

OFFICE OF EARLY CHILDHOOD (OEC)
ARKANSAS BETTER CHANCE/ ARKANSAS BETTER CHANCE FOR SCHOOL SUCCESS
DEGREE EQUIVALENT WAIVER REQUEST

Program Information

| | | | | | |
|------------------------|--|-------------|--|---------------|--|
| Agency | | | | | |
| ABC Coordinator | | | | | |
| Address | | City | | Zip | |
| Phone | | Fax | | E-mail | |
| Site Name | | | | | |
| Address | | City | | Zip | |

Staff Information

| | | | |
|------------------------------------|--|-------------|--|
| Staff Name | | PDR# | |
| Desired Position | Center Based: <input type="checkbox"/> Lead Teacher <input type="checkbox"/> Classroom Teacher | | |
| Start Date Current Position | | | |

Current Credential:

Check the appropriate boxes below for completed degrees, certificates, college coursework hours:

- ☐ Bachelor's degree: Major/Concentration: _____
- ☐ Associate degree: Major/Concentration: _____
- ☐ CDA-Child Development Associate, Preschool Setting, Expiration Date: _____
- ☐ Certificate of Proficiency Early Childhood (12 EC hours). ☐ Technical Certificate Early Childhood (24 EC hours)
- ☐ Completion of a minimum of twelve Early Childhood/Child Development college credit hours in addition to college degree

Required Documentation

Current Credentials:

Include a copy of all degrees, certificates, transcripts checked in the Credential Section above.

Transcripts:

Include a copy of transcript(s) applicable to box selected above and provide name of the higher educational institution:

1. _____
2. _____
3. _____

Staff Member/Applicant

Date

Program Director/School District Official

Date

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Instructions

The Degree Equivalent Waiver (DEW) serves to approve staff to teach in an ABC classroom. Each DEW request is determined on a case-by-case basis.

Program Information:

- Agency Information – Must be same information that is on the Grant Agreement.
- Site Information – Specific site information at which the staff person is located.

Staff Information:

- Staff Name
- PDR-Professional Development Registry-PDR# - ABC staff may retrieve a listing of the Early Childhood Professional Development trainings attended and completed.
- Desired Position
- Start date: date of employment in current position (may be different from the initial employment date with the program).

Current Credential: Degree/Certificate/College Hours Completed:

- Check the appropriate box for the degree, certificate, early childhood/child development college hours completed.
The Child Development Associate (CDA) credential must have valid/current date

Required Documentation

Current Credential: Degree, Certificate, Transcript:

- Include a copy of all applicable documentation checked in the Credential Section.

Transcript:

- Staff members that have completed college coursework at multiple education institutions must include all transcripts applicable to box checked in the Credential Section and list the name of educational institution.

Signatures:

- The staff member for whom the DEW is being requested MUST sign.
- The Program Director/School District Official MUST sign the DEW Request (this must be the same person who signed the Grant Agreement and is the Agency's Authorized Official).

Submission:

- Requests MUST be submitted electronically via email to CopaSupport.MailAccount@ade.arkansas.gov.