: <https://dese.ade.arkansas.gov/about/archived-minutesvideo>

**II. Action Agenda**

**III. Charter Renewals**

**III.1** Consideration of Charter Renewal – The Excel Center

The district is requesting:

* Renewal of the charter for a five (5) year period.
* The campus serves adults aged 19 and over completing grades 9-12.
* The current enrollment cap is 1,050 students.
* The charter will continue to follow an adult education model.

*Dr. Williams moved to approve the renewal for five (5) years. Mr. Baldwin seconded. Motion passed unanimously.*

**III.2** Consideration of Charter Renewal – River Valley Virtual Academy (RVVA)

The district is requesting:

* Renewal of the charter for a five (5) year period.
* The campus serves grades K-12.
* The current enrollment cap is 1,000 students.
* The charter will continue to follow a virtual-only education model.

*Ms. Saracini moved to approve the renewal for five (5) years. Dr. Wright McMurray seconded. Motion passed unanimously.*

**III.3.** Consideration of Charter Renewal – Arkansas Lighthouse Academies

The district is requesting:

* Renewal of the charter for a five (5) year period.
* The campus serves grades P-12.
* The current enrollment cap is 2,419 students.
* The charter will continue to follow a traditional education model.
* A digital learning plan was included in waivers requested.

*Dr. Williams moved to approve the renewal for five (5) years with the condition the update the charter authorizing panel on its academic standing two years after renewal. Mr. Baldwin seconded. Motion passed unanimously.*

**IV. Afternoon Session 1:00 p.m.**

**IV.1. Charter Renewals**

**IV.1.a** Consideration of Charter Renewal – Exalt Academy of Southwest Little Rock.

The district is requesting:

* Renewal of the charter for a ten (10) year period.
* The campus serves grades K-8
* The current enrollment cap is 540 students.
* The charter will continue to follow a traditional education model.
* The charter is requesting double the enrollment cap incrementally over a five (5) year period by adding 108 students annually.
* If approved, the yearly enrollment cap would be as follows:
  + 2022-2023: 648 students
  + 2023-2024: 756 students
  + 2024-2025: 864 students
  + 2025-2026: 972 students
  + 2026-2027: 1080 students
* A digital learning plan was not included.

*Ms. Saracini moved to approve the renewal for ten (10) years on the condition the district appears before the panel two (2) years from renewal date to provide an update on the district's academic standing. Dr. Wright-McMurray seconded. Motion passed unanimously.*

**IV.1.b** Consideration of Charter Renewal for Prairie Grove High School

The district is requesting:

* Renewal of the charter for a five (5) year period.
* The campus serves grades 9-12.
* The charter will continue to follow a traditional education model.

*Ms. Saracini moved to approve the renewal for five (5) years. Mr. Baldwin seconded. Motion passed unanimously.*

**V.** 2022 Calendar Approval

Tim Johnston presented to the panel proposed dates for CAP meetings and training timeline. He proposed moving the listed date for required Open Enrollment Charter applicants due to it being during the week of state Spring Break.

**VI. Adjournment**

*Dr. Williams moved to adjourn, seconded by Dr. Wright McMurray. Motion passed unanimously. Adjourned at 2:24 p.m.*

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**Ms. Deborah Coffman, Charter Authorizing Panel Chair**